

October 2012 Quarterly Report

City of Eureka



Public Works and Building Department
BUILDING DIVISION

The 3rd quarter valuation for 2012 of \$13,157,818 is up from last years 3rd quarter total of \$4,275,439. The Building Division issued 225 permits for the quarter. Staff conducted approximately 638 inspections, 52 plan reviews, and investigated 47 new code enforcement complaints. During the quarter 32 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fees
Commercial	2	\$10,283,700.00	\$101,033.00
Demolition	1	\$0.00	\$75.00
Duplex	0	\$0.00	\$0.00
Electrical	25	\$0.00	\$2,148.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	1	\$2,500.00	\$346.00
Grading	1	\$0.00	\$0.00
Improvement Commercial	47	\$558,303.00	\$23,226.00
Improvement Residential	45	\$358,545.00	\$14,143.00
Mechanical	15	\$0.00	\$1,172.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	22	\$0.00	\$1,714.00
Residential Addition	2	\$62,008.00	\$2,197.00
Reroof Commercial	14	\$269,917.00	\$5,052.00
Reroof Residential	40	\$295,333.00	\$7,620.00
SFD	5	\$1,298,987.00	\$21,129.00
Signs	5	\$27,000.00	\$1,793.00

Quarter Summary					
	July	August	September	Quarter Totals	Last Years Totals
Permits ISSUED	83	67	76	226	261
Permits FINALED	43	53	62	158	172
Valuation	\$9,320,761.00	\$561,338.00	\$3,275,719.00	\$13,157,818.00	\$4,275,439.00
Inspections Performed	210	224	204	638	715
Plan Reviews	17	19	16	52	60

Code Enforcement					
	July	August	September	Totals	Last Year Totals
Complaints OPENED	17	13	17	47	64
Complaints CLOSED	9	11	12	32	14
Investigation Fees	\$752.00	\$609.00	\$975.00	\$2,336.00	\$6,737.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early October in conformance with Eureka Municipal Code § 150.095. Eighteen (18) buildings/properties were inspected. Six (6) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Eleven (11) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee and one (1) property was removed from the list.





COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1605 Union Street	Yurok Indian Housing	Student Housing	\$2,838,455.00
815 W. Wabash Avenue	Shailesh Patel	New Hotel	\$7,445,245.00
615 H Street	Roman Catholic Bishop	Elevator Addition	\$180,000.00
1117 Myrtle Avenue "A"	Larry Debeni	Starbucks Remodel	\$50,000.00
212 G Street	St. Vincent De Paul	Roof Repair	\$25,000.00
3220 Broadway "A-10"	Coastal Care Centers	Convert to Offices	\$20,000.00
1336 4 th Street	Haskell Haymakers	ADA Improvements	\$30,000.00
25 4 th Street	CUE III LLC	Sushi Bar Addition	\$20,000.00
519 Everding Street	Larry Debeni	Fire Damage Repair & Access Upgrades	\$48,515.00
619 2 nd Street	Rynecki Properties LLC	Re-Roof Building	\$75,065.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1109 Thomas Street	Steve Brodhag	Remodel & Re-Roof	\$37,700.00
3418 Union Street	Donald Jordan	Fire Damage Repair	\$24,898.00
688 Willow Street	Tamera Daniels	New Detached Garage	\$36,639.00
332 Cooper Lane	Ciuleandra Smith	Fire Damage Repair	\$39,967.00
2317 D Street	William Fair	700 SQ FT Addition	\$50,176.00
1545 Claire Court	K.H. McKenny Inc.	New Two Story Residence w/ Attached Garage	\$263,128.00
936 Carson Street	Claude McMurphy	New SFR w/ Attached Garage	\$190,263.00
1515 Claire Court	K.H. McKenny Inc.	New SFR w/ Attached Garage	\$289,012.00
1510 Claire Court	K.H. McKenny Inc.	New Two Story Residence w/ Attached Garage	\$267,573.00
1507 Claire Court	K.H. McKenny Inc.	New SFR w/ Attached Garage	\$289,012.00

COMMUNITY DEVELOPMENT DEPARTMENT

2012 THIRD QUARTER

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Department and Mission

The Community Development Department is responsible for administering, implementing and enforcing the goals and policies of the City of Eureka's adopted General Plan and zoning regulations, as well as other local, state, and federal land use and environmental regulations. The Department has six divisions:

- ♦ Administrative
- ♦ Environmental Planning
- ♦ Current Planning
- ♦ GIS
- ♦ Long Range Planning
- ♦ Enforcement

Our mission is to administer and implement the goals and policies of the City Council within the framework of the adopted General Plan.

We strive to promote and encourage public comment, understanding, and interest in the planning process, and to explain the many and varied rules, regulations, policies and procedures in a courteous, knowledgeable and professional manner.

Our goal is to provide exceptional public service to the community.

General Plan Update Training

In preparation for undertaking a multi-year comprehensive update of the City's 1997 General Plan, the City engaged Mintier Harnish, planning consultants who specialize in preparing general plans, to conduct a three-day training and support program for updating general plans. The program, presented on October 3rd, 4th, and 5th, was designed to provide City staff, and elected and appointed officials, with the tools and guidance necessary to update and implement the City's General Plan.

The program, divided into ten sessions, covered every aspect of general plan preparation. Each session included lecture and course materials, interactive discussions, and templates and guides. The program provided information on key issues for the update process such as public outreach; establishing a vision for the City; preparing and selecting land use alternatives; preparing general plan goals, policies and programs; CEQA review; and organizing a general plan update program.



A good plan is like a road map: it shows the final destination and usually the best way to get there.

H. Stanely Judd

Staff from Community Development participated in the entire three days of training, with staff from Engineering, Public Works, Economic Development, Police and Fire attending some of the sessions. Participants also included members of the City Council and a few of the City's other appointed officials. Mintier Harnish was impressed with the diversity of participants, and indicated that we were fortunate to be heading into our update process with such an interested and engaged staff team. Thanks to everyone who took the time to attend any of the sessions.

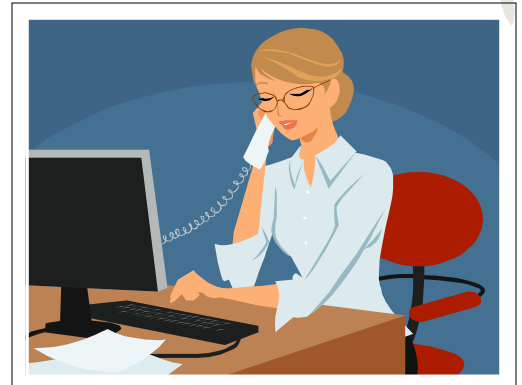
In anticipation of beginning the General Plan Update in early 2013, we will be working over the next few months to select a consultant who will help us through the process. During this time, we will also be considering the issue of annexation and the preparation of an annexation feasibility study.

Administrative Division

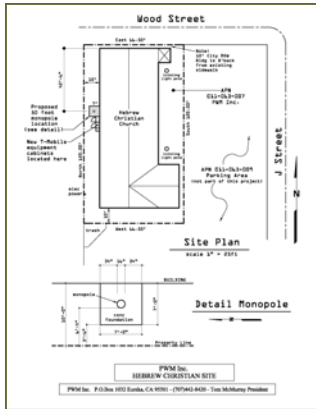
The Administrative Division provides guidance and leadership for, and plans, coordinates, supports and monitors the activities of the Community Development Department.

The Administrative Division provides staff support to boards, commissions, the City Manager and the City Council.

The Administrative Division also provides the administrative support for the entire Community Development Department.



Current Planning Division



The Current Planning Division administers and implements the goals and policies of the General Plan and enforces local, state, and federal zoning and land use regulations including but not limited to the Coastal Act, Subdivision Map Act, and CEQA.

The Current Planning Division reviews all building permits for conformance with zoning and land use regulations, and reviews all business licenses for compliance with zoning regulations.

The Current Planning Division provides information services to the public and other city Departments; meets with property owners and applicants to discuss development proposals; conducts Development Coordination Committee meetings; processes all development applications; provide staff support to the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees; and, nearly

all other day-to-day planning related tasks and duties

Enforcement Division

The Enforcement Division implements the goals and policies of the General Plan through the enforcement of local Zoning, Land Use, Coastal Zone and Subdivision ordinances. The primary goal of the Enforcement Division is voluntary compliance.

The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of violations in accordance with City policies, procedures and ordinances, and state law.

The division coordinates with other City, local, state and federal regulators on enforcement actions that cross over jurisdictional boundaries.

The Enforcement Division compiles and maintains data and information for all citizen and agency filed complaints, ongoing compliance investigations, abatement proceedings, and violation compli-



Environmental Planning Division



The Environmental Planning Division supports the Community Development Department and other City Departments through planning, implementation, management, and monitoring of a variety of complex projects, programs, and activities.

The Environmental Planning Division aids other City Departments in determining project permit requirements, the environmental review process, and advises on feasible mitigation measures, project management, and compliance monitoring. The Environmental Planning Division completes the environmental work and permit applications and where appropriate, the grant applications for City projects, and assists in project management, grant funds accounting and mitigation monitoring.

Geographic Information Systems Division

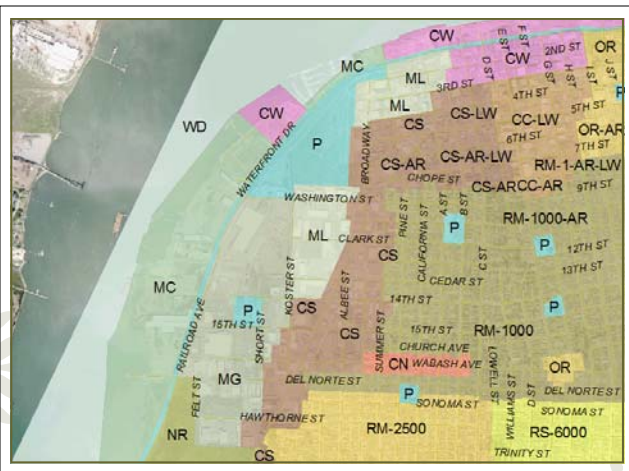
The Geographic Information Systems Division is responsible for the management and support of GIS-related activities throughout the City's different departments.

Major activities include design, development, and maintenance of numerous spatial databases and toolsets, acquisition and data conversion of assessor parcel data, as well as management of all GIS data exchanged between the City of Eureka and outside consultants or contractors.

The GIS division also provides support to all departments for GIS software applications over the City's internal network as well as via web-GIS applications



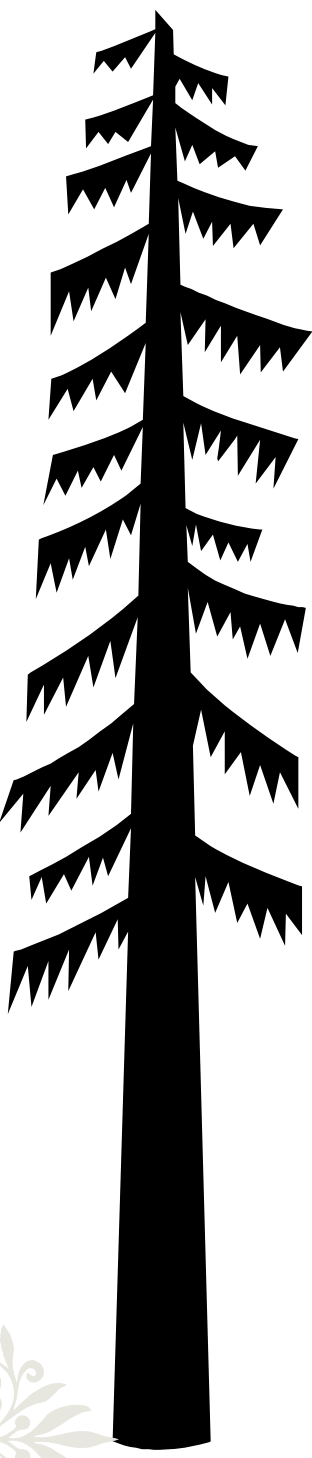
Long Range Planning Division



The Long Range Planning Division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing Element review and updates; grant preparation and support; administration for Long Range City Planning; and, annexations and other City reorganization efforts through LAFCO.

In addition, the Long Range Division is responsible for flood plain management, special land use surveys, studies and reports supporting land use decisions as required.

The Long Range Planning Division also processes City projects such as the Elk River Trail and the Coastal Trail.

Summary of Third Quarter 2012 Activity

In the third quarter of 2012, the Community Development Department held 5 public hearings, and presented 12 new applications to the Design Review Committee, Historic Preservation Commission and Planning Commission for action. The Department presented a text amendment for modification of the Sign Ordinance to the City Council for consideration and action.

Community Development received 48 new project applications. We reviewed approximately 48 building permits and issued 19 Home Occupation permits. We attended 2 Community Improvement Team (CIT) meetings, conducted 4 CIT inspections, and opened 5 and closed no code compliance cases.

A hotel on the waterfront located generally between “D” and “E” Streets is in the early stages of CEQA review. The Notice of Preparation was released in mid-September, and the comment period is now closed. The next step will be completion of the Draft EIR, after which it will be released for a 45-day public comment period.

Lot Line Adjustments and Mergers resolved parcel issues at the former Safeway property at Harris and Central to allow for a Veterans Administration Center in a portion of the old Safeway building across from the Eureka Mall.

A “clean-up” Text Amendment for portions of the zoning ordinance that will provide more clarity and correct errors was provided to the Planning Commission for review and action. Should the Planning Commission take action to recommend approval, the project will then move on to the City Council for review and action.

The City Council assigned the Design Review Committee the task of completing the Design Review Guidelines. Staff has begun working with the Committee to provide background information.

The Geographic Information Systems division joined the Community Development Department, and the department welcomed Senior Planner Riley Topolewski.

Summary of Third Quarter 2012 Activity, cont.

The GIS Division has a new centralized, dedicated GIS server. The new server will allow for an array of GIS services for City, private and public access clients. The hardware is in place and the GIS Division is utilizing the server for data warehousing and GIS applications.

The GIS Division has recently migrated its old Web GIS application to a brand new web application that runs on ESRI's ArcGIS Server. The new site is available on the City of Eureka GIS Program Homepage, <http://www.ci.eureka.ca.gov/depts/engineering/gis.asp>

The GIS Division has completed the scanning of all Corporation Yard Utility maps. Block maps, water maps and drainage maps comprise the bulk of the effort. Phase Two of this project, which has been completed, involved meticulously noting any and all differences between the maps maintained by the Corp Yard and those maintained by the Engineering Department.. Phase Three, which is currently underway, consists of processing the consolidated mapping information into the appropriate GIS datasets.

The City of Eureka Bayroom at the Wharfinger building is the new location for the North Coast GIS User's Group. The group meets quarterly to discuss the latest applications of GIS on the North Coast

Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapped as well as attributed with pertinent data.

The GIS Division continues to update and maintain existing GIS datasets describing the City of Eureka and HCSD wastewater collection systems to remain current.

The GIS Division continually updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the County Assessor's Office and various other sources are reflected.

Development and deployment of specific applications for specific departmental needs., such as developing mapping applications with an emphasis on utility information for employees within the maintenance divisions, is an ongoing project

The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.

The recruitment process for an Assistant Planner and Senior Administrative Assistant were begun.



Partial list of Projects, Permits and Ordinances Active in the Third Quarter

- ◊ Montessori School, Cooper Gulch
- ◊ Greenway/Open Space Ordinance
- ◊ Coastal Zoning Regulations Update
- ◊ Group Home Ordinance
- ◊ Design Review Guidelines
- ◊ Marina Center
- ◊ Sphere of Influence update, LAFCO
- ◊ Eureka Waterfront Trail
- ◊ RCAA Trail Grant
- ◊ County General Plan Update
- ◊ County Housing Element
- ◊ Forster Gill Subdivision
- ◊ Clarke Historic District Formation
- ◊ Martin Slough Interceptor
- ◊ PALCO Marsh Phase 1A
- ◊ Waterfront Drive Connection
- ◊ Waterfront Drive Extension/ Del Norte to Truesdale Trail
- ◊ Martin Slough Enhancement
- ◊ Stimulus-Funded Street Improvement Projects
- ◊ PALCO Marsh Properties Vegetation Management
- ◊ Mad River Pipeline Phase 4
- ◊ Food Waste Digester Project
- ◊ Parcel 4
- ◊ Humboldt Open Door Clinic
- ◊ Review of Parking Regulations
- ◊ Medical Cannabis Ordinance Moratorium
- ◊ Medical Cannabis Dispensary CUP (under moratorium)
- ◊ Lost Coast Brewery
- ◊ Eureka Pier Hotel
- ◊ Sutton Street Vacation
- ◊ Holiday Inn Express Hotel
- ◊ Marina Way Vacation
- ◊ EFP/PG&E Remediation CDP
- ◊ Crossan LLA
- ◊ West Harris/Ocean Project
- ◊ Healy Brothers Building CUP and CDP
- ◊ Butler Valley Farmyard CDP
- ◊ Various Design Review Projects
- ◊ Various Historic Preservation Projects
- ◊ Various zoning Ordinance Text Amendments
- ◊ City General Plan Update
- ◊ Street Cleaner Map Rproduction
- ◊ Sit or Lie Ordinance Development
- ◊ Greater Eureka Area Traffic Demand Model Training
- ◊ Pavement Management System Updates
- ◊ Parcel 4 Trail Layouts
- ◊ Sphere of Influence Modifications
- ◊ Water Sphere Analysis
- ◊ Community Garden Planning
- ◊ Creation of Centralized GIS Server
- ◊ Web GIS Application
- ◊ Block/Utility Map Consolidation
- ◊ Host Regional GIS Users Group
- ◊ Water Distribution System Mapping
- ◊ Wastewater Collection System Mapping
- ◊ Parcel Database Updates
- ◊ Application Deployment
- ◊ Process Daily Requests for Mapping

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SUCCESSOR AGENCY, ECONOMIC DEVELOPMENT & HOUSING QUARTERLY REPORT JULY 1, 2012 THROUGH SEPTEMBER 30, 2012

As of February 1, 2012, the Eureka Redevelopment Agency no longer exists due to ABx1 the “Dissolution Act”. The “Successor Agency” Staff are currently in the process of complying with the Dissolution Act requirements. This includes establishing and preparing agendas/staff reports for both the “Successor Agency” and the “Oversight Committee”, and providing information to the State Department of Finance, State Controller and County Auditor Controller. The non redevelopment funded activities, previously housed in the Redevelopment Agency are now referred to as City’s Economic Development & Housing Department. The following lists the activities from July 1, 2012 through September 30, 2012 as well as each program’s objectives.

SUCCESSOR AGENCY

PROGRAM OBJECTIVES:

- Comply with the requirements of the “Dissolution Act”.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ ***“Successor Agency”***—In order to comply with “Dissolution Act” staff prepared the following:
 - ✓ Adoption of Resolution approving the 3rd Recognized Obligation Payment Schedule (ROPS#3) for the time period beginning January 1, 2013 and ending June 30, 2013.
- ◆ ***“Oversight Board”***—The following actions were taken, approved and submitted to the Department of Finance for their review:
 - ✓ Adoption of Resolution approving the 3rd Recognized Obligation Payment Schedule (ROPS#3) for the time period beginning January 1, 2013 and ending June 30, 2013.
 - ✓ Public comment on the Due Diligence Review of the Low and Moderate Income Housing Fund.
 - ✓ Adoption of Resolution taking specified actions with respect to the Housing Fund Due Diligence Review pursuant to Health and Safety Code Sections 34179.5 and 34179.6.

PRIVATE DEVELOPMENT ACTIVITY

◆ *Exclusive Right to Negotiate (ERTN)*

- **Dock B Coastal Dependent Industrial Property, David Schneider**—Mr. Schneider proposes to construct a cargo storage area which could accommodate up to 300 containers, 5 million board feet of logs or cargo associated with a 600 foot cargo ship. The following activities occurred in 2010-2012:
 - ✓ A \$10,000 deposit was received from the developer
 - ✓ Developer applied for a Coastal Development Permit
 - ✓ Coastal Development Permit went to Council in January, 2011
 - ✓ Updated appraisal has been completed
 - ✓ DDA went to Council Agency Board in July 2011.
 - ✓ With the dissolution of Redevelopment, Staff is working on resolving title issues on the property with Humboldt Land and Title.
 - ✓ Escrow is scheduled to close prior to January.
- **Mission: SwimPossible**—No activity during this report period.
- **Old Town Carriage Company**—No activity during this report period.

◆ *Disposition and Development Agreements (DDA)*

- **Redwood Coast Hotel**—Staff met with the Developer as needed. The City has contracted with ESA to prepare an EIR for the proposed project.
- **Open Door Community Health Centers**—ERTN for the purchase and development of Agency property on Tydd Street for a community health center. The following activities occurred:
 - ✓ Six month ERTN with Open Door Community Health Centers approved on November 16, 2010. Facility will be a 30,000 square foot health center.
 - ✓ A deposit of \$10,000 was received from developer.
 - ✓ Appraisal was completed.
 - ✓ All items required by the ERTN have been received. Design, permitting and other required items are being performed concurrently.
 - ✓ Development & Disposition Agreement approved by the Council/Agency Board on June 7, 2011, and property purchase has been completed.
 - ✓ Official groundbreaking was held in October.
 - ✓ Construction is estimated to be completed by December 2012.

NON-HOUSING GRANT ACTIVITY

- ◆ ***CDBG Public Hearings***—On July 25 2012, staff held a CDBG public hearing to discuss the Fiscal Years 2012 & 2013 CDBG program activities and solicit citizen input.

Also on the Agenda:

1. Annual Grantee Performance Reports for CDBG Program Income Business Revolving Loan Account and Housing Revolving loan Account. Repaid funds available for business and housing loans.
2. Annual Grantee Performance Report for CDBG Grant #09-STBG-6037, rehabilitation of Veterans Transitional Housing Facility and Services, and Humboldt Community Access and Resource Center (HCAR)/Sunrise Plaza building improvements.
3. Annual Grantee Performance Report for CDBG Grant #10-EDEF-7254, Economic Development Enterprise Fund.

- ◆ ***Humboldt Community Access and Resource Center (HCAR) Sunrise Plaza Building***—As a 10% Set-Aside Activity of the CDBG FY 2008/09 General Allocation grant, \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center (“HCAR”) in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is a total of \$300,000 of the City’s Program Income. Adams Construction was the successful bidder on this project and began construction September 26, 2011. All improvements have been completed. This CDBG grant was scheduled to expire on 12/31/11, but has been extended until 12/31/12 in order for the funds allocated for Veteran’s Program Services Activity to be fully expended.

The City is required by the State CDBG program to conduct on-site monitoring visits with CDBG Subrecipients who are granted CDBG funds to carry out a CDBG activity. A monitoring visit was last held on Thursday, May 1, 2012 at the HCAR/Sunrise Plaza Building to review CDBG administrative and regulatory compliance. The City will continue to monitor this CDBG grant activity for five years after grant expiration as required by the State.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

FOREIGN TRADE ZONE

- ◆ ***Administration***—No Activity.

REVOLVING BUSINESS LOAN PROGRAM

- ◆ ***Administration***—continued to monitor open loans and market program to lending institutions and potential borrowers. Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka. The following loan is active:
 - **Mycelia Sands** ~ a commercial mushroom business has begun processing and selling their mushrooms. Two to three jobs are estimated to be created.
- ◆ ***2010 Enterprise Fund Grant***, —Staff submitted an application to the CDBG Program for a \$500,000 Revolving Loan Fund. The following actions were completed during this quarter:
 - Staff completed the RFP for Underwriting and Business Plan Review of the RLF.
 - Arcata Economic Development Corporation (AEDC) was chosen as the Underwriter for the RLF Underwriting process.

- Received confirmation from State Housing and Community Development (HCD) to begin loan review and processing. Completed first conference call with AEDC and HCD to discuss process and potential borrowers.
- Staff has begun setting prospective borrowers appointments.
- ◆ ***CDBG Economic Development Allocation, Over-the-Counter Component***—Staff is working with several businesses to identify potential funding sources for business expansion.
- ◆ ***State of California 2012 CDBG SuperNOFA Grant Application Planning and Technical***—The City of Eureka received a Notice of Award from the State on August 27, 2012 for the CDBG NOFA Funding in the amount of \$100,000. Two Planning and Technical grants were awarded; Business Read! and Pre-Feasibility Funding Study for the Alternative Railroad Route.

ENTERPRISE ZONE PROGRAM

- ◆ ***California Enterprise Zone Board (CAEZ)***—Actively supported/opposed legislation affecting Enterprise Zone incentives.
- ◆ ***Eureka Enterprise Zone Activity***
 - ***Administration***—Administer and market the program in compliance with the State rules and regulations.
 - ✓ **Employee Hiring Credit Vouchers Issued**—Staff issued 180 Employee Hiring Credit Vouchers to EZ businesses during this period. Businesses located in the EZ continue to learn about the program and the benefits it offers.
 - ✓ **Business License Waivers Issued**—22
 - ✓ **Business Information Packets Distributed**—22
 - ✓ **Expansion of the Enterprise Zone 2011** – This expansion process was started in 2010 and was delayed due to the State moratorium on Enterprise Zone program activities. The moratorium has been lifted and Staff has restarted the expansion process.
 - ✓ **Enterprise Zone Voucher Training** – With recent changes in staffing, an in-house training session was completed. Sharon King and Judy Harrison now manage the EZ vouchering process.

EUREKA MAIN STREET PROGRAM

- ◆ ***Eureka Main Street Program***
 - **Serve as City Liaison**

CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY (CEDA)

- ◆ ***California Enterprise Development Authority Board***—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB's) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.

CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT

- ◆ ***California Association for Local Economic Development (CALED) Board***—Board Chair. Actively supported/opposed legislation affecting economic development in the State.

UPSTATE CALIFORNIA ECONOMIC DEVELOPMENT COMMISSION

- ◆ ***Upstate California Economic Development Commission—UCEDC***—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends quarterly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending tradeshow for targeted industries and authorizing our executive director to increase outreach efforts. As of 2012, Upstate has changed focus to putting energy into Food Production activities. It was realized during a bi-monthly meeting, that Food Production was a commonality to all Upstate Counties.
- ◆ The 2012 Upstate Annual Conference will be held at the Eureka Public Marina on October 12th & 13th. The conference dinner, “An Enchanted Evening at the Zoo” is being organized and hosted by the City of Eureka Economic Development staff.

MARKETING

- ◆ ***Website Update***—Economic Development and Housing information will be combined with the City of Eureka's website. Staff has been working with the web page designer to change all references to the old redevelopment. Also staff has changing all documents for economic development and housing which reference redevelopment.
- ◆ ***Business Friendly Plan***—Staff is interviewing businesses and utilizing information gathered from the business survey compiled by Mountain Solutions to create ‘Business Support Initiatives’. These initiatives will be used to encourage businesses to grow and prosper in Eureka, creating Eureka as ‘Business Ready!’
- ◆ ***Tour of California*** - Staff will be working with a committee on the Tour of California.
- ◆ ***Henderson Center Merchants Assoc*** – Staff attends Merchants meetings and acts as a liaison.
- ◆ ***Prosperity*** – As possible, staff attends meetings and represents the City.

HOUSING & HOUSING SUCCESSOR ACTIVITIES

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

◆ ***CDBG Housing Rehabilitation Program Income Fund #277 (Grant Years 1989, 1994)***

➤ Housing Rehabilitation Completed	0
➤ Housing Loans Monitored Owner Occupied Rehabilitation	16
➤ Housing Pending Applications	1
➤ Housing Loans Declined	0
➤ Housing Rehabilitation Under Construction	0
➤ Loan Maturity Extensions Approved	1

◆ ***2012 CDBG SUPERNOFA Grant Award \$600,000 Homebuyer Acquisition with Rehabilitation (Pending Receipt of Standard Agreement, Special Conditions Compliance, and Release of Funding)***

➤ Homebuyer Downpayment Assistance Loans Completed	0
➤ Homebuyer Loans Monitored	0
➤ Homebuyer Pre-Screen Waiting List	31
➤ Homebuyer Loans Declined	0
➤ Homebuyer with Rehabilitation Under Construction	0

◆ ***2012 CDBG SUPERNOFA Grant Award \$400,000 Owner Occupied Rehabilitation (Pending Receipt of Standard Agreement, Special Conditions Compliance, and Release of Funding)***

➤ Housing Rehabilitation Completed	0
➤ Housing Loans Monitored	0
➤ Housing Rehabilitation Waiting List	10
➤ Housing Pending Applications	0
➤ Housing Rehabilitation Loans Declined	0

◆ ***HUD Rental Rehab Fund #285***

➤ Rental Rehab Projects Waiting List	6
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◆ ***Housing Successor Fund #295 (Previously Low and Moderate Income Housing Program) Funds Frozen Since State Take of Funds in 2011 and Redevelopment Agency Eliminations in February 2012.***

➤ Rental Rehabilitation Loans Monitored	9
➤ First Time Homebuyer Loans Monitored	72
➤ Owner Occupied Housing Loans Monitored	11
➤ Subordinations (1 Completed, 1 Canceled)	1
➤ Housing Rehabilitation Waiting List (Moderate Income)	4
➤ Loan Term Extension Approved	1

◆ ***HOME Program Income Fund #276 (Grants Years 1998, 2000, 2001, & 2003)***

➤ Housing Rehabilitation Loans Monitored	9
➤ First Time Homebuyer Loans Monitored	8

◆ ***LOCAL Program Income Fund #291***

➤ Wheelchair Ramp Grants (Repair Pending)	1
➤ Dumpsters Provided	3
➤ Senior Home Repair Grants	8
➤ Housing Rehabilitation Completed	0
➤ Housing Loans Monitored	5
➤ Rental Loans Monitored	1
➤ Graffiti Grants	0
➤ Waiting List (Moderate Income Households Only/Lack of Funds)	5

◆ ***CALHOME Program Income Fund #278 (Grant Year 2006)***

➤ Housing Rehabilitation Completed	0
➤ Pending Applications	0
➤ Housing Loans Monitored	7
➤ Applications Declined	0

◆ ***Other Miscellaneous Default/Foreclosure Loan Activities***

➤ Defaulted Loans in Foreclosures Process	3
➤ Agency Owned Properties Through Default	3
➤ Loans in Default Requiring Assumption/Loan Increase/Loan Modification	3
➤ Loans Payoffs	4

HOUSING REHABILITATION/NEIGHBORHOOD UPGRADE ACTIVITY

- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** –\$100,000 was budgeted for FY 2012-13 for owner occupied rehabilitation loans, with an additional \$10,000 for Lead Based Paint Grants, and \$4,500 for Relocation Grants. These funds are revolving funds which accumulate from repayments of past CDBG program loans. As the balance increases, these funds are then expended for allowable program uses. Due to the elimination of the City's Paint Up/Fix Up Program from the LOCAL funding source, staff will be requesting funding from the CDBG Program Income funds be set aside to provide matching grant funds for a new modified Emergency Repair Grant Program to low income homeowners and seniors on a sliding scale, depending upon income, for emergency home repairs. One owner occupied rehabilitation loan is pending. New Program Guidelines and Environmental documents were prepared for the 2012 CDBG SuperNOFA and are currently under final approval. New program application documents are currently under final draft also.
- ◆ ***State of California 2012 CDBG SuperNOFA Grant Application (Homebuyer Acquisition with Rehabilitation & Owner Occupied Housing Rehabilitation Programs)*** - The City of Eureka received a Notice of Award from the State on August 27, 2012 for the CDBG 2012 NOFA Combo funding in the amount of \$1,000,000 (\$600,000 for Homebuyer Acquisition with Rehabilitation and \$400,000 for Owner Occupied Housing Rehabilitation). These funds may be transferred between the Homebuyer and Rehabilitation programs, with CDBG authorization. The completed CDBG Homebuyer Acquisition with Rehabilitation Guidelines and associated documents are to provide low income households the downpayment assistance funds necessary to affordably purchase a single family residence within the city limits of Eureka and to provide required health and safety repairs to bring the newly purchased home into compliance with local Building Codes. Staff also completed new CDBG Owner Occupied Housing Rehabilitation Guidelines to fund health and safety repairs to low income households located within the city limits. New Guidelines were necessary to update obsolete guidelines and for inclusion in the City's SuperNOFA application to score readiness points. Staff is currently finalizing application, handouts, and documents necessary for the administration of the program while awaiting the Standard Agreement issued by the State. Special Conditions of the Standard Agreement will be required to be brought into compliance before the release of any funds.
- ◆ ***HUD Rental Rehabilitation Program*** - This fiscal year, \$90,000 has been budgeted for rental rehabilitation loan(s). An additional \$10,000 has been budgeted for Lead Based Paint Hazard Mitigation Grants, if required. The interest rate on these loans are tied to the City's Cost of Funds and are for health and safety repairs to rental units. The property owners will be required to record covenants to keep the rents affordable and to rent to low income households and be subject to annual reporting. The covenants are required for the term of the loan. There are currently six applicants on the Waiting List. There are no HUD Rental Rehabilitation Program loans currently on record with the City. The funds are revolving in that once these funds are provided in a loan, there will be no future funding until repayment.

- ◆ ***Housing Successor to the Eliminated Eureka Redevelopment Agency Low and Moderate Income Housing Fund (LMIHF)/First Time Homebuyer, Owner Occupied & Rental Rehabilitation Programs*** - Due to the Redevelopment Agency eliminations by the State, all Low and Moderate Income Housing Funds have been suspended until further direction by the State Department of Finance (DOF). A small budget remains for administrative duties. The Housing duties and existing assets were transferred to the City of Eureka Housing Successor as authorized by the City Council on January 10, 2012, and by the Oversight Board on May 14, 2012, but will require a final review (asset-by-asset) by the State's DOF. The Low and Moderate Income Housing Fund and LOCAL funds are the only programs to assist those households who are moderate income. As the Housing Successor Agency responsibilities and duties are still being defined, staff is focusing on the management of loan default activities, loan servicing (subordinations/payoffs), and acquired property management.

- ◆ ***CalHome Program Income Funds*** - The City was awarded a CalHome grant of \$600,000 in 2007 for the purpose of restoring substandard owner occupied residential units located within the City limits of Eureka. This grant provided nine owner occupied rehabilitation loans for health and safety repairs to upgrade homes. These loans were for low income eligible applicants at 3% interest with deferred payments for 30 years and were administered by City staff. Currently, there is approximately \$80,000 in program income (loans repaid) which can be reused for owner occupied rehabilitation loans. Up to 10% of the total grant amount could be used for activity delivery costs associated with the loans.

- ◆ ***HOME Program Income Fund***—The City has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation loans. When these loans are repaid, the funds are deposited into this revolving program income account to be reused for other program eligible purposes. For Fiscal Year 2012-13, \$600,000 was budgeted for loans. Funds are anticipated to be used for owner occupied housing rehabilitation or for an affordable housing or rental rehabilitation project. The HOME Program Housing Rehabilitation Program Guidelines and Environmental Reviews are currently under review by the HOME Program.

- ◆ ***County of Humboldt CDBG Planning & Technical Assistance Grant for the Feasibility Study of an Acquisition and Rehabilitation Program of Vacant and Foreclosed Single Family Homes Suitable for Placement into an Existing or a Community Land Trust First Time Homebuyer Program*** – Humboldt Bay Housing Development Corporation (HBHDC) approached the City to request an application to the State of California Community Development Block Grant Program for funding for a Feasibility Study as a Planning and Technical Assistance Grant. The State CDBG Program received a near identical application from the County of Humboldt and awarded this Planning & Technical Assistance Grant to the County of Humboldt, with instructions that the activity represent City of Eureka data and should be shared between the jurisdictions. Staff attended the first meeting to discuss “Foreclosure Response Working Group Issues” on September 27, 2012. A second meeting will be scheduled in January 2013. Once the Feasibility Study is complete, HBHDC will be researching funding sources to seed the program most viable based upon the results of the data.

- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation***—Of the \$40,000 budgeted for the LOCAL owner occupied rehabilitation loan program for FY 2012-13, none of the funds have been expended. One loan in the amount of \$40,000 is available to a moderate income household. Since the elimination of Redevelopment Agencies on February 1, 2012, the only other source of moderate income household loans was the Eureka Redevelopment Agency's Low and Moderate Income Housing Fund which was frozen. Therefore, these LOCAL funds are the only source of moderate income household loans or grants. There are currently five LOCAL owner occupied rehabilitation loans and one rental rehabilitation loan being monitored with revenue generated into this account only upon repayment of the loan. Therefore, it is critical to limit the number of grants in the future and to use repayments for loans which are required to be repaid. It is anticipated that the \$1 Million CDBG SuperNofa awarded in August, may free a percentage of CDBG Program Income to be set aside for grant programs for the low income. Moderate income households would be excluded from these services by the funding sources in the future. Currently \$5,000 is budgeted for Misc. Community Grants (i.e. Wheelchair, Graffiti Removal, Demolition, and Sanitary Sewer Connection Fee), \$5,000 for Relocation, \$8,000 for the Senior Small Home Repair Program, \$250 for Dumpster, and \$5,000 for required Lead Based Paint Hazard Mitigation grants.

GRANT PROGRAM ACTIVITY

- ◆ ***Dumpsters***—Eureka City Garbage provides 20 free dumpsters every January 1st to the City of Eureka to assist low income homeowners and neighborhoods (based upon need). City staff also works with the City's Fire and Building Departments to assist in providing dumpsters for Nuisance Abatement residential problem properties within the city limits. Three dumpsters have been provided since July 1, 2012, and 4 free dumpsters are available until January 1, 2013.
- ◆ ***Graffiti Kit Program***—The City, in cooperation with Shafer's Ace Hardware provides Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the Eureka city limits. The kits are available to eligible property owners at \$5 per kit and consist of 1 quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign.
- ◆ ***Paint Up/Fix Up Program***—This popular Grant Program has previously been budgeted from the LOCAL fund until funding became extremely limited, therefore no funding was budgeted this year. With the 2012 CDBG SuperNOFA award from the State of California, it is anticipated that homeownership and owner occupied rehabilitation funds will be available from the new grant award, thus allowing a percentage of the CDBG Program Income funds to be set aside for grant uses. With the anticipation of this program being tied to CDBG Program Income, the qualifying eligibility will be more strict, adhering to CDBG guidelines (low income and less only), and the guidelines will be restructured with more emphasis on Energy Efficient Repairs and Emergency Housing Repairs. There are currently 108 applicants on the waiting list.

- ◆ ***Senior Home Repair Program***—In FY 2012-13 the City appropriated \$8,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the “Senior Home Repair Program”. These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. To date, \$1,045 has been expended to assist 8 seniors in need of repairs to help them retain occupancy in their homes.
- ◆ ***Wheelchair Ramp Grant Program***—This grant program funding has been frozen except for emergency repairs or provision while funding lasts. This program provides residential wheelchair ramp projects from \$2,500 for moderate income households and up to \$3,500 for low income households. For Fiscal Year 2012-13, \$5,000 has been budgeted for the combined Wheelchair Ramp, Graffiti Kit, Demolition, and Sanitary Sewer Connection Fee Grant Program. One Wheelchair Grant is pending completion of repairs for a previously constructed wheelchair ramp. Therefore, it is likely that only one additional household in need of a wheelchair ramp may be assisted this year.

TRANSITIONAL HOUSING ACTIVITY

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—Economic Development and Housing staff continues to monitor this Community Development Block Grant funded project. On July 17, 2008, the City of Eureka received notification that Eureka had been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. \$1 Million will be used to assist the North Coast Veterans Resource Center (the “NCVRC”) in the financing of Phase II of the rehabilitation of a Veteran’s Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran’s project in the amount of \$201,000 which was used to assist the Veteran’s in the acquisition of the facility site. The center was completed and opened on March 12, 2011, and will provide 34 beds for homeless Veteran’s, as well as program services to all Veterans. This CDBG grant was scheduled to expire on 12/31/11, but has been extended until 12/31/12 in order for the funds allocated for Veteran’s Program Services activity to be fully expended.

The City is required by the State CDBG program to conduct on-site monitoring visits with CDBG Subrecipients who are granted CDBG funds to carry out a CDBG activity. A monitoring visit was held on Thursday, May 3, 2012 at the North Coast Veterans Resource Center to review CDBG administrative and regulatory compliance.

LOAN SERVICING

- ◆ ***Annual Monitoring of Loan Term Compliance for All First Time Homebuyer Program Borrowers, Owner Occupied Rehabilitation loans, and Rental Rehabilitation Loans.***—All 146 loans in the City’s AmeriNational Community Services loan portfolio are monitored annually, for program compliance (i.e. property taxes and insurance coverage policies). Most insurance monitoring is provided by AmeriNational Community Services,

a third party loan servicing provider. Owner occupancy is verified on all single family residences (Homebuyer & Rehabilitation) by City staff. Those rental income properties with recorded affordable rents and low income tenants must be monitored regularly by City staff for compliance. All First Time Homebuyer's must provide proof of residency annually to City staff. Loan subordinations, defaults, maturities, extensions, modifications of terms, and all other aspects of loan servicing are handled by City staff.

- ◆ ***Short Sale Authorization:*** -A Short Sale was authorized for a first time homeowner who purchased her condominium for \$205,000 in 2006 and has a willing buyer at \$199,900. Consideration for the current decreased value of real estate, household's future overcrowding situation and a willing buyer's equitable purchase price offer were the basis for consideration and approval. The City of Eureka retained \$113,986 of the \$120,000 original principal balance.

DEFAULTS/FORECLOSURES

- ◆ ***Default/Foreclosures Update***

Three Homebuyer Loan (LMIHF) defaults (Cempa/Masterson/Jackson) were analyzed and authorized for the City's foreclosure process. AmeriNational Community Services is nearing the final foreclosure process. The Borrowers have the ability to bring the loan current before a sale at the Court House steps. If no offer to buy, the property will transfer to the Housing Successor in order to be sold to the public or to another Homebuyer (pending availability of funding). (Details of current and future Housing Asset uses are still being determined by the State Department of Finance.)

Payne: Homebuyer Loan (LMIHF) is in default for non-occupancy by the Borrower (Deceased) and the son (who continued to occupy the home as his primary residence) is working to transfer the property into his name to assume the loan. He is currently making first mortgage payments and working with an attorney.

Geir: CDBG tax default rehabilitation loan. Borrower is applying for a loan increase to bring the five year property tax delinquency current. Loan increase is pending completed Borrower's application.

Mahony: LOCAL rehabilitation loan is in default for non-occupancy by the Borrower (Deceased) and the son is applying to assume the loan with a small increase to cover title fees to transfer the property. Son is currently cleaning and rehabbing property for inspection before City assistance. Living Trust will provide clear title transfer for minimal fee at Title Company.

AGENCY ACQUIRED PROPERTIES *Due to the Eureka Redevelopment Agency Elimination and Freezing of Low and Moderate Income Housing Funds, these properties owned by the now Housing Successor are pending State Department of Finance determination of ownership as asset.*

- ◆ ***Agency Acquisition of Property at 1710 16th Street, Eureka***—On June 15, 2010, the First Time Homebuyers of 1710 16th Street in Eureka became 3 months delinquent on their 1st mortgage and requested the Agency allow a short sale. The Eureka Redevelopment Agency suggested a “Deed in Lieu of Foreclosure”. The homeowner had lost his employment and was leaving the area to pursue gainful employment, thus was unable to place the property on the market for sale as they would not be in the area and they felt there was no equity in the property to benefit them. As they felt they were upside down in their home, they agreed to a “Deed in Lieu of Foreclosure”. The City acquired ownership on June 15, 2010, and paid the first mortgage in full. The property has been cleaned, rekeyed, maintained, and has provided relocation for a homeowner who has undergone major residential rehabilitation of her property under the Agency’s CalHome and CDBG program. The temporarily relocated tenants vacated in July and the property is currently receiving only emergency maintenance until funding is available for rehabilitation and sale to a First Time Homebuyer, or is sold to the public “as is”.

- ◆ ***Agency Acquisition of Property at 2315 Pine Street, Eureka***—The First Time Homebuyer of this property was delinquent with 1st mortgage payments and the Agency filed foreclosure and acquired the property on August 20, 2010 due to a lack of buyers at the Trustee’s Sale. The “Trustee’s Deed Upon Sale” was recorded on September 28, 2010, transferring ownership to the Eureka Redevelopment Agency. The First Mortgage lien holder was paid in full by the Agency and the property is now under Agency ownership. The tenants vacated the property on January 31, 2011, after the property suffered a suspicious fire in the master bedroom causing approximately \$20,000 in damage. This property is receiving emergency maintenance only until funding is available for rehabilitation and sale to a First Time Homebuyer, or being sold to the public “as is”.

- ◆ ***Agency Acquisition of Property at 3405 Glen Street, Eureka***—The First Time Homebuyer of this property was delinquent with first mortgage payments and agreed to a “Deed in Lieu of Foreclosure” as he had suffered a disabling injury and could no longer work. The property was transferred to the Agency on May 3, 2011, and the tenant vacated on May 31, 2011. The First Mortgage lien holder was paid in full by the Agency and the property is now under Agency ownership. This property is receiving emergency maintenance only until funding is available for rehabilitation and sale to a First Time Homebuyer, or will be sold to the public “as is”.

HOUSING ADVISORY BOARD ACTIVITY

- ◆ ***Housing Advisory Board (HAB)*** — The HAB continues to upgrade the City’s housing stock by providing low interest loans to low income residents through the Housing Rehabilitation loan programs, Senior Home Repair Program, Rental Housing Program, Wheelchair Ramp Grant Program, the implementation of the Housing Element and Implementation Plan, Lead Based Paint Hazard Reduction Grant program, Temporary Relocation Program, and general loan servicing of the approximate 146 loan files, and other general business related to loan and grant implementation.

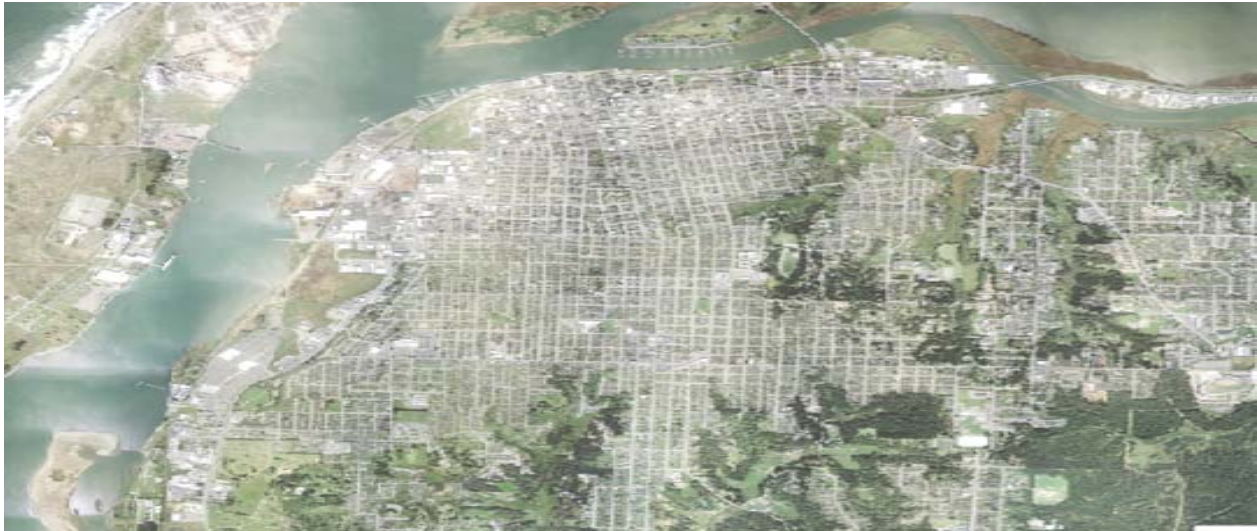
The June, July & August 2012 Regular Board Meetings of the Housing Advisory Board Were Canceled Due to a Lack of Items.

HOUSING ADVISORY BOARD MEMBERS

- ◆ *Boardmembers*—The Housing Advisory Board is to have seven members and a majority vote. A four member unanimous vote is required to take action on all items before the Housing Advisory Board. The Board currently consists of six members, with one vacancy.

HOUSING PROGRAM MARKETING

- ◆ *Marketing*—Once a year, the Agency mails marketing packets to a list of public offices, schools, agencies, and media and also sends out Contractor Outreach. The benefits of the Housing Programs are listed in the publication, "Humboldt Kid's Digest" and the "Senior Digest".



ENGINEERING DEPARTMENT

Activities and Status Report

Third Quarter 2012

Summary of Activities

1. Administration

The newly adopted 2012-13 budget restores funding to one important Engineering Technician position which had previously been frozen through a number of budget cycles. During the 3rd Quarter of 2012 Staff has been working to fill this position, as well as a newly funded temporary administrative staff position which will help meet our workload needs.

2. Construction Division

In the third quarter of 2012, no projects were completed, construction continued on seven projects, bids were opened for three projects, and engineering design continued on seven projects and two programs.

3. Development Division

Development initiated Underground Utilities District No. 11 (2012); is performing inspection on Open Door's Tydd Street utility and street improvements; Keep Eureka Beautiful is planning on assisting with the installation of street trees on approximately 40 properties; misc. sidewalk surveys, and continues to issue water, sewer and encroachment permits along with handling counter inquiries to assist citizens and developers with their requests and inquiries. Some encroachment permits also require Development to prepare agreements to reduce liability risks to the City. Insurance reviews for projects, leases, agreements, and encroachment permits continue to require approximately one employee's full time.

4. Traffic/Signals Division

Traffic signal projects and training have been the focus of this division's third quarter.

5. Property Management

Property Management oversees Capital Improvement Program Projects along with performing routine property management duties, which include managing real property and the administration of leases for the City of Eureka. Property Management continues to operate under budgetary constraints while searching for and evaluating cost effective measures for managing the City's real property.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Lisa Savage
Celeste Redner

No projects were completed in the third quarter of 2012.

The following projects are currently in construction:

1. **Martin Slough Interceptor - Phase 1 – \$6,800,000** (includes \$2,572,905 Prop 50 Grant Funding, \$1,829,000 EPA Funding, \$863,000 City Funding + \$1,535,000 HCSD Participation)
Phase 1 consists of permitting, easement acquisition, and construction of the main gravity wastewater interceptor pipeline from the “O” Street lift station to the Golf Course lift station. Construction was nearly complete near the end of the third quarter, 2012 and is anticipated to be finalized before the end of calendar year 2012. (Gierlich, Shikany, Savage, SHN Consulting Engineers & Geologists) Mercer-Fraser Company
2. **Martin Slough Phase 2a Pump Station – \$5,800,000**
Phase 2 of the Martin Slough Interceptor project includes 3 projects: construction of a new pump station (Phase 2a), force main (Phase 2b), and demolition of lift stations and connecting them to the interceptor pipeline (Phase 2c). As of the end of the third quarter 2012 the Phase 2a Pump Station project was approximately 40% complete. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell, et al.) Stanek Constructors, Inc.
3. **Reservoir Maintenance and Security Project Phase 3 – \$1,000,000**
Phase 3 of the Reservoir Maintenance and Security program consists of abrading and repainting the interior members of the reservoir roof support structure. (McKenna, Duncan, DB Gaya Consulting LLC) Farr Construction Corporation
4. **Fisherman’s Terminal Photovoltaic System – \$300,000**
This project will add a grid-tied array of photovoltaic (PV) panels to the south-facing roof of the Fisherman’s Terminal Building to generate electricity. The PV system will be connected to the existing electricity distribution grid, eliminating the need for onsite battery storage. Electrical energy generated onsite will offset energy used for refrigeration equipment and lighting in the building, and visitors will learn about the system through an interactive display. (Sorensen, Greenway Partners, McKeever Electric) Danco Builders Northwest
5. **Mad River Pipeline Phase 4 – \$1,500,000**

Phase 4 replaces two sections of the Mad River Pipeline as part of the continuing project to provide improved water supply system reliability. The section in Arcata is located between the south side of 7th Street and the California Highway Patrol Station on Samoa Boulevard, and the section in Eureka is located between the Ryan Slough Pump Station and the intersection of Frank and Glenwood Streets. The construction contract was awarded on May 24, 2012, and work began in August, based on permit requirements. As of the end of the third quarter 2012 the Arcata section was approximately 50% complete, and will be completed in spring 2013 after winter suspension. The Eureka section will be constructed entirely next year. (Gierlich, Sorensen, Oscar Larson & Associates) Mercer-Fraser Company

6. Tydd Street Waterline Loop – \$325,000

This project constructs a new section of water main within utility easements connecting existing water mains in Sixth Street and Tydd Street. This waterline loop will serve existing and approved developments along the alignment and will facilitate future improvements to the water distribution infrastructure on Bay Street. The construction contract was awarded on June 19, 2012, and major construction operations were completed in late September. (Gierlich, Boughton, Redner, SHN Consulting Engineers & Geologists) RAO Construction, Inc.

7. Anaerobic Digester Maintenance Project – \$300,000

This project will remove inert material, rags, hair, and high concentrations of biosolids from the two anaerobic digesters and reduce biosolids inventory in the facultative sludge lagoons at Elk River Wastewater Treatment Plant. Periodic cleaning of digesters is required to maintain treatment efficiency, increase equipment life, reduce fuel costs, and inspect interior surfaces and components. The contract was awarded on August 21, 2012, and cleaning operations began in late September (McKenna, Gehrke) Synagro

Bids were opened for three projects in the third quarter of 2012.

8. Fire Station Sprinkler Systems – \$115,000

Eureka Fire Department (now Humboldt Bay Fire) received an award through the Assistance to Firefighters Grant Program for installing automatic sprinkler systems in Fire Stations No. 3 and No. 4. These sprinkler systems will protect firefighters, apparatus, stations, and equipment from fire through early suppression. (Sorensen, Goodlive) Western States Fire Protection Company

9. Fire Station Alarm Systems – \$30,000

Eureka Fire Department (now Humboldt Bay Fire) received an award through the Assistance to Firefighters Grant Program for installing smoke/fire alarm systems in all three Eureka fire stations. These alarm systems will protect firefighters, apparatus, stations, and equipment from fire through early notification. (Sorensen, Goodlive) Colburn Electric

10. Fire Station No. 4 Driveway Replacement – \$15,000

This project will remove and reconstruct the driveway on the Myrtle Avenue side of Fire Station No. 4. This driveway has been damaged by and has caused damage to the fire apparatus. Construction is expected to begin in late October 2012. (Gierlich, Rasmussen) RAO Construction, Inc.

The following projects are currently in design:

11. Martin Slough Interceptor - Phases 2b & 2c – \$10,100,000

Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station (Phase 2a), force main (Phase 2b), and demolition of lift stations and connecting them to the interceptor pipeline (Phase 2c). The Force Main will be split into two projects, both of which are scheduled for bidding in the first quarter of 2013. Phase 2c is scheduled to be bid in late 2013, and constructed in 2014. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)

12. Cross Town Interceptor Condition Assessment – \$85,000

This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor wastewater transmission main. A condition assessment is underway, which includes preliminary identification of potential risks. This investigation will provide a basis for developing and evaluating alternatives for maintenance, repair, and replacement projects. (Sorensen, Winzler & Kelly – GHD)

13. Biosolids Dewatering Facility - Phase 2 – \$1,400,000

Phase 2 will consist of the purchase and installation of mechanical equipment for an automated dewatering facility. In the second quarter of 2012, the City commissioned a feasibility study that will examine the logistics and costs of various biosolids management options and provide the basis for a comprehensive biosolids management program tailored to the needs of the City. (Sorensen, Young, Gehrke, Greenway Partners)

14. Fire Safety Training Tower Paving Project – \$40,000

This project will add asphalt paving at the Regional Public Safety Training Tower on Hilfiker Lane. Currently, training activities that involve flowing water require restoration of the existing gravel surface. Pavement will prevent this erosion, decreasing sediment runoff, and increasing the functionality of the training facility. This project is anticipated to be constructed in the summer of 2012. (McKenna, Boughton, Jelinek)

15. Mad River Pipeline Phase 5 – \$1,660,000

Phase 5 will construct a new section of the Mad River Pipeline as part of the continuing program to provide improved water supply system reliability. This new section will be installed between the existing main at the intersection of Pennsylvania Avenue and Frank Street, along Pennsylvania Avenue to Myrtle Avenue, along Myrtle Avenue to Hubbard Avenue, and then along Hubbard Avenue to Harris Street, as proposed in *Mad River Water Pipeline Evaluation & Design* (OLA, 1999). (Gierlich, Sorensen, Young, Oscar Larson & Associates)

The following projects are undergoing preliminary design and environmental review:

16. Waterfront Drive Extension Project - Del Norte to Hilfiker – \$5,000,000

Extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently on hold due to opposition from regulatory agencies, environmental organizations, and individuals. On April 17, 2012, Council directed staff to cease working on the project and work with Humboldt County Association of Governments (HCAOG) and Caltrans to reprogram remaining funds in the State Transportation Improvement Program (STIP) to an eligible project(s). Through this process, a portion of the funding has been directed to design of the Class 1 multi-use trail, and staff is proceeding with the environmental evaluation. (Knight, Shikany, Martindale, North State Resources, Oscar Larson & Associates)

17. Waterfront Drive Connection - Phase II “G” to “J” Streets – \$3,600,000

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront, from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete, and the NEPA document is being finalized. A grant in the amount of \$450,000 was received from Caltrans' Local Assistance Program Bicycle Transportation Account, which has been reprogrammed for a June 2016 completion date to allow Union Pacific Railroad to remove contaminated soil prior to the City acquiring the property to initiate the road and bike lane construction. The environmental cleanup effort started in the third quarter of 2012, but it will not be completed this year due to weather and permit constraints. Staff is continuing to negotiate with the railroad authorities for right-of-way. (Gierlich, Parrott, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

The following projects are continuing:

18. Wastewater Facilities Plan and Program - Phase 2b – \$250,000

Phase 2b of the Wastewater Facilities Plan will build on the Phase 2a Facilities Plan work. It includes updating and evaluating the ebb tide discharge model, effluent blending and storage evaluation, feasibility analysis for treating peak wet weather discharges, solids thickening facility pre-design, web-based collection system model, and collection system Inflow and Infiltration reduction program. (Gierlich, Knight, Young, Gehrke, Brown and Caldwell)

19. SCADA System Program – \$1,000,000

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and treatment processes in municipal water and wastewater systems. A Needs Assessment was completed in May 2011, which identified individual projects and developed a

preliminary budget for the overall program. The City has reached the first critical milestone: selecting a new software package for developing custom graphical user interfaces, and is in the process of installing redundant hardware and developing new interfaces for the Water Treatment and Wastewater Collection Divisions. (Sorensen, Gehrke, Mathes, ArcSine engineering)

TOTAL: 19 Projects, \$39.3 Million Capital Improvement Value

Longer Term Projects:

A. Mad River Pipeline Phases 6 & 7

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding and staff time become available.

B. High Zone Water Pump Station – \$500,000

Design and construction of a new pump station to fill the elevated water storage tank will progress as funding and staff time becomes available.

C. Wastewater Lift Station Upgrades – \$250,000

This continuing maintenance program will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. Design and construction will progress as staff time becomes available.

D. Sunny Avenue and 14th & 'P' Embankment Repairs – \$400,000

Preliminary construction plans were completed in October 2003, and have been placed "on the shelf", pending identification of funding for these projects. (Gierlich, SHN Consulting Engineers & Geologists)

E. Railroad Crossings – \$100,000

This project would replace at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding and on the railroad commencing operation. (Boughton)

F. North Eureka Gateway Transportation Enhancement Grant – \$1,500,000

This proposal is on hold. This project would enhance State Route 101 from Airport Road to "V" Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.

G. Extended Fuel Storage Facility – unknown cost at this time

The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will

quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Knight, Young)

Other Department Projects and Programs:

- **North Coast Plug-in Electric Vehicle Project**

Redwood Coast Energy Authority has finalized a grant agreement with the California Energy Commission for strategic planning efforts to develop plug-in electric vehicle (PEV) infrastructure. The City's commitment includes participation in the North Coast Plug-in Electric Vehicle Coordinating Council, which will meet as a whole and in working groups to determine investment requirements and implementation timelines, identify optimal locations for charging stations, and develop educational materials as required to develop regionally-specific guidelines for PEV infrastructure development. Staff will also share usage data from the City's charging station located at 4 C Street. (Sorensen, McKenna, Redwood Coast Energy Authority, Schatz Energy Research Center, et. al.)

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Gierlich, Boughton)

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water distribution system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Redner, Gierlich, McKenna)

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all Engineering Department documents and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanners. (Martindale)

Development Division

Gary Boughton

Tiffany Peerson

Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (0)
2. Building Permits, (27 permits, some with several reviews)
3. Encroachment Permits (58)
4. Insurance Reviews, (267, some with several reviews)
5. Water Permits, (13)
6. Sewer Permits, (8)
7. Requests for Service or Complaints (including street light outages), (61)
8. Street Tree Reviews, (0)
9. Certificate of Subdivision Compliance Descriptions, (2)
10. Coastal Development Permits, (13)
11. Conditional Use Permits, (4)
12. Design Review Applications, (9)
13. Street and Alley Vacations, (0)
14. Variances, (0)
15. Lot Line Adjustments, (2)
16. Parcel Maps, (0)
17. Subdivision Maps, (2)
18. Descriptions for City Projects, (11)
19. Humboldt County Referrals, (0)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. **Capital Improvements Program**

Engineering staff initiated the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2012-2017 CIP is anticipated to be reviewed by the Planning Commission in March, 2012, which will make recommendations to Eureka City Council following its review. (Martindale)

2. **City Council**

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council

directions and concerns for the City. (Gierlich, Boughton)

3. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The State has a new twist to the program by adding Underutilized Disadvantaged Business Enterprises (UDBE's). (Boughton)

4. Design Review

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts. (Shannon, Boughton)

5. Development Coordination Committee

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions. (Boughton)

6. Humboldt County Liaison Committee

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. (Sorensen, Boughton)

7. Insurance Review

Staff reviews insurance certificates and endorsements for all Engineering contracts, including Agreements and Leases along with reviews for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way. This effort continues to take the time of a full time employee. (Peerson)

8. Open Space, Parks and Recreation Commission

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have. (Boughton)

9. **Planning Commission**

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction. (Boughton)

Traffic/Signals Division

Sheila Parrott

Dan Moody

Scott Ellsmore

Ryan Brown

The following projects are in construction:

Street Overlay 2011 - \$800,000

The Street Overlay 2011 project paved Harris Street from Broadway to Harrison Avenue and "T" Street between 3rd and 4th Streets. Mercer-Fraser is the contractor and gas tax is funding the project. Several areas on Harris Street have experienced pavement failure and three locations have been repaved. Results of asphalt testing show mix deficiencies and remediation is being discussed before the project can be accepted.

Fairway Drive Guardrail - \$62,460

This project is installing guardrail on Fairway Drive at the culvert over Martin Slough. Gas tax funding is being used. Construction is anticipated to be done in early November, 2012.

Harris and "S" Street Signal Improvements - \$160,000

Protected left turn signals and safety lighting is being installed at the Harris and "S" Street intersection. This includes new signal heads, arms, and poles, signal control box, controller, and wiring. HSIP (Highway Safety Improvement Program) grant funds are being used.

Parking Lot Maintenance 2012 - \$15,000

The Parking Lot Maintenance 2012 project is an annual project for slurry sealing and restriping City-owned parking lots. This year's project includes slurry and striping the lot on First Street between "C" and "D" Streets and the lot on Third Street between "G" and "H" Streets. In addition, stall markings were re-painted at the 3rd & I Street, 3rd between E & F Streets, 3rd & D Street, and 5th & D Street lots. Parking meter funds are being used.

The following projects are in design:

Emergency Vehicle Pre-emption Equipment - \$584,100

Emergency vehicle pre-emption equipment at all City-owned traffic signals will be installed to improve traffic safety and emergency response time. This includes signal

cabinets, controllers, and pre-emption equipment. HSIP grant funds are being used and construction is anticipated to be fall/winter 2012.

Washington Elementary Sidewalk Construction/Relocation \$180,000

This project will include the relocation of the sidewalk and construction of sidewalk curb in front of Washington Elementary School on Dolbeer between Chester and Russell Streets. This opportunity to fill the shortfall in the allocation for the Safe Routes to School project is being presented through Transportation Enhancement (TE) funding. Construction is anticipated to be summer 2013.

West Avenue Improvements - \$338,500

This project includes pedestrian safety improvements on West Avenue between 6th Street and Myrtle Avenue. ADA compliant drop curbs and driveways, sidewalk bulb-outs, street lighting, paving, and replacement of in-pavement lights are included. Grant funding from HSIP has been awarded. Construction is anticipated to be spring/summer 2013.

Traffic Signal Improvement Project 2012 - \$55,000

The Traffic Signal Improvement 2012 project will be constructed to replace and upsize all 8" diameter traffic signal lenses to 12" diameter lenses. Revisions to the Manual on Unified Traffic Control Devices (MUTCD) require new signal heads be installed with 12" diameter lenses and the City has installed these at the Harris & Central, Harris & E, Harris & F, and Harris & Harrison intersections. While the option of using 8" supplemental near-side signal faces still exists, there is strong evidence that 12" signals can improve traffic safety and reduce red light running. Remaining Proposition 1B funds will be used to purchase the equipment and City crews will perform the installations.

Longer Term Projects:

1. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force has been revising its recommendations to the City Council for the operation and possible expansion of the parking district. These recommendations include expansion to the north, shared use parking standards, and residential parking ordinance changes. This project is currently on hold.

2. Eureka-Arcata Corridor Project

Staff continues to provide input to the State's project engineers.

3. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG, and State staff continue to work on the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. The traffic model will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts. The consultant LSA Assoc. is refining and updating the model through Blueprint Planning

Phase III. City staff attended training sessions and is currently working with the consultant on validation within the city limits.

4. Greater Eureka Micro-simulation Project

Staff will begin analysis of several traffic calming (“road diet”) scenarios of the “H” and “I” Street corridor using our micro-simulation modeling software.

5. Broadway Feasibility Study

The City is one of several stakeholders in Caltrans’ Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5th Street is being examined for improvements for non-motorized users. Staff continues to provide input and participation in the process.

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 26 City-owned traffic signals is a primary duty for this Division. A monthly signal training/meeting with State, County, and City of Fortuna staff continues to review and discuss traffic signal operations.

2. Traffic Studies

Staff has provided feedback on the traffic studies and associated traffic issues for Hospice of Humboldt, Bayview Motel, Redwood Coast Hotel, and the Samoa Industrial Waterfront Transportation Access projects.

3. Parking Items

The Parking Place Commission is currently short one commissioner. Staff prepares the agenda, sends notices regarding requests, gathers data and documentation, prepares staff reports, and attends monthly meetings regarding on and off-street parking issues.

4. Meetings with EPD Traffic Officers

Monthly meetings with Senior Traffic Officer Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, collision “hot spots”, pedestrian safety, parking zones, parking meters, and use of radar speed signs purchased through a grant EPD received from the Office of Traffic Safety.

5. Transportation Safety Commission

Staff attends monthly meetings and provides data and reports on various traffic studies, locations, and projects at the request of the Transportation Safety Commission. Staff also attends various sub-committee meetings.

6. Humboldt County Association of Governments Technical Advisory Committee

Staff attends monthly meetings regarding the programming of regional transportation improvement funding and provides data, estimates, and input.

7. Electronic Parking Meter Program

Staff maintains parking meter electronics and collects and maintains inventory, coin and card audits, and maintenance data from all City-owned metered parking lots. This data provides finance with a means to audit revenue through reports generated by the parking meter software. Additional reports track revenue by stall and lot, provide occupancy data, and provide backup information to EPD for parking violation adjudication.

8. Safe Routes District-wide Task Force

Staff attends and hosts monthly meetings with various stakeholders including EPD, RCAA, HumPal, Bikes There, Transportation Safety commission, District 1 County Board of Supervisors, County Public Works, Public Health, and several members of the School Board District Office regarding safe routes to schools.

9. Training

Many traffic/engineering webinars, workshops, and training sessions were attended this quarter. These included a DBE Program Change conference call, construction project insurance workshop, pedestrian and bicycle webinar, three AASHTO Bike Guide webinars, a street lighting webinar, a MAP-21 webinar, NACTO webinar, and two all day sessions of California TE license exam review webinars.

10. Student Intern

Ryan Brown continues his summer internship collecting traffic counts, clearing graffiti from signal cabinets, pinning and filing collision reports, gathering information to conduct traffic studies, assisting in maintenance of traffic signals, and performing parking surveys. He has completed a parking meter Smart Card brochure to help publicize their availability and use.

11. Other

In addition to the items listed above, regular items processed during the quarter included:

- Special Event requests (traffic control plans included)
- Work Orders for new signs, markings, and parking controls
- Transportation Permits
- Project referrals – Community Development
- Collision pin map and collision report filing
- Complaints and inquiries
- Traffic Studies – various locations for speeds, volumes and warrants

Property Management Division

Lisa Savage

In addition to performing routine property management duties, the following activities of interest occurred during the past quarter.

1. **New Leases/Amendments**

No new lease agreements/amendments.

2. **Lease/License Renewals and Terminations**

Chevron USA - City forwarded updated draft Lease to Chevron for review. - **Update-** No change.

Eureka Forest Products – Eureka Forest Products has expressed interest in an early renewal of their tidelands lease. This would result in higher rent for the City and secure a long term lease for Eureka Forest Products. A tentative lease agreement was drafted, reviewed by the City Attorney and forwarded to Eureka Forest Products for review. They have commented and requested some changes which the City is reviewing. - **Update-** No change.

Laurence Badgley – City Attorney is handling the case.

Julie Maashoff– City Attorney is handling the case.

All Leases are available for review in the Property Management Office.

3. **Right of Entry Agreements**

One Right of Entry Agreement was entered into with Eager Beaver Tree Service.

4. **Community Service Work Referral Program**

Humboldt County's probation department places workers requiring community service time with the City. During the past quarter Community Service Workers served the City at the Zoo and the Marina

5. **Facilities Inspection**

The facilities inspection team (Building, Building Maintenance, Fire, and Property Management) completed the inspections of 11 City owned buildings.

6. **Real Property Work Completed**

Three service/work requests were processed during the third quarter.

The following project has completed construction and is in the monitoring phase:

1. Salt Marsh Restoration, \$275,000, 2012/2013 planting/monitoring

The Fisherman's Terminal Project required mitigation for salt marsh covered by the construction of the wharf. Planting is complete; the site will be monitored over the next five years. (Savage)

The following project is undergoing preliminary design and environmental review:

1. Martin Slough Enhancement Project - \$4,400,000

RCAA is working with consulting engineers GHD to move forward on project designs and supporting documents needed for completion of a CEQA document for the project. Our goal is to get to a sufficient design level to prepare a CEQA document for the entire project, and prepare 100% design for the replacement of the tide gates at the mouth of Martin Slough. **(No Change)** (Savage, RCAA, GHD Consulting Engineers)

Memo



To: David Tyson, City Manager
From: Murl Harpham, Chief of Police
Date: October 19, 2012
Re: July, Aug, Sept 2012 Quarterly Report

CHIEF'S MESSAGE

This quarter saw the crime rate, calls for service and arrests continue to rise at an alarming rate. This increase in crime was predicted by Eureka Police Department's staff over a year ago when Assembly bill 109 (Public Safety Realignment) became law on October 1, 2011.

The increase in felony arrests remain at about a 60 percent increase each month in the quarter while the increase in the misdemeanor arrests run between 95 and 104 percent increase each month. This is significant in that prior to AB 109 each month would sometime show a decrease in all activity or only a slight increase. (Please refer to dashboard crime stats at the end of this report.)

To understand how this affects the street officer I would recommend that you read the well written article on page 9 of the Field Operation section composed by Officer Cory Crnich. His message is titled "PUBLIC SAFETY REALIGNMENT – AN OFFICER'S POINT OF VIEW."

CRIME FIGHTING TECHNOLOGY UPGRADES

In September, the Police Department outfitted two patrol vehicles with Automatic License Plate Recognition (ALPR) equipment. The equipment was funded with grant money and will greatly enhance the Department's efforts in locating stolen, wanted, or vehicles associated with subjects of interest such as missing persons.

The ALPR patrol vehicles are equipped with four cameras (pointed in different directions) and related computer equipment/software capable of recognizing vehicle license plates and instantaneously checking those plates to determine if the vehicles are stolen or "wanted". Upon receiving a "hit", the officer operating the ALPR equipped vehicle is immediately notified audibly and visually of the "hit" via the patrol vehicles in-car computer system. The ALPR system is capable of processing over 3,600 plates a minute.



ALPR camera



**Wanted vehicle "hit"
displayed on in-car**



Several stolen vehicles have already been located since the installation of the equipment including a vehicle that tried to pass through a DUI checkpoint that also contained drugs.

Also in September, the Police Department started the process of installing High Definition in-car camera systems (also known as “dash cams”) in patrol vehicles that have not yet been equipped with such a system. The new upgraded camera systems manufactured by WatchGuard produces a much higher quality video image than previously installed equipment and is very user friendly.

FIELD OPERATIONS

Between July 1 and September 30, 2012, Eureka Police Officers responded to 10,812 calls for service and conducted approximately 6,899 self-initiated enforcement actions resulting in 3100 written reports and 1451 arrests.

Selected Calls of Interest:

PAROLEE WITH DRUGS AND WEAPONS UNABLE TO EVADE OFFICERS

On August 22 at about 0025 hours, an officer was out on foot at WINCO Foods when he saw a vehicle driven by Robert Wildman pull into the parking lot. The officer recognized Wildman as a parolee and local gang member and attempted to make contact with him. As the officer attempted contact, Wildman fled in his vehicle. The officer radioed that Wildman was fleeing from him as another officer who was responding to assist with the original contact saw the events unfolding and attempted to initiate a traffic stop. Wildman continued to flee and a vehicle pursuit ensued.

The vehicle pursuit exited the WINCO Foods parking lot onto eastbound Harris St to Hall Ave in Myrtle town. Wildman turned north onto Hall Ave then north/west onto Myrtle Ave. Wildman continued on Myrtle Ave until it transitioned to “R” St and onto the Samoa Bridge. As Wildman began to crest the first span of the bridge, he threw a 9mm firearm out of the front passenger’s window. The firearm struck the bridge railing, fell back into the roadway and was recovered by one of the pursuing officers.

The pursuit with Wildman continued over the Samoa Bridge (Hwy 255) then eastbound on Hwy 255 through Arcata to northbound Hwy 101. Officers continued the pursuit as Wildman turned from northbound Hwy 101 to eastbound Hwy 299. Wildman then took the Glendale exit and continued onto Fieldbrook Rd. A short time after entering Fieldbrook Rd, the pursuit was joined by the Humboldt County Sheriff’s Office. As the pursuit went through Fieldbrook, Wildman again threw an item out of the front passenger’s window. (This item, however, was never recovered.) The pursuit continued on Fieldbrook Rd to Murray Rd, where Wildman’s vehicle ran over a set of spike strips deployed by an assisting officer, just east of the Hwy 101 on ramp.

After striking the spike strip, Wildman continued westbound on Murray Rd then turned back onto northbound Hwy 101. The pursuing officers continued to follow Wildman as his right front tire began to deflate. Wildman continued northbound, driving on the right front rim of his vehicle until he yielded just south of Trinidad. A felony car stop was initiated and Wildman was taken into custody at gunpoint without further incident.

At the conclusion of the pursuit, Wildman and his vehicle were searched. Officers located an additional assault rifle, approximately 20 grams of tar Heroin and \$8700.00 in cash. Wildman was eventually booked for:

1. Unlawful possession of a firearm by a convicted felon
2. Possession of an assault weapon
3. Possession of ammunition
4. Evading
5. Possession of a controlled substance
6. Parole violations

As a side note to this incident, the EPD officers and Dispatch experienced multiple radio failures to the primary radio frequency during this pursuit. This equipment failure, which caused breaks in communications, made it necessary to utilize several different radio channels on the fly. Both the officers and Dispatch maintained their professionalism during this entire incident and worked well to coordinate their efforts with the HCSO to bring this incident to a safe conclusion.

EPD Detectives coordinated and facilitated the US Attorney's office charging of Robert Wildman with being a "Career Criminal" after Wildman's arrest for leading EPD officers on a high speed pursuit while being in possession of firearms and illicit drugs.



Damaged Right Front Tire



Seized Cash



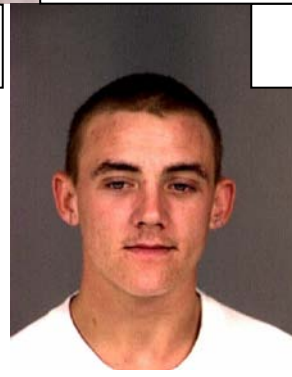
Seized Heroin



Illegal Weapons



**Robert Wildman
(2012)**



**Robert Wildman
(at age 20 in 2001)**

SEX REGISTRANT ARRESTED NEAR WASTE WATER TREATMENT FACILITY

On September 19, 2012, officers of the Field Operation Division responded to the foot of Hilfiker in response to complaints regarding ongoing indecent sexual activity.

Officers set up a surveillance of the area and noticed a white Nissan sedan parked in the public parking lot at this location. This vehicle was occupied by a male subject. The male spent a majority of his time seated in the vehicle, however a pattern was noticed that the subject would exit the vehicle and stand near the front of his vehicle as other vehicles arrived.

At one point, a vehicle pulled into the parking lot and parked across from the Nissan. The driver of that vehicle exited and soon approached the driver of the Nissan. Officers observed the driver of the Nissan expose his genitals to the second male.

Upon observing the indecent exposure violation, officers moved in and detained the two subjects. The driver of the Nissan was identified as Daryl Anthony McGee (62 years old of Eureka). McGee was found to have cut out the front of his sweatpants and was not wearing undergarments. A records check of McGee revealed that he is a registered sex offender. McGee was taken into custody without further incident and his vehicle was towed from the scene. The second male was interviewed and released. A report will be submitted to the Humboldt County District Attorney's office for review, regarding the second male.

McGee was booked into the Humboldt County Correctional Facility on a charge of indecent exposure. He is being held on \$50,000 bail.



FISHY TRAIL LEADS OFFICERS TO BURGLAR

On September 15, 2012 at about 6:42 am, officers responded to a burglary alarm at the Mr. Fish business on Broadway.

Upon arrival, officers found a door of the business had been forced open and it appeared items had been taken. The business owner was contacted and requested to respond. While awaiting the owner's arrival, officers located a trail of smoked salmon pieces headed in a northeasterly direction. A K-9 was deployed in an attempt to track the suspect(s).

The K-9 led officers to the greenbelt area just northwest of Mr. Fish where they located, Shannon Lyn Hodgden (38 years old of Eureka). Hodgden was in possession of a plastic bag of smoked salmon. The business owner later identified the salmon as being taken from his store.

Hodgden was taken into custody for possession of stolen property and probation violation. Hodgden was on active probation for theft related offenses. Hodgden was transported to the Humboldt County Correctional Facility and was held on \$25,000 bail.



Shannon Hodgden and stolen salmon

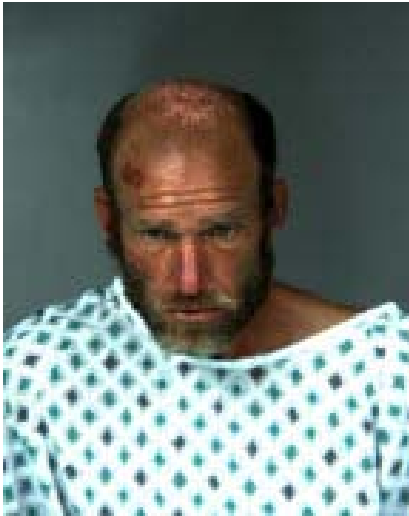


NAKED MAN ASSAULTS OFFICERS

On September 20, 2012 at about 0847 hours, officers of the Eureka Police Department responded to the 1400 block of Broadway for a reported naked male who had "crawled" through a business near this location. The male was last seen walking northbound on Broadway.

Officers located a subject, partially clothed, in the parking lot of the 76 Station at 14th and Broadway. The subject was doing backward summersaults and talking nonsensically.

Upon further contact by officers, the subject displayed objective signs of extreme drug influence. Officers attempted to detain the subject; however, he stripped off his clothing and became combative. A short



altercation took place and the subject was soon restrained with the assistance of additional responding officers. While restrained the subject continued to talk nonsensically and attempted to defecate on officers.

Officers involved in the scuffle suffered minor bumps and abrasions as a result of the incident.

The subject admitted to methamphetamine use and was transported to St. Joseph ER for treatment, due to the belief he may have ingested a high dosage of the drug.

The subject, identified as Timothy Edward Hansen (42 years old of Eureka) will be charged with being under the influence in public, resisting a police officer, and assault on a police officer.

SOMETIMES IT'S JUST TOO EASY!

On September 14, 2012 at approximately 0042 hours, a Eureka Police Officer on patrol observed a vehicle eastbound on Buhne Street make an unsafe turn onto northbound "I" Street. The officer fell in behind the vehicle as it continued northbound on "I" Street and began pacing (matching its speed) it. The suspect vehicle was traveling at approximately 60 mph in a posted 35 mph zone. Based on the observed speed violation, coupled with the unsafe turning movement and the present weather conditions (heavy fog and mist), the Officer initiated a traffic enforcement stop on the vehicle at the 1400 block of "I" Street for a violation of California Vehicle Code 22350 (unsafe speed).

The Officer contacted the driver and passenger of the vehicle. The driver was identified via a valid California Driver's License as Martin Jukich Romero of Eureka. An additional Officer arrived to assist.

From his position standing outside of the vehicle, the Officer was able to smell the strong, distinct odor of marijuana emanating from within the vehicle. The Officer asked Romero if he had any marijuana in the vehicle, to which Romero replied, "Yes, but I have a 215." When asked by the Officer how much marijuana he had in the vehicle, Romero replied, "I think about an ounce." Having received this information, the Officer now had further probable cause to take the investigation beyond the traffic violations. The Officer asked Romero if he had any weapons in the vehicle, to which Romero admitted to having an electronic stun gun in the pocket of the pants that he was wearing. The Officer directed Romero out of the vehicle and detained him in handcuffs pending further investigation. The Officer located and secured the stun gun that Romero had on his person before he was placed in a patrol vehicle.

The Officer then turned his attention to the passenger, who verbally identified himself as Coleman Milligan. When asked by the Officer if he had any weapons on his person, Milligan admitted that he was in possession of "brass" knuckles. Possession of such an item is a felony in the State of California. Milligan was directed out of the vehicle and detained in handcuffs. A search of his person yielded a set of metal (brass) knuckles. Milligan was placed in a separate patrol vehicle.

Although the Officer had probable cause to conduct a search of the vehicle, he elected to ask Romero for consent to do so. Romero gave consent. A search of the vehicle yielded seven separate "zip-lock" type plastic baggies all containing a quantity of processed marijuana. Having located the marijuana, the Officer re-contacted Romero and read him his Miranda Rights and asked him if he wished to speak further about

the marijuana. Romero waived his rights and agreed to speak with the Officer. When asked about the stun gun, Romero stated that he carried it for protection against anyone who might attempt to rob him of his marijuana. When asked why he had the marijuana packaged in a manner that would suggest that he was attempting to sell it, Romero denied that he was attempting to sell the marijuana. When asked if he had more marijuana, Romero stated that he had approximately one pound at his residence. When asked for consent to search his residence, Romero gave his consent. Romero was removed from handcuffs and signed a "consent To Search" form and agreed to show Officers where the remainder of his marijuana was.

Officers responded to his residence and contacted Romero's girlfriend. The lead Officer informed Romero's girlfriend of the nature of their presence at the residence. Romero's girlfriend allowed Officers into the residence. Once inside, Officers located the previously mentioned marijuana, along with a loaded firearm, and a Law Enforcement/Military grade bullet resistant vest (body armor). Officers also located various packaging materials, scales, trimming/manicuring implements, and a notebook with writing in it that consisted of prices and sales of marijuana. All of these items further bolstered the Officer's probable cause to belief that Romero was currently in possession of marijuana for sale.

All of the marijuana was collected as evidence, as was the firearm, body armor, cellular telephone and miscellaneous marijuana paraphernalia. Romero was transported to Humboldt County Correctional Facility, where he was booked on various drug related Health and Safety Code violations.



Milligan was released with a warning. His brass knuckles were collected and booked in at Eureka Police Department as contraband.

The seized marijuana was later weighed and found to be approximately 2.5 lbs of processed marijuana "bud" and ½ lb of marijuana leafs or "shake."

The Officer later reviewed Romero's cellular telephone and viewed various text messages both sent and received that were indicative of marijuana sales.

This case is typical of what Eureka Police Officers are likely to encounter on any given day in Eureka. A vast majority of traffic enforcement stops result in these types of investigations.

Special Projects:

EPD RUNS DECOY OPERATION TO REDUCE UNDERAGE DRINKING

On September 9th, officers cited 4 clerks for selling alcohol to a minor. This action was the result of a "Minor Decoy" sting operation conducted with grant funding provided by the State of California.

A Minor Decoy Operation involves minors working under the close and direct supervision of law enforcement officers attempt to purchase alcohol from licensed retailers.

Employees who sell to the minor decoy face a maximum of a \$250.00 fine, and/or 24 to 32 hours of community service for a first violation. In addition, the Department of Alcoholic Beverage Control (ABC) may take administrative action against the business' liquor license. That may include a fine, a suspension of the liquor license, or the permanent revocation of the license.



A minor decoy **WAS ABLE** to purchase alcohol from the following businesses:

Chevron (2806 Broadway)
Pat's Market (1201 11th Street)
Stop-N-Shop (39 Wabash)
Texaco (3505 Broadway)

A minor decoy **WAS NOT ABLE** to purchase alcohol from any local businesses that were visited by the enforcement team which included the following establishments;

Performance Fuels – 1125 4th Street
N&S Liquors – 1505 5th Street
Broadway Gas-N-Deli – 4050 Broadway
Patriot Gasoline – 1723 Broadway
C&V Market – 1634 F Street
Handee Market – 3500 F Street
Harris and K Market – 3103 K Street
Gas-N-Go – 1711 4th Street
Plaza 76 / Circle K – 2480 6th Street
14th Street 76 – 1411 Broadway
Performance Fuels – 1007 Broadway
Shell Gas Station – 2111 4th Street
Fairway Market – 590 Herrick Ave
5th Street Shell – 1310 5th Street
Harris Street Liquors – 411 West Harris

This project is part of the Department of Alcoholic Beverage Control's Minor Decoy / Shoulder Tap Grant Project, funded by the California Office of Traffic Safety through the National Highway Traffic Safety Administration.

The Eureka Police Department would like to commend and thank the above 15 licensees whose employees properly checked identification and did not sell to the decoys.

On a Personal Level:

PUBLIC SAFETY REALIGNMENT – AN OFFICER'S POINT OF VIEW

This summer and fall, the Eureka Police Department has seen a drastic spike in calls for service and crime reports. This avalanche of reports coincides with California's Public Safety Realignment.

California Assembly Bill 109 was signed into law in 2011 by Governor Brown. The landmark law came at a time of strained budgets, and demands for reform. The premise of the bill was to release large amounts of "low level" offenders from our state prisons, sending them back into our communities. These low level offenders would no longer be monitored by the California Department of Corrections. Rather, it would become the responsibility of local government to house, monitor, and deal with the influx of criminal element throughout communities. These low level offenders would consist primarily of non-violent and less-violent convicted criminals.

If I may back track a bit, I would like to look back several years. In 2009, the Eureka Police Department initiated an online poll of the community via the police department's web site. At that time we asked for input from citizens regarding what types of problems they felt most afflicted our community. Eureka weighed in, and two specific problems were identified as plagues on our community. Theft and drug use.

The Eureka Police Department recognized those concerns voiced by the community. Even in the absence of a community poll, it was clear that drug abuse and theft were huge blights on our city. For years, the Eureka Police Department has been fighting to combat these two areas of concern. In 2012 however, the battle field changed dramatically. With AB 109 coming to fruition, we have quickly found ourselves on the defensive. We have been flooded by low level offenders, primarily convicted thieves and drug abusers. A veritable nightmare for a community that had already expressed concerns for these specific areas.

At a patrol level, this has meant an inundation of crime reports, investigations, and a ballooning case load. 2012 is on course to set records in the numbers of calls for service and investigations by the Eureka Police. Already this year we have handled 4,200 more calls for police assistance than in 2011. This year officers have found themselves more tied down in paperwork and investigations than any other.

With great challenges however; there comes an opportunity to display great character. That is exactly what we have seen from the men and women of this department. In the face of new challenges and a taxing case load, personnel in this department have rallied to answer the extra demands. I have seen members of this department investing their personal time to complete the work necessary to achieve our goals. Officers, detectives, dispatchers and records personnel are all sharing the extra burden of dealing with increased crime. I have seen members of this department to go above and beyond the scope of their job to aid another with theirs. It's because it's the right thing to do. It's because we rely on each other to do this job. It's because we have sworn to serve this community and stand together protecting it.

I'm proud of the men and women of the Eureka Police Department. We have faced challenges together, and have worked together to address them. I don't anticipate our jobs growing easier in the near future. I believe that we will realistically see more and more challenges as we go. I know however that we will continue to work together with one common goal to improve our community.

- Officer C.Crnich

K9 Unit Report:

JAWS WITH PAWS.....ENFORCING LAWS



Several times each year, the handlers of the Eureka Police Department's K9 Unit take part in local demonstrations. The venues and topics vary, and have served at the request of local business groups, professional organizations, schools, and allied agencies. Generally, these demonstrations last from 20-45 minutes, depending on the audience and are designed to be both fun and educational. During the past quarter, Officer Wayne Rabang with K9 Endy appeared at the 2012 PET FAIR, which is sponsored by the Farm Store. Sgt. Kay Howden assisted to take the hits from Endy.



There was a good size crowd and the exposure is a great example of community symbiosis. The attendees get an entertaining demonstration, filled with lights, sirens, and a police dog in action. In return, our K9 teams get exposure to the challenges of working in a VERY large crowd with a host of distractions. Attached are some photos of Officer Rabang and K9 Endy in action. Also this past quarter, Officer Franco and his new partner, K9 Ella, completed their POST certification. They completed all of the tasks required with outstanding control and immediately began deploying on searches. Many of you attended a fundraising last November to support the purchase of Ella, who came to Officer Franco from Germany. She is quite a firecracker and, I can tell you from experience, her body slam is every bit as painful as her bite. Watch out bad guys!

Happy Tails! ^..^

From the Eureka PD K9 Unit

CRIMINAL INVESTIGATIONS SECTION

GENERAL CIS INFORMATION:

During this quarter, CIS investigated and/or processed a total of fifty-two (52) CWS/APS cross reports, coordinated six (6) extraditions of felony warrant suspects from out of state, handled eleven (11) after hours callouts requiring detectives, and assisted EPD POP with seven (7) probation searches/search warrants. Detectives also assisted the Department's Property/Evidence Section with transporting adjudicated evidence (drugs and guns) to the Department's destruction contractor in San Joaquin County.

Some of the administrative duties completed during this quarter were comprised of NCIC warrants audits and overseeing the installation of the new digital media evidence storage system.

MAJOR CASES:

During this quarter, the Criminal Investigations Section (CIS) initiated or provided follow-up investigations in a number of felony cases.

Some of the more high profile cases investigated within CIS are listed below.

The following is a summary of some of the higher profile cases investigated this quarter:

Case Number: 3C12-8444

EPD detectives assisted by POP Detectives and HCDA investigators were called out on Sept. 27th to assist both the HCSO Detective Bureau and CHP with homicide investigations that held the same Person of Interest as the suspect. Detectives and investigators conducted door to door neighborhood canvas as well as surveillance operations which resulted in the subsequent capture of this person of interest. EPD Detectives provided forensic expertise and assistance in processing evidence and the person of interest for the HCSO.

The cases are still under investigation by the HCSO and CHP.

Case Number # 3C12-3769:



CIS assisted the EPD Traffic section and CHP, in conjunction with the HCDA's office, in the investigation of a vehicular homicide case that occurred on South Broadway. An EPD Detective took the initiative, due to his knowledge and experience in the area of vehicular homicide, and offered to assist the traffic investigators in this case as well as assist the HCDA's office with investigating the case and preparing it for court.

Update: the suspect in this investigation has been sentenced to 14+ years in prison

Case Number 3c12-6373:

Detectives were called out by FOD to the 1600 block of G Street for a homicide. The victim had been brutally murdered – details are not being released at this time so as to not jeopardize the case investigation. This case is still under investigation.

Case Number: 3c12-5532:

Detectives took over an investigation of a suspicious death. This investigation is now considered a homicide investigation after the autopsy revealed the victim had suffered a 300 degree fracture to his skull. This case is still under investigation.

Case Number 3c12-7382/3t12-589:

Detectives were called out to investigate this vehicular homicide case in July. The suspect ran down a pedestrian in the unmarked crosswalk at 4th and M street while driving under the influence. The victim subsequently died of his injuries.

This case is still being investigated and has not yet been charged by the HCDA.

Case Number 3c12-7803:

In September, detectives were called out for an attempted homicide investigation that occurred in the old town area. The victim had been stabbed one time in the throat (through the carotid artery) by an unknown suspect. The victim has survived his injury, but remains under medical care.

This case is still under investigation.

CIS/EVIDENCE SECTION:

During this quarter, CIS/Evidence has continued to process numerous vehicles, residences, and digital media along with crimes scenes.

The forensic processing of digital media – primarily cell phones – has continued to be a time consuming job, but has resulted in valuable case evidence.

Det. Wilcox has had assistance from Reserve Officer Jim Armstrong in processing evidence during this quarter, which has freed additional time for Det. Wilcox to devote to case investigations.

A new “all-in-one” digital media (encompassing interview rooms, Mobile Audio/Video – in-car camera system, audio, video, photo software & hardware) system has is being installed at the time of this writing. The new system will significantly cut down on time spent collating data from various sources for court presentation; as well as – and most importantly – strengthen the chain of evidence for digital media.

MISSING PERSON/RUNAWAY JUVENILES:

During the past quarter there have been 156 missing person/runaway juvenile reports filed with our agency. There have been 75 W&I citations issued to runaway juveniles.

In October 2011 the Humboldt County Regional Center reported a female (MP) missing from their facility. Her probation officer informed us that she had received a letter from an inmate in central California. It appeared that the inmate was arranging for the MP to be a prostitute. MP's information was entered into the Department of Justice's website. Information was shared with Southern California cities human trafficking unit. In March the MP posted info on her Facebook account. It was discovered that the MP had used an alias in the past. In April the inmate the MP was associated with was scheduled to go to court. Advisories were sent to the court to be on the lookout for the MP. No active leads were developed in May. In June the Department of Justice found that the MP was receiving general relief somewhere in the Bay Area. The Bay Area welfare office was contacted and told to be on the lookout for the MP. In August 2012 it was discovered that the MP had been in the Welfare Office. Photographs of the MP were sent to the case worker to positively identify the MP. The MP was positively identified and removed from the Missing Persons System.

In August 2012 a foster parent reported her foster child (MP) as a missing person. The MP was believed to be taken by her biological mother from the residence sometime during the night. Child Welfare Services (CWS) were contacted for more information. CWS said that the biological mother was with a friend and heading out of the state. The mother's mental status had been reported as being unstable. A notice was issued to surrounding agencies to be on the lookout for the vehicle belonging to the MP's friend. The center for Missing and Exploited Children was contacted for their assistance. Photographs of the MP were distributed to surrounding agencies and the Department of Justice was notified for their assistance in putting the information on their missing persons' website. The next day Child Welfare Services was notified the MP had been recovered in a neighboring state. The MP's biological mother and her friend were arrested for substance abuse and child endangerment.

PERSONNEL:

CIS said goodbye to our friend and co-worker PSO Mary Anderson who retired in July of this year. Known unofficially as “Mother Mary,” she was the section's Missing Person investigator and all around “Girl Friday.” Mary will greatly missed by all of us.

Stepping into Mary's position is PSO Linda Schwend who has done a fantastic job of assimilating into the position!

TRAINING:

PSO Schwend attended Prop 69 (DNA) update training presented by Ca. DOJ/Ca. AG's office, and a Missing Person investigations seminar.

Detectives and PSO attended Auto CAD Total Station Training.

Detectives attended training regarding a new tracking tool (by private business) being implemented in the area for robberies.

CIS Comments:

We have seen a growing trend over this past year of an increase in violent crimes being perpetrated within the City. These crimes encompass robberies by use of weapons, homicides (***total of 5 homicide investigations Jan-Aug 2012***), and felony assaults resulting in serious injuries. It is the opinion of the detective section that this spike is directly tied to several factors outside the control of EPD – to wit: the Governor's "realignment" legislation resulting in suspects not being sent to prison, a lack of aggressive prosecution of criminals locally, dwindling LE resources (***1988 = 8 EPD detectives vs. 2012 = 5 EPD detectives***), the continuing stagnation of the economy, and the continuing illicit drug trade within our community.

Regardless of this apparent spike in violent crime, the detectives of the Eureka Police Criminal Investigation Section are committed to doing everything it can to keep this community safe and aggressively investigate major crimes committed in our City.

COMMUNITY RESPONSE / POP UNIT

The following are selected POP Unit statistics (approximate) for the period of 7/01/12 – 9/30/12:

- 89 arrests made (excluding traffic infractions and EMC cites etc.).
- 17+ EMC citations issued.
- 9 search warrants served (drug sales –locations/persons).
- \$9,484.00 cash seized.
- 6 vehicles stored/impounded.
- 25 firearms seized.
- 114 .5 grams of heroin seized (approximately 4 ounces or ¼ pound).
- 43 grams of methamphetamine seized (approximately 1 ½ ounces).
- 17.6 grams of cocaine seized (over ½ ounce).
- 974.5 grams of processed marijuana seized (approximately 34 ounces or 2.1 pounds).
- 1,356 marijuana plants seized.
- 54 grams of hash seized (about 2 ounces).
- 8.5 pounds of dried psilocybin mushrooms seized.
- 89+ assists rendered (Patrol/CIS/allied agencies).
- 7 POP Unit call-outs to assist Patrol (off hour/day).
- 4 neighborhood watch and 1 Community Improvement Team meetings attended.
- 5 CIT (Community Improvement Team) site inspections and/or inspection warrants conducted (residential problem properties).
- 165 Housing Authority background checks conducted (POP PSO).
- 3 crime prevention/community service program events facilitated/worked.

SELECTED CASE SUMMARIES:

The following are some selected POP cases from the third quarter of 2012:



Heroin Dealer Attempts to Swallow Evidence Following Arrest

On 07/25/2012, at approximately 2:00 PM, the Problem Oriented Policing Unit (POP) served a search warrant at an apartment on the 800 block of "H" St. in Eureka. The occupant of the apartment was Dixie Lee Holder, age 48 of Eureka. The warrant was for controlled substances, specifically heroin. This wasn't Dixie's first rodeo as she'd already been "popped" there once before for possession of heroin for sale.

When investigators entered the apartment, two teenage subjects were encountered in the living room area – an 18 year old male and a 19 year old female. The male subject was on juvenile probation. The female subject, McKenzie M. Tidd, was determined to have two felony (drugs) and several misdemeanor arrest warrants for which she was taken into custody.

Investigators were delayed getting into the master bedroom where they located Dixie. They suspected Dixie may have hidden controlled substances in a body cavity. A detailed search of the apartment was conducted and investigators seized digital scales, packaging materials, and drug use paraphernalia.

Dixie and Tidd were transported to the Humboldt County Correctional Facility (HCCF). Tidd was booked for her outstanding arrest warrants and Dixie was initially booked for possession of drug use paraphernalia. HOWEVER, during the booking process, Dixie removed an item from a “body cavity” and attempted to swallow it (yuck!!!). An alert, quick thinking correctional officer was able to prevent Dixie from swallowing the object. The “item” was identified as just over 15 grams (about a half ounce) of black tar heroin wrapped in cellophane. The quick action of the correctional officer not only saved the evidence but quite possibly prevented Dixie from overdosing on the heroin while she was in the jail facility.

Dixie was also arrested and booked for possession for sale of a narcotic substance and smuggling drugs into a correctional facility.

EPD Conducts “Maximum Enforcement Operation” – 7 Arrested & 7 Cited

On 8/01/12, EPD Patrol and Problem Oriented Policing (POP) officers conducted a “maximum enforcement” operation targeting criminal and safety related traffic problems occurring within the City of Eureka. During the roughly 6 hour operation, a total of approximately 16 field interviews (pedestrian contacts), 18 traffic stops, and 3 vehicle investigations were conducted. 7 suspects were arrested on fresh criminal charges. Additionally, 7 other individuals were cited and released for various traffic offenses including driving on a suspended license (2), driving without a valid license (1) and miscellaneous other vehicle code infractions.



Melissa Jo Green (age 38 of Eureka) was arrested at the corner of California and West Clark Streets following a probation-related pedestrian contact around 1:30 PM. Officers located an Apple iPod in Green’s purse which had been reported stolen from an unlocked vehicle on West Buhne Street in January of this year. Green was also found to be in possession of controlled prescription medication (Buprenorphine/Suboxone – a powerful semi-synthetic opioid used to treat opiate addiction) for which she did not have a doctor’s prescription. Green was taken into custody and transported to the Humboldt County Correctional Facility where she was booked for possession of a controlled substance, receiving/possessing stolen property, and probation violation.



Around 3:39 PM, officers conducted a traffic enforcement stop on a vehicle being driven in the vicinity of Trinity and ‘G’ Streets. The driver was subsequently determined to have a suspended license for which she was cited and her vehicle impounded. When officers spoke with her passenger outside the vehicle, he admitted to having a stun gun in his pocket. A records check on the passenger, **Quincy Lamar Anderson** (age 38), revealed he was a convicted felon. Officers seized the stun gun and also located a small quantity of methamphetamine and a meth pipe where Anderson had been seated in the vehicle.



Anderson was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of a controlled substance, unlawful possession of a stun gun by a prohibited person, and possession of drug use paraphernalia.

At about 4:00 PM, officers observed **Lawrence Hershel Murray** (age 30 of Miranda) walking in the vicinity of Wabash and B Streets. Murray was acting suspiciously and officers suspected he may be involved in drug related activity. When uniformed officers attempted to contact Murray, he fled westbound on Wabash and then

northbound on 'A' Street. Pursuing officers located Murray a short time later hiding by some trashcans outside a residence. Murray fled again but was soon taken into custody in a yard. A small quantity of methamphetamine and drug use paraphernalia were found on his person.

Murray was transported to the Humboldt County Correctional Facility where he was booked for possession of a controlled substance, possession of drug paraphernalia, parole violation, and resisting arrest.

In addition to the above listed cases, another individual was arrested for possession of drug use paraphernalia and 3 others were arrested for misdemeanor warrants during separate incidents.

EPD Uncovers Meth Lab in G Street Residence



On 8/15/12, at about 7:30 PM, Eureka Police Department patrol officers conducted a probation search at a residence on the 2600 block of G Street, Eureka. The search had been planned in response to a series of burglaries and thefts which had recently occurred in the surrounding neighborhood.

While searching the house for stolen property/contraband pursuant to one of the resident's probation conditions, officers located several suspicious items they suspected may be used during the manufacturing process of methamphetamine. Investigators with the Problem Oriented Policing Unit were requested to respond to the scene to help identify the suspected meth lab materials and assist with the investigation.

Inside a cupboard off the kitchen, officers located a 2-liter plastic bottle with a hose attached to the top. The bottle contained a multicolored liquid/solid mix. Investigators identified this item as likely being a hydrogen chloride (HCl) gas generator (mix of salt and sulfuric acid) used during the "shake and bake" or "one pot" meth-making process. A bottle of muriatic acid (also known as hydrochloric acid) was also found in the cupboard along with a container of denatured alcohol (a common solvent). Though both of these items also have legitimate commercial and home uses, they are also key ingredients for manufacturing methamphetamine.

When questioned about the items, the probationer, Glenn Ray Farmer (age 35), initially denied he had manufactured any methamphetamine. He claimed the bottle found in the kitchen cupboard was only a "science experiment."

Inside the home's basement, officers observed additional items and discarded trash indicative of recent methamphetamine manufacturing including coffee filters, empty cold medicine blister packs (pseudoephedrine), cut-open lithium batteries strips and cold packs, empty bottles of drain cleaner (lye), a funnel and measuring cups with white crystalline residue.

When Farmer heard officers discussing this and the need to evacuate the residence immediately, he changed his story and admitted he had unsuccessfully attempted to make methamphetamine in the residence recently.

Officers vacated the residence with the suspects due to the immediate and long-term contamination hazards associated with methamphetamine manufacturing. Caution tape was erected to isolate the scene and the immediate neighbors were advised of the situation.

Humboldt Bay Fire was requested and responded to the scene to help assess the hazmat situation and assist with a possible natural gas leak in the residence.



Farmer was subsequently arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of precursor chemicals with intent to manufacture, manufacturing a controlled substance, possession of drug paraphernalia, and probation violation.



The relatively new “shake and bake” method involves combining raw, volatile ingredients in a container such as a 2-liter soda bottle. This is an extremely dangerous method, however. If the bottle is punctured or the cap is removed too quickly it can cause an explosion, severely injuring/burning the “cook” or anyone who happens to be nearby.

Due to budget cuts, the Department of Justice’s (DOJ) Bureau of Narcotics Enforcement (BNE) was essentially eliminated this past December. As a result, DOJ currently no longer has the personnel and resources (Clandestine Drug Laboratory Teams) in this region of the state to deal with the evidence processing and hazmat clean up associated with such methamphetamine labs. Consequently, officers at the scene began the process of trying to locate a company or government agency that could handle the clean-up and waste disposal.



An official with the California Department of Toxic Substances Control (DTSC) was reached. DTSC arranged to send a privately contracted environmental services company from Chico for clean up and disposal of the hazardous waste the next morning. The scene was then guarded by an officer for the rest of the night.

The following morning, officials with the City of Eureka Building Department and County of Humboldt Environmental Health Division responded to the residence. Both departments “red-tagged” the structure and posted signs on the doorways declaring it unsafe to occupy until further notice. At about 1:00 PM, the environmental services company arrived at the residence and



commenced the hazardous waste clean-up and disposal operation. Officials are currently working on new protocols (hopefully more efficient and effective) to deal with such hazmat incidents in the future.

POP Serves Search Warrants in Eureka and McKinleyville



On 8/16/12, at about 10:39 AM, detectives with the Eureka Police Department’s Problem Oriented Policing Unit (POP) served a search warrant at a small cottage on the 2900 block of California Street, Eureka. The warrant was obtained after the POP Unit received information the residents, Sarah Elizabeth Vickland (age 32) and Zackery Jacob Chapman (age 35), were selling heroin.

Vickland and Chapman were detained inside the cottage. During a subsequent search of the residence, investigators located and seized several grams of tar heroin, a small quantity of cocaine, around ¼ ounce of hash, a hidden stash container, and \$8,794.00 cash (suspected illicit drug sales proceeds). Investigators also found further evidence indicative of heroin trafficking

including numerous small baggies used for packaging controlled substances and records indicating drug sales activity. Additionally, investigators discovered an active video surveillance system with multiple cameras surrounding the exterior of the cottage.

Vickland and Chapman were arrested and transported to the Humboldt County Correctional Facility where they were booked for possession of heroin for sale, possession of a controlled substance, and possession of concentrated cannabis/hash. Chapman was also booked and held for violation of his parole.

At approximately 12:55 PM, POP investigators, assisted by officers and deputies from the Humboldt County Drug Task Force, California Highway Patrol, and Humboldt County Sheriff's Office, served the search warrant at a second related residence located on the 1100 block of Winchester Avenue in McKinleyville. During the investigation leading up to the issuance of the search warrant, investigators had learned Vickland also maintained a residence at this other location. Officers detained 3 adults in the home including Tyler Shane Goodwin (age 21) and Nathan Lee Mays (age 21).

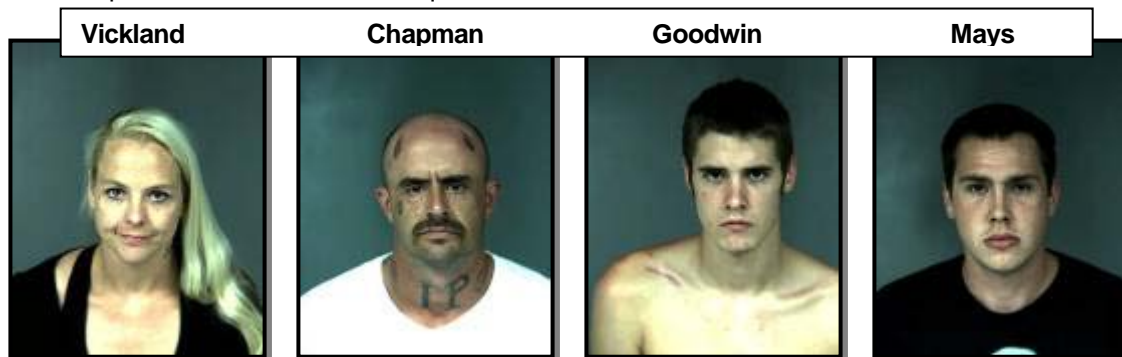
During a search of the residence, investigators located further evidence of narcotics trafficking including numerous drug packaging materials, a digital gram scale, a small quantity of suspected methamphetamine and cutting agents (used to increase quantity/profits), several hidden stash containers (for concealing drugs and/or valuables), and records indicating drug sales activity. Investigators also seized an unloaded .22 caliber pistol which Goodwin claimed to have been carrying on his person when he first saw officers arrive (he said he hid it in a box when he saw officers approaching).

Two children, 4 and 13 years old, were also present in the home at the time the warrant was served (Vickland's children). The children were released into the care of a grandparent pending a referral to Child Welfare Services.

Goodwin was arrested and transported to the county jail where he was booked for possession of a controlled substance for sale and on an outstanding misdemeanor bench warrant (alleging DUI). Mays was arrested and transported to the county jail where he was booked on a felony arrest warrant alleging cultivation and sales of marijuana.

On 8/16/12, at about 11:00 PM, POP investigators returned to the cottage on the 2900 block of California Street to follow-up on a hunch based on evidence found at the Winchester Avenue search. Vickland had been released from jail within hours of her arrest and she was home. Vickland was just leaving the cottage when investigators arrived at her door.

During a parole search of the cottage, investigators located another hidden container (Cheetos can) in which they found nearly one ounce of crystal methamphetamine, a couple more grams of tar heroin, and a digital gram scale. These items were seized as evidence and an additional charge against Vickland of possession of methamphetamine for sale will be requested.



Search Warrant Nets Cocaine and Counterfeit Bills

On 9/12/12, at approximately 1:15 PM, investigators with EPD's Problem Oriented Policing Unit (POP) served a search warrant at a residence on the 1200 block of A Street, Eureka. The warrant was prepared in response to information POP had received that a black male going by the moniker "Youngster" was selling crack cocaine from an upstairs apartment there.

Upon announcing themselves and entering the apartment, officers encountered and detained a black male adult who attempted to flee toward a back bedroom. The male was subsequently identified as William Jaide Hall (age 31, originally of Oakland, CA.), AKA: "Youngster."

During a search of Hall's person, investigators located approximately 6 grams of powdered heroin and nearly 3 grams of cocaine. Several pieces of crack cocaine were packaged for sale in multiple baggies. Additionally, investigators located 3 counterfeit \$100.00 bills in the apartment and written records indicative of drug sales activity.



"Youngster" was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of heroin for sale, possession of cocaine base for sale, and possession of fictitious bills.



Two Suspects Caught following 'O' Street Residential Burglary-Another Post Release Community Supervision 'Fail'



On 9/20/12, at about 8:23 AM, Eureka Police Department officers were dispatched to the report of an audible alarm at a residence on the 1100 block of Manzanita Street, Eureka. Witnesses in the neighborhood also reported seeing two adult male suspects jump a fence at the location and run southbound on M Street.

Responding officers subsequently located signs of an attempted burglary at the Manzanita residence.

EPD Patrol and Problem Oriented Policing Unit officers began canvassing the area for the suspects based on the descriptions provided by witnesses. At about 9:05 AM, a plainclothes POP investigator spotted the suspects on the 3500 block of 'O' Street. The suspects were walking two bicycles and carrying multiple bags.

When the sergeant attempted to contact the suspects, they fled east into the wooded area (Sequoia Park) abandoning their bicycles and bags. One of the suspects, later identified as **Travis Lee Morgan (age 46 of Eureka)**, was detained at gunpoint and taken into custody by the investigator and a lieutenant who'd quickly arrived to assist him. The second suspect, later identified as **Stewart Michael Anderson (age 26 of Orange County)**, fled deeper into the park and initially eluded capture. A perimeter was quickly set up and an EPD police K-9 team was dispatched to the scene to start a search for Anderson.



When apprehended, Morgan was carrying a backpack filled with U.S. coins (\$692.00 worth). His pockets were stuffed with miscellaneous jewelry, cash, and other suspected stolen items. Officers also located a laptop computer he dropped when he fled.

A short time later the resident of a house located on the 3600 block of 'O' Street drove by the scene. The resident identified the bicycles as belonging to his family. The victim left to check his residence. He returned a short time later and reported his home had been burglarized and numerous items were missing in addition to the bicycles.

Meanwhile, officers located another large duffel bag in the woods along Anderson's flight path. The bag contained a wallet and indicia identifying Anderson, clothing he was seen by witnesses wearing during the previous burglary attempt (he'd since changed his clothes), and more stolen property belonging to the 'O' Street victims. The victim and his wife subsequently identified numerous items that had been stolen from their home including the laptop computer, cash, jewelry, backpack and coins, a Nintendo Wii game console system and other assorted articles. Still missing was a 30-30 rifle.

A total of approximately \$2,200.00 worth of stolen property was recovered and returned to the victims.

At approximately 9:56 AM, the K-9 team and other searching officers located Anderson hiding in the woods. Anderson was taken into custody without further incident. Due to injuries he sustained during his flight (he claimed to have fallen off a 15-foot slope) Fire and medical personnel were dispatched to the scene. Anderson was transported to St. Joseph's Hospital for precautionary evaluation and treatment prior to booking.

Morgan was transported to the Humboldt County Correctional Facility where he was booked for burglary, resisting/delaying a peace officer, probation violation, and violation of his Post Release Community Supervision (PRCS). Morgan was on formal felony probation for reckless evading and on Post Release Community Supervision for possession of a controlled substance.

During the booking intake process, correctional officers located approximately 2 grams of tar heroin and 41 grams (over an ounce) of suspected hash concealed under Morgan's clothing in his buttocks area. Additional charges of possession of a controlled substance and possession of concentrated cannabis are expected to be added.

Upon being medically cleared, Anderson was transported to the Humboldt County Correctional Facility where he was booked for burglary, possession of stolen property, resisting/delaying a peace officer, and violation of his Post Release Community Supervision. Additionally, Anderson was arrested and booked on a felony warrant alleging possession of a controlled substance.

Anderson was on both Post Release Community Supervision and formal felony probation for identity theft/fraud. Anderson told officers he had his Post Release Community Supervision transferred from Orange County to Humboldt County around March of this year. Anderson admitted he had previously been arrested for violation of his PRCS following his arrival in Humboldt County. Anderson added he recently finished serving 45 days in jail for that violation. A check of Humboldt County Jail booking records confirmed an early August 2012 arrest.



Coming soon to a neighborhood near you courtesy of AB 109's prison realignment...



Both Anderson and Morgan admitted to current drug use, and to committing the 'O' Street burglary.

During a post-arrest interview, Anderson also told investigators he'd hidden the victims' missing 30-30 rifle outside of the residence on their property. The rifle was subsequently located by the victims. An additional charge of illegal possession of a firearm by a convicted felon is expected to be added to Anderson's list of charges.

Both Morgan and Anderson were initially being held on \$50,000.00 bail. However, the Humboldt County Probation Department, which manages the PRCS program, was contacted and probation/PRCS violation holds were also placed on both suspects.



Person of Interest in Two Homicides Arrested on Warrant

On 9/27/12, investigators with the EPD's Criminal Investigative Services (CIS) and Problem Oriented Policing Units were tasked with assisting the Humboldt County Sheriff's Office and California Highway Patrol in locating a "person of interest" in two homicides, Jason Anthony Warren. This was related to a brutal murder in Hoopa and a subsequent hit-and-run/vehicular homicide that occurred on Myrtle Avenue outside of Eureka. A vehicle believed to have been associated with both incidents was found abandoned near the Humboldt Senior Resource Center (1910 California Street) in Eureka early that morning.

At about 5:00 PM, plainclothes investigators were following up on an investigative lead by conducting surveillance on a residence on the 400 block of West Sonoma Street.

A Chevrolet pick-up truck was observed leaving the residence with three occupants included a hooded male in the backseat. POP detectives followed the vehicle and conducted an investigative stop on it near Church and Unions Streets. Warren was located inside the truck and taken into custody on an outstanding felony warrant stemming from his failure for his sentencing on an assault charge.

Warren has not been charged in the two homicide cases as the investigation is on-going and evidence collected in the case is still being processed.

TRAFFIC OVERVIEW

During this quarter EPD Officers took 189 traffic collision reports ranging from minor, non injury collisions to a vehicular homicide report. Of all the collisions 83 people were reported being injured and one was fatally injured. Also during this quarter there were numerous minor collisions that were not reported (no report taken) because the collision was handled civilly (exchange of information) by the parties involved.



The rider of this motorcycle was looking over his shoulder trying to change lanes and didn't realize that the blue car in front of him had stopped. The motorcycle rear ended the blue car and the rider landed on top of the car. He sustained a broken wrist.

Traffic Analysis Summary

	This Quarter	Last Quarter	Jan. 1st to September 30th
<u>Total Collision Reports</u>	189	213	627
<u>Fatal Collisions</u>	1	2	5
<u>Injury Collisions</u>	60	68	210
<u>DUI Collision</u>	14	23	50
<u>Bicycle Collisions</u>	10	6	24
<u>Pedestrian Collisions</u>	3	11	28



The driver of this car was distracted by her dog. She crashed into a parked car and a street sign. Her driver's license was suspended therefore her vehicle was impounded for 30 days.

Areas of Concern

There have been 5 fatalities this year. Three of the fatal collisions were alcohol related vehicular homicide cases. There have been 50 DUI related crashes this year as well.

Office of Traffic Safety Grant

The OTS grant came to an end on September 30th. Fortunately, EPD was awarded another traffic safety grant by OTS that started October 1st. This grant provides funding for overtime details such as:

- Cell phone / Texting enforcement
- Traffic enforcement to reduce hazardous vehicle code violations (speeding, red light running, stop sign, failing to yield, etc)
- DUI patrols
- Warrant sweeps for DUI offenders who fail to appear in court
- Stakeouts of people who continue to drive while their license is suspended
- Special motorcycle safety enforcement
- Court stings

The grant also provides funding for one fully equipped police motorcycle, and funding for officers to travel to out of the area for training such as:

- Standardized Field Sobriety Testing
- Advanced Roadside Impaired Driving Enforcement
- Drug Recognition Expert

In a separate grant application OTS awarded EPD a grant that provides funding for (4) DUI / Driver's License Checkpoints, and checkpoint related supplies.



Total Number of Citations Written

<u>This Quarter</u>	<u>Last Quarter</u>	<u>Jan. 1st to September 30th , 2012</u>
737	953	2688

Total Number of DUI Arrests

<u>This Quarter</u>	<u>Last Quarter</u>	<u>Jan. 1st to September 30th , 2012</u>
65	84	225



Don't Drink and Drive.

Communications Center

Training: Jennelle Crnich, Katie Kime, Michelle Reyna-Sanchez, Karina Timmer and Amanda Waters renewed their CPR certification on September 17, 2012.

New Dispatcher: The Communications Center welcomed Heather Goodwin on August 1, 2012. Heather has successfully completed phase one and is in the processes of completing phase two of a four phase training program.

Monthly Police and Fire Calls :

July-

Calls for Service – 8118

Unit Initiated - 3452

Total Calls - 11,570

August-

Calls for Service- 8318

Unit Initiated- 3530

Total Calls- 11,848

September-

Calls for Service- 7942

Unit Initiated- 3589

Total Calls- 11,531

Quarter Totals

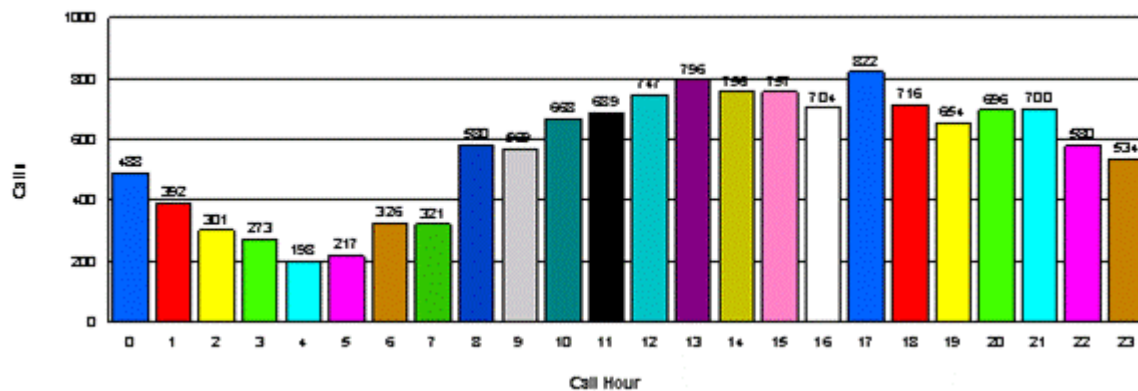
Calls for Service- 24378

Unit Initiated- 10571

Total Calls- 34949

Monthly Telephone Calls:

July

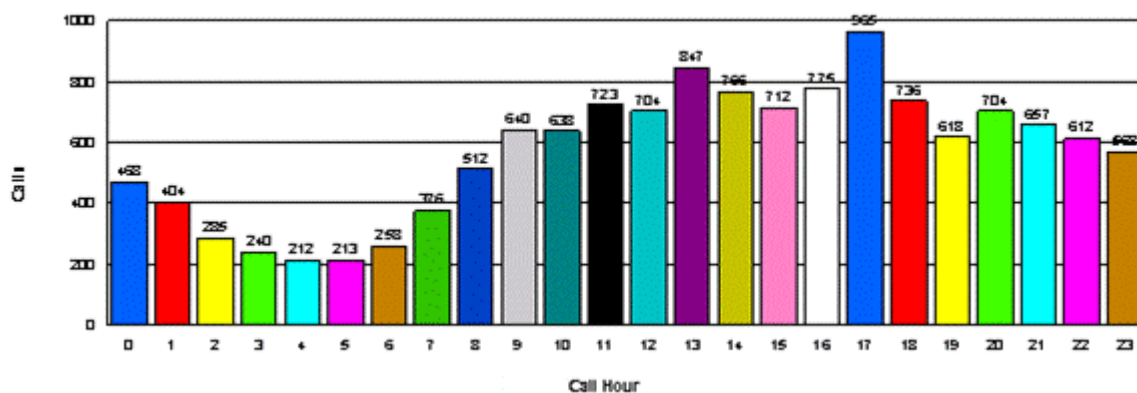


Total calls-13,484

911- 2439

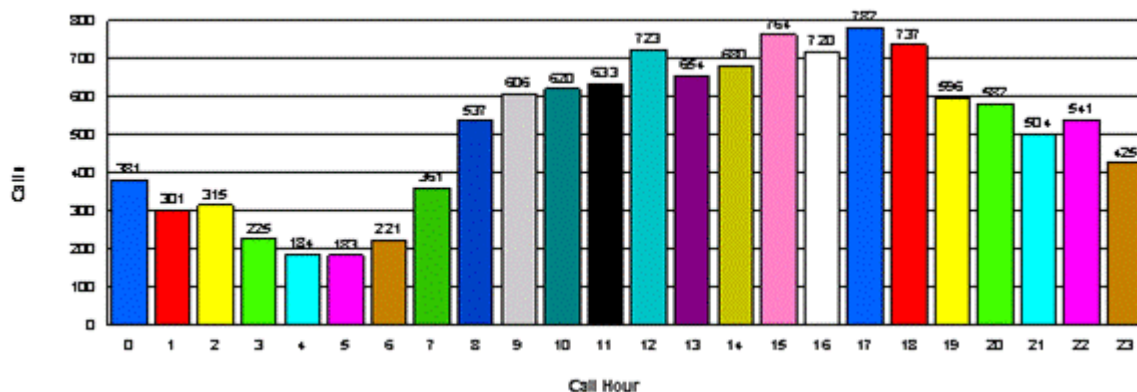
August

August proved to be a busy month for the Communications Center with the busiest day and hour happening during the month. On Wednesday, August 22, 2012 the Communications Center received 528 phone calls! The busiest hour for the month was 1700 with a total 965 calls!



Total calls-13,633
911-2,505

September



Total Phone calls-12,275
911-2,381

RECORDS SECTION

Diane Clark is no longer with the Records Section or the city. We are sad to see her go but glad she is happy with her choice!!

Two birthdays were celebrated – Dee McGraw and Marlyse Wilkins! Happy Birthday again ladies.

The city informed us Records will soon have a new choice of payment; credit cards. They hope to have the system implemented within the month. Many of our clients would prefer to use credit cards so we are certain we will have more satisfied clients.

PROPERTY SECTION

Incoming property continues to be steady. Terry and Elaine were recently approved overtime to be able to keep afloat. As officers, calls for service and cases increase more property is booked in and released. Purging is a priority. Being uninterrupted is a goal and overtime will be used for this also.

School Resource Officer Report

July at Eureka City Schools was reserved mostly for custodian and special project work. Some administration and staff were here, but the schools mostly belonged to the custodial staff. While the students are away the custodians will play. Throughout the ECS school district the custodians worked day and night to get the schools ready for the first day of school in August. The floors were all stripped, cleaned and waxed and the lockers were all given a fresh new covering of paint. Leaky roofs were repaired and classrooms were cleaned within an inch of their lives. The custodians were extremely busy every minute that they had this summer. They all did a fantastic job and the schools all looked wonderful when the first day of school started in August.

The first day of school was August 27th 2012. This school year brought us a new Superintendent in Fred Van Vleck. Dr. Van Vleck brings with him a new freshness and a new way of doing things. Dr. Van Vleck thinks in the positive not the negative. He is what we can do with what we have, not we're in trouble because of what we don't have. Dr. Van Vleck has roots here in Humboldt County. He grew up in this area and his family has been in the education field for many years. Dr. Van Vleck has been well received by the community, teachers and administration. Dr. Van Vleck is a hands on superintendent and is at the school sites quite frequently. I believe that Dr. Van Vleck's presence is having a very positive influence on education in our schools.

The schools were full of new cloths, new books and new backpacks. There were also plenty of frightened students. Some were coming to the big high school for the first time. I have to say though that the upper classmen were great. They were always helpful when a freshman needed help. The same can be said for the Zane 8th graders. From what I saw they have been there to help the new 7th grade students whenever they need it.

With the first day of school full of its excitement, there are also some things that we don't want to see. We have seen the use of marijuana and some other drugs increase. We are also experiencing some problems with bullying and mostly cyber bullying. That being said, there is a very dedicated staff which I am proud to be part of that are addressing these problem areas. We are working on educating our students about the dangers of marijuana and the problems it can bring. We have also created a cyber bullying team and we are working on areas where we can educate not only students, but staff as well. It is our thought that if we can educate the staff then together we can all work to end this nation-wide problem. We are planning staff training seminars as well as town hall type meeting for the general public.

Our record setting sports teams are also in full swing. Our football team has a brand new coach. Taking the helm of the football team is Coach Mike McGuire. Coach McGuire also comes to us from down south. Coach McGuire has had a rough start in the early game, but the Loggers are now on track and doing very well. The football team worked with Coach McGuire all summer long. The team was on the practice field everyday during the summer which shows a huge dedication not only from the coaches, but also from the team. Volleyball, Soccer and Tennis are also going strong now. As always sports continue to be a great growing experience for our young adults and this year is no exception. Our teams are strong with fantastic players and coaches.

Zane Middle School has a new Principal leading the mighty Falcons. Jan Schmidt has come over from Lafayette Elementary School and is now in charge at Zane. Mrs. Schmidt brings with her to Zane many years of experience and a very open mind with the challenges that always face a middle school principal. Zane is strong this year in every area. The core subjects at Zane are being taught by the very finest

teacher's anywhere. We are very lucky to also have the finest teachers anywhere in Band, Choir and all the subjects at Zane.

Overall we have gotten off to a roaring start in the Eureka City School System. What is great about this team of educators is that when there is any kind of problem or challenge they all rise to the task at hand. I can confidently say that our children are in the best of hands and are at pace or above pace in everything they do.

Chris Jenkins
Eureka City Schools
School Resource Officer

HOMELESS LIAISON

In the past quarter we have continued to make a very small dent in the homeless population. We have however, been able to get several folks off the street and into treatment centers. Many homeless have approached officers and requested information about services and treatment options. The officers are now offering service and treatment options to almost everyone they arrest.

Names of folks I add to the quarterly will always be changed to protect their right to privacy. I could just change the name, age, and some background history and be talking about almost anyone living on the streets.

James-

James was beaten by both parents as a child. His mother was killed by his father in front of him and his brother when they were five years old. James was sent to live with an aunt. She was a habitual substance abuser and frequently drunk. She too was physically abusive to James. Both James and his brother wound up in the foster care system by age 7. They lived in fourteen different foster placements including a group home. At age 18, when they aged out of the system, they wound up living on the streets. In his early 20's James was diagnosed with major depression and had ongoing paranoia. He avoided people if he could. He refused to have anything to do with the system or to seek medical care or medications for his paranoia. He started drinking stating that drinking made him less afraid and made him feel brave.

He found a job boxing in San Francisco and spent several years there working. James thinks he was punched in the head one too many times. He quit his job being a punching bag for future boxers and started drinking full time. James eventually lost everything: housing, friends, and family support and then wound up on the streets. He never had any treatment for any of his issues surrounding his family's history. Over the years, to the best of his recollection, he has been in jail more than 500 times for being drunk in public. Locally. He said he would like to quit drinking, but when he is sober all he can think about is his mother's last beating. He is in Humboldt because he has a brother and uncle who live here. Neither is willing to take him in when he has been drinking.

Currently James is in a recovery home. He has made four attempts at getting sober. Each prior attempt has lasted about 3 months. He has been sober this time about four months. He is just now starting to reconnect with his brother.

Each day that James is in treatment is a day that officers do not have to take him to jail and safe indoors. There are many children living on the streets. I know a lot of their parents because I tried to help transition them off the streets with their parents when they were young. This is yet another generation who will grow up on the streets. There is very little EPD can do about it other than refer them to services. However, many of the existing services are overwhelmed already, so there isn't a lot the services can do to change this either.

In Humboldt County there is no family inpatient detox treatment, and no inpatient voluntary detox options for minors. The Multiple Assistance Center (MAC), which is run by Redwood Community Action Agency,

substitutes as family detox and does offer a wide variety of really great services for families, but the waiting list is quite long.

The majority of the individuals out on the streets have some form of substance abuse issue. It is difficult to figure out what is really going on with someone when they are on drugs or alcohol. They could have a major mental illness or a variety of other issues that are masked by their drug use. Many folks who have a major mental health diagnosis self-medicate with street drugs and alcohol instead of prescribed medications. In the past three months, EPD has assisted over 60 individuals with locating services that can help them transition off the streets. But we give information to almost everyone we come into contact with about options they could try.

We have located housing for 5 individuals, and they are still housed. Six were assisted with getting into Detox and 7 have moved out of Humboldt County. Many others were referred to other service providers who would be able to help them with their issues.

While there are literally hundreds out there needing help or referrals, there is a handful that we are placing on our high priority list. One is a war vet who was injured while serving his country and is now 100 % disabled and in a wheelchair out on the streets. Another is a female who is getting ready to give birth, but has had no prenatal care and is currently using meth.

The EPD officers are always willing to help those who want help. They are kind and do what they can with the limited available resources. Sometimes I see disappointment in their faces when someone they have helped blows out of treatment. This disappointment is understandable because we want people to succeed, and they are realizing that relapse is a part of the recovery process. The officers don't give up even if someone they've helped ends up on the street again. The officers just keep trying and know that eventually their efforts will help someone have longer and longer periods of sobriety - this is really all we can hope for. The officers are now starting to see the results of their efforts as they notice they are not seeing some of the folks they have been dealing with on the streets. Also, officers continue to make referrals to me of those they want me to pay special attention to, like the war vet or the pregnant woman.

We continue to have monthly meetings with Parole, Probation, Mental Health and EPD staff about our "high priority" individuals with mental health issues. Together we try to make plans to assist these folks so they can get services, and all the partners are working toward the same goal line. The result has had better outcomes for the folks. These meetings are confidential to protect the individual's privacy rights and the outcomes or success stories are not publicly shared.

I wrote this quarterly report a month ago. Since that time the woman on the streets who was pregnant has had her baby, is living indoors with family in another county now, is off drugs and is linked back up with services. This would not have been possible without the assistance of the awesome nursing staff through Public Health and the wonderful staff at the Serenity inn.

The vet with the head injury was assisted with getting back to San Francisco where his support folks are. He too is re-connected to services. This would not have been possible without the aid of the Veterans Resource Center (Kim) from the Vet Center.



Homeless Liaison Pamlyn Millsap and Old Town Beat Officer Drake Goodale pose with the donated bike, helmet and lock that will be given to "Dan", once homeless, cold and hungry, now housed, warm and happy.

And last- a follow up on Dan who I wrote about in the first quarterly. The Domestic Violence Response Team (DVRT) program (Kim) donated a brand new bicycle to EPD and requested that the bike be given to someone who could really use it. Officer Cosetti, Officer Goodale and I picked Dan as the recipient because he plans on getting a job someday and this will assist with his independence. Officer Goodale located a new helmet and Kim donated \$20 to go toward a lock for the bike. We took him his new treasures and he was thrilled. He posed with his bike, but again to protect his identity we are unable to submit that photo. Angelica, one of the dispatchers at HSU was so moved by Dan's success story, that she wanted to contribute. She donated another \$40 to be used for anything for Dan. A group of us talked about it and because he has very little income, we got him a restaurant card so he could take his elderly parents out to dinner. A couple other people donated some funds to make the dinner a big event.

It is my pleasure to work with the EPD staff. Thank you!

Pamlyn Millsap
Homeless Liaison

VOLUNTEERS

The Eureka Volunteer Patrol and other volunteers were busy again this quarter totaling 162 hours of service to the Community. The Volunteer Patrol consists of 8 members who each average approximately 7.33 hours per month of service. In this quarter, they covered 354 miles and performed 8 vacation checks.

Our Volunteer Reserve Officer Mike Stephen, a full time state Parole agent, logged in 86 volunteer hours this quarter performing background investigations, assists in Patrol, DUI checkpoints and many areas as requested and as an advisor for our Explorer POST 104. On September 28, Reserve Officer Stephen retired from State Parole after 32 years of law enforcement service to the citizens of California. Officer Stephen is retaining his status as Reserve Officer with EPD in a paying position. It is estimated that Officer Stephen volunteered approximately 480 hours per year for the last 10 years equaling 4,800 hours of service. We are fortunate to retain him. His service to EPD and the citizens of Eureka is to be commended.



- To Chief Murl Harpham from Don and Denness Filteau, words of thanks to show appreciation for the work that he and the officers and staff do to help keep our community, homes and businesses safe. EPD is appreciated by many people.
- To EPD Officers, Staff, Supervisors and families from Don and Denness Filteau, a generous gift of peaches and tomatos to show their appreciation for all they do on behalf of Eureka citizens.
- To Sgt. Steve Watson and Officers Alan Aubuchon and Wayne Rabang, and Officer Rabang's K9, Endy, Animal Control Officer (and Evidence Tech) Rob Patton and PSO (and Evidence Tech) Linda Schwend from Paul and Elizabeth Bareilles After their home was broken into and a lot of things were stolen, EPD did an outstanding job of pursuing and catching the 2 thieves and recovering the stolen items. They were very impressed with the hard work and professionalism of the officers who handled their case.
- To Homeless Liaison Pamlyn Millsap from Nursing staff at HC Department of Health and Human Services to thank her for referring a homeless, pregnant woman to them. They have found her housing and connected her to other resources and appreciate that Pamlyn is out there.
- To Chief Murl Harpham, PSOs Suzie Owsley and Jocelyn Haske, and other members of the Department from Charlotte McDonald, Executive Director of Eureka Main Street for the help the department provided for the 4th of July festival in Old Town.
- To Chief Murl Harpham and Sgt. Steve Watson from Supervisor Jimmy Smith, to extend his sincere appreciation to them and all the EPD officers and support staff. Chief and Sgt. Watson have been both friends and mentors, always willing to help and advise him. They have made a difference.
- To Senior Communications Dispatcher Jennelle Crnich from Investigator and Range Instructor Patrick Bishop to commend her for her help during the morning hours of the team two's training. She dispatched officers to scenarios and communicated with officers while conducting traffic stops. One of the scenarios involved officers occupied in an OIS (Officer Involved Shooting). Dispatcher Crnich acted in a professional and proficient manner. With her help, they were able to make the training more realistic, which only benefited the training and those involved in it.
- To PSO Lyn Williams from the Frey family, to thank her for picking up their chocolate lab Sadie after she decided to go on a hike on her own. After hearing the Shelter's message, they tried Petharbor.com and there was her mugshot. They are forever grateful for her taking Sadie to the Shelter.
- To Chief Murl Harpham from Sheriff Adam Christianson, Stanislaus County Sheriff's Department to thank the members of EPD for supporting them following the tragic shooting death of Deputy Bob Paris, Jr. The presence of our department personnel was both reassuring and honorable. Special thanks to every single member of our department who set aside their professional and personal lives to assist them, and they are forever grateful.
- To EPD from a citizen to thank the officers (Sgt. Adam Laird and Officer Kyle Miyamura) who responded to a situation and kept order in their area and also have to deal with negativity from ungrateful individuals. Keep up the good work!
- To Sgt. Adam Laird and Officers Andrew Endsley and David Chapman from two citizens to express their gratitude for their professionalism, compassion and careful consideration in the care of one of their psychotic friends during an episode. The friend is recovering well, thanks in part to the kindness of the officers.
- To Officer Ed Wilson and K9 Maggie from Correctional Supervisor Tim Hershberger, HC Correctional Facility and Captain Ed Wilkinson HC Sheriff's Office, both who wanted to express appreciation for the several times Officer Wilson and Maggie have been asked to search the housing units to search for drugs. Each interaction with Officer Wilson has shown him to be more than willing and very cooperative in their efforts to detect and remove such contraband from the

Correctional Facility. Officer Wilson's professional "can-do" attitude in these events has been more than appreciated by the staff who work in their facility and has assisted in maintaining a good working relationship between our departments.



. Bragging Rights!



Interim Police Chief Captain Murl Harpham sworn in as Chief of Police

On September 26, Interim Police Chief Captain Murl Harpham was sworn in as Chief of Police in front a packed crowd at the newly renovated City Council Chambers. He had been serving as Interim Chief since June 24, 2011. Under his new contract, Chief Harpham will hold the position of police chief through June 30, 2013, at which point the council is expected to hire a new Chief.

Following the ceremony, performed by Mayor Frank Jäger, Chief Harpham said he would do his best to keep the department running smoothly.



California Awards Eureka Police Department with Special California Law Enforcement Challenge Recognition for Traffic Safety Efforts

On September 20, Christopher Murphy, Director, California Office of Traffic Safety (OTS) presented the Eureka Police Department 3rd Place Honors for a department of their size from the California Law Enforcement Challenge program based on their efforts in traffic safety.

California's law enforcement community must set ambitious goals for traffic safety enforcement and education. Police officers have unprecedented responsibilities to prevent traffic fatalities, which now occur at the rate of one every two hours, to reduce the number of serious injuries resulting from traffic collisions, and to positively impact the spiraling emergency services and health care costs.

The California Law Enforcement Challenge program allows law enforcement agencies to set comprehensive goals, to strive to reach new heights in traffic safety, to share their experiences with others, and to be recognized for their traffic safety accomplishments; in short, to make a difference in the communities their officers serve each day. Saving lives and reducing the frequency and severity of injuries are the true rewards of law enforcement's efforts.

Agencies that enter the California Law Enforcement Challenge are evaluated on the following categories: Policy Statements on Traffic Safety Programs, Officer Training, Public Information and Education, Enforcement Activities, Effectiveness, Incentives & Recognition & Quality of Submission.

Traffic crashes, fatalities and injuries are serious issues facing every community in California. Law enforcement officials have taken it upon themselves in Eureka to address these crucial community concerns. Recognizing the challenging budgets and additional responsibilities in Eureka, OTS and state law enforcement officials appreciate the need to highlight and acknowledge those agencies that have excelled in efforts to lower deaths and injuries.

Funding for traffic safety campaigns are provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.



OTS Director Christopher Murphy presents the award to Chief Harpham and Senior Traffic Officer Gary Whitmer.



3rd place!!!

NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS, SEPARATIONS

Interim Chief Captain Murl Harpham to Chief
Ryan McElroy to Police Officer
Heather Goodwin to Communications Dispatcher
Police Services Officer Brittany Kesterson to temporary Police Services Officer while she attends Basic Police Academy
Police Services Officer Mary Anderson to temporary Police Services Officer upon her retirement from full time employment
Police Records Specialist II Diane Clark resigned to take employment with Harper Motors

DASHBOARDS

Crime	Monthly Comparison			Year To Date		
	Jul 2011	Jul 2012	% Change	2011	2012	% Change
Violent Crime	50	58	16%	302	312	3%
Murder	0	0	#DIV/0!	0	0	#DIV/0!
Rape	1	2	100%	12	8	-33%
Robbery	2	4	100%	12	34	183%
Aggravated Assault	3	7	133%	23	36	57%
Simple Assault	44	45	2%	255	234	-8%
Property Crime	131	186	42%	874	1090	25%
Burglary	49	44	-10%	209	188	-10%
Larceny	74	120	62%	593	797	34%
Auto Theft	8	22	175%	72	105	46%

Felony Arrests	65	106	63%	482	779	62%
Misdemeanor Arrests	193	335	74%	1088	2215	104%

Crime	Monthly Comparison			Year To Date		
	Aug 2011	Aug 2012	% Change	2011	2012	% Change
Violent Crime	61	59	-3%	363	371	2%
Murder	0	0	#DIV/0!	0	0	#DIV/0!
Rape	5	0	-100%	17	8	-53%
Robbery	4	6	50%	16	40	150%
Aggravated Assault	10	10	0%	33	46	39%
Simple Assault	42	43	2%	297	277	-7%
Property Crime	181	174	-4%	1055	1264	20%
Burglary	63	23	-63%	272	211	-22%
Larceny	97	129	33%	690	926	34%
Auto Theft	21	22	5%	93	127	37%

Felony Arrests	69	109	58%	551	888	61%
Misdemeanor Arrests	249	441	77%	1337	2656	99%

Crime	Monthly Comparison			Year To Date		
	Sep 2011	Sep 2012	% Change	2011	2012	% Change
Violent Crime	40	41	3%	403	412	2%
Murder	0	0	#DIV/0!	0	0	#DIV/0!
Rape	6	1	-83%	23	9	-61%
Robbery	4	8	100%	20	48	140%
Aggravated Assault	5	5	0%	38	51	34%
Simple Assault	25	27	8%	322	304	-6%
Property Crime	137	156	14%	1192	1420	19%
Burglary	44	26	-41%	316	237	-25%
Larceny	72	120	67%	762	1046	37%
Auto Theft	21	10	-52%	114	137	20%
Felony Arrests	64	100	56%	546	879	61%
Misdemeanor Arrests	245	381	56%	1333	2596	95%

Memo

To: David Tyson, City Manager
From: Paul Rodrigues, Finance Director
Date: September 30, 2012
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of July through September 2012:

Sales Tax Revenues: Sales tax totaling \$1,653,735 was received during the quarter ending September 30, 2012. This amount represents a 7.6% cash basis increase compared to the same quarter last year.

Transaction and Use Tax: TUT totaled \$479,091 for the quarter ending September 30, 2012. This represents a 6 % cash basis increase compared to the same quarter last year. Effective April 1, 2011, the "Measure O" TUT was implemented. The City received \$554,100 on the cash basis during the quarter ending September 30, 2012. These revenues are not included in the \$479,091 and are tracked separately.

Finance Advisory Committee: The FAC held 3 meetings during the months of July through September 2012. Current FAC projects primarily consist of City budget policy recommendations, assisting the City Council in developing a policy for City funding of outside charitable groups/ non-profit agencies, and working towards long term funding solutions for the Sequoia Zoo. Additionally, the City Council assigned the oversight of the Measure O funds to the FAC.

Annual Financial Audit: The firm of Moss, Levy & Hartzheim was selected to perform the City's audit for the June 30, 2011 through June 30, 2013 fiscal years. As of September 30 all 2011 audits have been completed. The Auditors performed preliminary fieldwork for the 6/30/2012 fiscal year in August and will return in November. In the meantime, City staff has been working on the preparing the necessary tasks in closing the year.

Budget: The City Council held three workshops for the 2012-2013 budget in May and June, and approved the budget at the June 19th, 2012 Eureka City Council meeting. Staff implemented changes from both workshops and is pleased to have presented a "balanced budget", a credit to the City Council and all City departments.

IT Report:

- Continued working on delivering higher-speed wireless communications to more of the City's satellite buildings that will provide better network connectivity as well as eliminate recurring costs associated with paying Sudden Link or AT&T for service. Completed Implementation to 3 buildings in the 3rd quarter of 2012. Now researching 2 additional locations to implement higher-speed wireless communications.

- IT staff completed 320 requests for service through verbal and email requests and the Help Desk System.
- IT staff replaced the massive storage array (MSA) which stores data for EPD and EFD. The replacement of this device involved coordination of availability of data to the end user and moving massive amounts of data and required considerable IT staff time during the 3rd quarter.
- IT staff replaced 12 desktop or laptop units during the 3rd quarter.
- IT staff took a proposal to Council on July 17, 2012 to upgrade the City's aging network infrastructure and replace the City's existing Centrex phone system (which has been in place for over 20 years) with a Voice over IP (VoIP) system. This project was included in the FY 12-13 budget and is scheduled to be implemented during the 4th quarter of 2012.



Humboldt Bay Fire 2012 3rd Quarter Report

Chief's Report

Chief Ken Woods



Over the past 3 months Humboldt Bay Fire was very busy sending resources to various fires that occurred throughout Northern California. Our engines and crews responded to fires in Lake, Tehama, Plumas and Trinity Counties. In addition we also had engines that backfilled and covered Cal Fire stations in Humboldt County while Cal Fire units were deployed to other areas of the State. Our crews were deployed for up to two weeks at a time out of the area. Though this type of mutual aid response can put a strain on our local resources, we still maintain our local in-City/District response of 4 fully staffed fire engines and a truck on a 24-7 basis. California has one of the most effective mutual aid systems in the United States whereby fire departments agree to provide resources to each other when an incident exceeds a local agency's ability to handle an emergency. When the call comes in for help from anywhere in the State, we send our engines and crews and we know that when we need help we will get the same sort of support. The State's master mutual aid system works well and Humboldt Bay Fire is proud of the level of support and assistance we can provide.



Locally, this past quarter, your fire department was busy improving and expanding our local operations in and around Humboldt Bay. We began basic training on the new fireboat that the Humboldt Bay Harbor District received in August. Working in collaboration with the Harbor District, this boat gives our department the ability to fight various types of fires including boat and ship, and also shore based fires such as docks and buildings. In the event of a major disaster, such as an earthquake, the boat has a large pump capable of supplying water to our land based fire engines when the normal hydrant water system may no longer be usable. The boat will also be used to transport our water rescue swimmers to the scene of an accident where our swimmers could not reach victims due to their distance away from the shore. Once on scene, the swimmers can provide immediate medical care instead of having to wait until someone else transported the victims to shore. This new boat expands the department's operational capabilities and gives us another "tool" in our "tool box" to use in assisting the citizens of Humboldt Bay Fire.

Finally we began training in preparation for receiving our new tiller ladder truck, which will arrive in early March. As the new truck is a different configuration than anything we have used before, it requires two drivers, one at the front and one at the rear of the apparatus. This design allows the truck, though very long, to be highly maneuverable and carry a vast amount of equipment. The training involves driving a used tiller truck that we received on loan from the City of Santa Cruz. Though the ladder portion of the truck is nonoperational, the vehicle allows our department members to learn how to drive and operate this new style of truck. When the new truck arrives next year, we will be able to quickly put it into service having trained all of our drivers ahead of time.



As you can see this past quarter was a busy one for Humboldt Bay Fire with ongoing work to expand our operations locally to provide a higher level of service than ever before and at the same time assisting our fire partners around the State in their time of need with large fires. Our ongoing work toward consolidation is progressing well and we are excited to serve our citizens in ever expanding ways.

Respectfully, Ken Woods

This quarter the Fire Prevention Bureau has been involved with several significant activities. These include the consolidation of the City's and Humboldt Fire District's Bureaus into a joint Humboldt Bay Fire FPB, and progress on the implementation of the iPad inspection project.

FPB personnel met to map out an initial vision of the HBF Fire Prevention Bureau. The vision includes dividing up the activities of the bureau with the North Prevention Battalion Chief responsible for inspection and code enforcement, and the South Battalion Chief responsible for public education and investigation.

Battalion Chief Kent Hulbert and FSO Sarah Judd have been working on integrating the iPad Firehouse Inspection software into our current system. It is currently ready to begin field testing by our Inspector.

Bids have been accepted for the Fire Alarm and Sprinkler grant and work should start soon. Angie Sorenson from Engineering has taken the lead in managing the grant. We appreciate her hard work and enthusiasm.

This quarter we began an exciting new customer service activity in cooperation with the Building Department. Personnel from the FPB are scheduled to work in the building department at City Hall every Wednesday afternoon. Our personnel are available for consultation with developers and builders with code questions and working directly with building department personnel on plan review.

Ed Laidlaw, our Fire Prevention Battalion Chief, attended several meetings and trainings. He attended a meeting of the Northern California Fire Prevention Officers in Petaluma. He also attended specialized code training in Merced and Roseville.

Our most significant public event of the quarter was the annual 4th of July festival. Our involvement begins early with the permitting of the consumer fireworks stands and storage units. We perform a "pre-load" inspection of the public display fireworks on the barge prior to the vendor loading the fireworks, and another "pre-fire" inspection with the barge in place with the fireworks loaded.

We continue to work with the Redwood Coast Energy Authority to bring smoke and carbon monoxide alarm education into the homes they routinely contact during their inspections. We learned our grant request for smoke and CO alarms was denied so alternate funding will be needed for an alarm give-away program.

Below you will find reports for various fire prevention and related activities for the quarter.

Enforcement / Abatement Issues

An ongoing enforcement action for a sprinkler system violation continues.

We continue to partner with various City departments via the City Improvement Team. The program targets those occupancies with recurrent enforcement and/or calls for service.

We continue to work on a long-term hoarder abatement case. These are difficult and complex issues to abate and enforce. In this case we are working with the building department and adult services.

Significant Property / Development Issues

Several significant projects are in progress or were completed this quarter, including:

Current

- Open Door Health Clinic
- New Hotel, Wabash & Broadway

Prevention

- Greyhound Hotel
 - VA Clinic, West Harris
 - Bayview Hotel Expansion
 - 615 F Restaurant
- Completed
- Healy Building

Significant FPO Related Public Events

- Fourth of July
- Humboldt County Fair
- Blues-by-the-Bay

Public Education

Event	Quarter	Year		Event	Quarter	Year
Fire Extinguisher Class	5	12		Fire/Evacuation Drill	0	4
Home/Workplace Safety	1	3		Public Events	2	7
Humboldt County Fair	August 13-19			2 Days Staff County Fire Pub Ed Trailer Transport Public Ed Trailer to/from Fair		

<u>CPR Training Center</u>		
	This Quarter	Year to date
CPR Classes	2	16
<u># Students</u>	24	158
First Aid and CPR Classes	8	20
<u># Students</u>	70	225

Engine Company Inspections

	<i>This Quarter</i>	<i>Year to Date</i>
Blocks Assigned	118	283
Total Businesses in Assigned Blocks	302	826
Inspections Completed	213	597
Follow up Inspections	31	101
Referred to FPB	7	14

Prevention

Fire Prevention Bureau Inspections

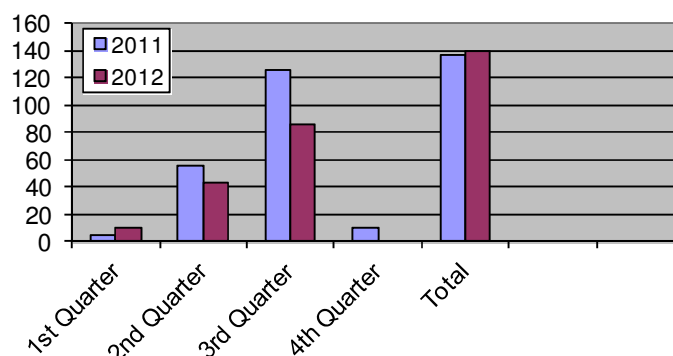
	<i>This Quarter</i>	<i>Year to Date</i>
<i>Type of Inspection</i>	<i>#</i>	<i>#</i>
FPO Inspections this Month		
• Code Enforcement	3	13
• City Facility	9	35
• Construction / Occupancy	10	35
• Other (CIT)	2	9
Permits		
Fireworks	0	14
Other Permits	60	60- 4 th of July
Totals	84	166

FPB INSPECTOR ACTIVITIES:

<i>Type of Inspection</i>	<i># This Quarter</i>	<i># Year to Date</i>
R2 Assigned	89	304
% Completed	96.63%	96.71%
Open enforcement	3	10
Licensed Facility Assigned	14	42
Open enforcement	9	25
Weed/Trash Abatement		
Complaints Received	86	139
% Completed < 28 Days	50%	71.22%
Open enforcement	43	44

Weed abatement:

86 cases opened this quarter totaling 139 over the year. Like last year, the number of cases went up significantly during summer months.



Weed Abatement Cases

Prevention

Plan Reviews

	<i>This Quarter</i>	<i>Year to date</i>
<u>Number of Plans Reviewed</u>	25	81
<u>% Completed <21 Days</u>	100%	100%
<u>Number of Plans Approved</u>	21	69
<u>Amount Billed @ \$98.60/hr (Does not include 15% City Administrative Fee)</u>	\$3,155.20	\$12,556.25

Significant/Noteworthy Projects Reviewed:
Healy Building tenant improvements

Fire Investigations

There were 22 fires this quarter that were investigated by the team. Of these 7 were structure fires.

Emergency Management (EOC)

Planning continues for a multi-jurisdictional all-hazards drill.

Haz Mat Response Team / HMRA:

During this quarter there were 3 Haz Mat team responses; one for several abandoned containers of an unknown yellow liquid, one for a clandestine drug lab, and one for an abandoned 55 gallon drum. The two cases of abandoned unknowns were determined to be non-hazardous and the response to the drug lab was for consultation.

Three members of the team attended the continuing challenge conference in Sacramento. Two of the members were from Humboldt Bay Fire and one from the Humboldt Waste Management Authority.

Other Issues

At council request we are investigating new methods for fireworks enforcement.

Respectfully, Rusty Goodlive

The third quarter of 2012 remained a whirlwind of activity for the department. Many projects within the organization took considerable time, focus, and effort.

One very big event took place during the third quarter, the transition of the Captain II rank to Battalion Chief. This took much cooperative work between the department, Personnel Department, City Manager, City Council, and the Captain II's. The transition brings the rank structure of Humboldt Bay Fire into what is considered normalcy for the fire service. It also aligns the rank structure within Humboldt Bay Fire, as there was one Battalion Chief already in rank. Congratulations to those who made this transition.



A large project to merge our Firehouse incident reporting software with the same system with Humboldt Fire District #1 under Humboldt Bay Fire is ongoing. Battalion Chiefs Reynolds and Emmons have been working on this project, with assistance from Battalion Chief Hulbert and Fire Services Officer Judd, as well as assistance from City IT personnel. Emmons and Judd both were freshly back from the Firehouse Conference on the East Coast, and have information and contacts that will hopefully make the consolidation of data bases flow easier. The ultimate goal will be to have all incidents on one server, accessible from all five stations, with all personnel listed and having access to the program. Tied with this is the need to place all five stations and all personnel on the same email system and to have access to whatever integrated system we work from at all stations; this is vital for efficient and effective work to take place, and to drop the stigma of still being two different departments. One issue that may slow the project is the significant workload that IT personnel are under for the overall City, and the inability to provide time to this project.

Collaborative work continued in a number of operational areas as we work to become one as Humboldt Bay Fire. We are working together to implement consistent operational and fire ground policies and procedures, and through this process have completed and implemented a number of joint policies. Many additional joint policies are being completed. This quarter, the departments continue to collaborate on potential purchasing areas, where collateral duty holders discuss needs, and purchases are coordinated with vendors to work for better price quotes while maintaining each jurisdiction's respective purchasing requirements. One such area involved extrication equipment. Two sets of extrication equipment were slated for purchase through grant funding to replace equipment at Stations 11 and 12. There was also a need to purchase extrication equipment for the new tiller ladder truck being built. By combining the two purchases, we were able to get a better deal than if the equipment was purchased separately.

The quarter saw the need to cross staff for overtime coverage during our wildfire involvement in August, with personnel working at what was previously another jurisdiction's station. Humboldt Bay Fire has worked with Finance to establish invoicing between the two jurisdictional bodies to make sure that coverage costs come from the correct governing body. We have continued to reinforce our identity through implementation of a consistent badge for all members of Humboldt Bay Fire, and have placed new door emblems on all apparatus other than those vehicles that are slated for replacement later this year. Additionally, Station Assignments were released during the quarter that completely mix all crews across the five stations and three platoons that make up Humboldt Bay Fire. The station assignments will go into effect January 1, and will also include the moving of a portion of our Battalion Chiefs as well.

The quarter saw the installation of Mobile Data Terminals, or MDT's, installed in the front line fire apparatus. The MDT's bring digital mapping via Iron Compass to the fire apparatus, and have the future potential to evolve to the same level of computer aided dispatching currently used by the police department. The MDT's have the added ability through the mapping feature to assist on hazardous materials calls by mapping exclusion zones for evacuation, and can also be used for evacuation distances for some explosives. The Iron Compass program underwent a series of program updates, and per Engineer Freeman seems to be working better.

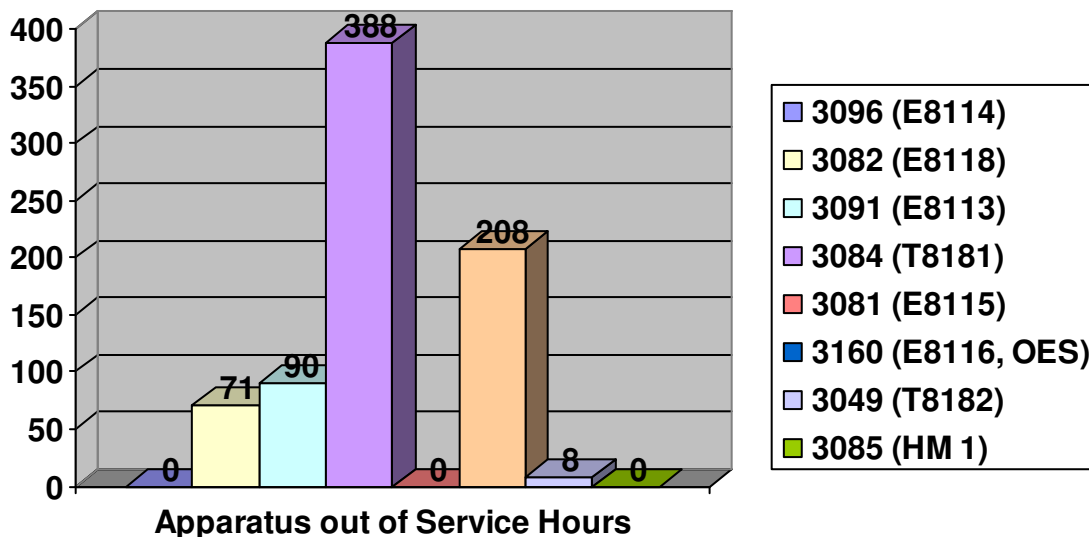
Operations

The new tiller ladder truck is currently on track for a March 1, 2013 delivery date. The new truck was in the final engineering stages during the quarter, and is scheduled to begin construction in Appleton, WI in October. During the quarter work ensued to finalize an agreement with the Santa Cruz Fire Department to bring a training tiller truck from Santa Cruz to Eureka. The training tiller truck is a retired tiller that served Los Angeles, and is now used for driver training. Santa Cruz Fire agreed to loan the training tiller truck to Humboldt Bay Fire at no cost to us for our driver training while we wait for the new truck to arrive. Humboldt Bay Fire will pay to have the unit delivered and returned, and will also pay to have two tiller trainer personnel from Santa Cruz provide instruction to our designated personnel. Engineers Michael Landry and Matt McFarland have been selected as our initial trainers who will then assist in training additional personnel. Additionally, equipment has been ordered that will be used to outfit the new ladder truck.



The department has been working with the Corporation Yard on replacement of the Suburban Command Vehicle. The vehicle, due to its age is experiencing more frequent repair issues and is less reliable than other newer vehicles. Through budgeting of the Corp Yard, the unit is scheduled to be replaced this year. Also due for replacement this year is the department travel car, a sedan. Through efforts of Fleet Manager McNamara, it was determined that two of the new Ford Utility Interceptor response vehicles could be purchased rather than a single response vehicle and a sedan. The two vehicles were added to the same style vehicle planned for purchase for the Police Department. The purchase was approved by council, with the vehicles being ordered from Ford. They will come equipped with most of the emergency lighting package and light controls, and will have light bars, radios, and command buildups added locally. Delivery is reported to be 120 days from date of order. The new vehicles are designed to have interchangeable parts with the Ford Interceptor sedan, which replaced the Crown Victoria sedan series produced by Ford.

Quarterly apparatus out of service hours and mileage is included in the charts below for comparison of miles driven versus hours out of service for the quarter. Truck 8181, our current front line ladder truck, was out of service for a period of six continuous days to repair a broken transmission shaft. It was returned to service following completion of repairs and a pump test to insure proper operation. Engine 8116, also known as OES 323, was deployed during the quarter to major wildfires in the Chester and Big Bar areas, and upon return underwent various repairs.

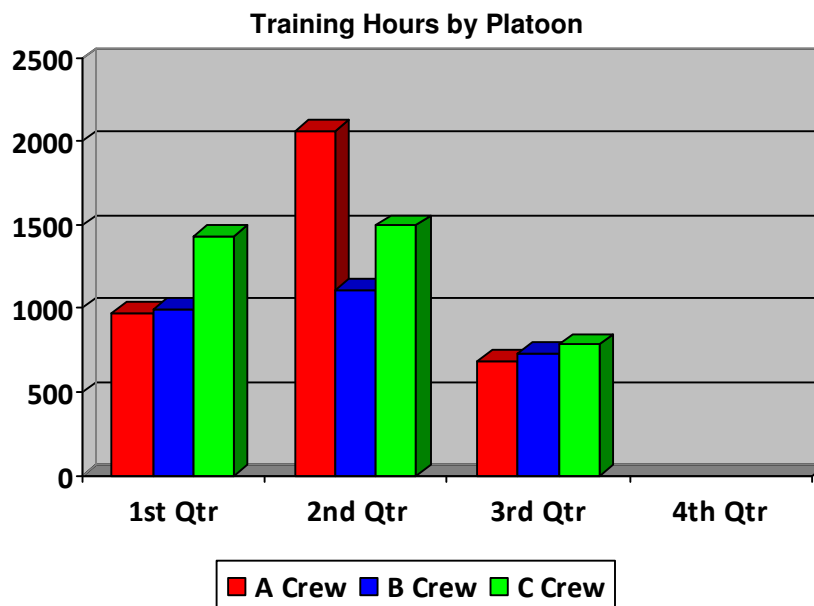


Operations

Engineer Mitchell reported that the SCBA Warranty has expired on our Scott air packs excluding the rigid frame. He anticipates the cost of replacement parts to keep the packs in service to dramatically increase. Over the last year our packs have been requiring more repairs and much time commitment to keep in service. Annual testing of our packs is currently occurring, with repairs being made as needed.

The Hilfiker Training Site was awarded Rescue Systems 2 accreditation from State Fire Training during the quarter. This makes the Hilfiker site the only Rescue Systems 2 site in Northern California. Engineer Baxley has worked heavily on Rescue Systems 2 site accreditation at Hilfiker over the past year. He worked very hard both in house and with personnel at the state level to help the department receive this distinction. Level 2-site accreditation allows Level 2 rescue classes to be taught at the training site locally at great savings to the department, as we no longer are required to send personnel to Southern California to train. During the quarter we also conducted a confined space class for our personnel. We were also forced to cancel a Rescue Systems 1 offering in August, as many of the class attendees were deployed to the many wildland fires in the state. This class will be rescheduled for a later date sometime in October.

Also still being pursued at the training site is the addition of a concrete pad adjacent to the training tower to allow crews to pull and deploy fire hose without dragging them through the mud. Humboldt Bay Fire is working in conjunction with Engineering to complete plans and specifications for a surface that will support our ladder truck. Staff also continues to work with the waste digester project located on the south half of the Hilfiker Training Facility in a property also referred to as the "Crowley Property." Discussion is ongoing as to property line locations and possible impacts to both projects. Training in the south portion of the property has been suspended following a fire engine becoming stuck in an unmarked ground level sample well that had been filled with loose material.



The total number of training hours for the three platoons in the department for the third quarter was 2207 hours. The total training hours for the three platoons combined thus far for 2012 is 10,088.5.

A large interagency training drill is being planned for November that will include resources from CAL-EMA, a Technical Rescue team from Marin, and resources from the local area. The drill will involve a local site(s) with resources simulating a large urban search and rescue event set for day two following a large earthquake on the north coast. The simulation is to exercise both hands-on field resources as well as the overhead incident management group. The drill is the culmination of the North Coast All Hazards workshops over the past year. Extensive work has occurred through the efforts of department personnel and key players from the state level. Work is ongoing.

Operations

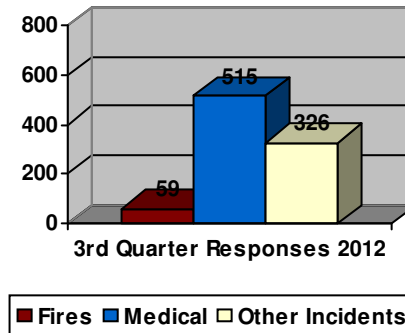
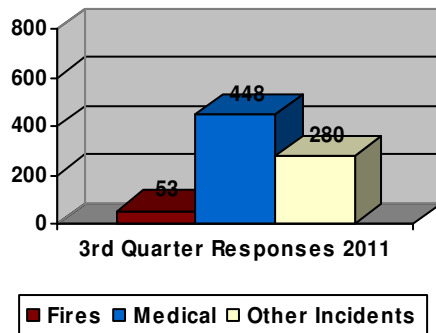
The Humboldt Harbor District fireboat was delivered in early August. Personnel from the fire department and the Harbor District were on hand to undergo sea trials in late July in San Francisco Harbor with staff from Moose Boats. The fire boat far exceeded the expectations of those on hand for operation, pumping capability, maneuverability, and overall craftsmanship. Funding has been allocated within the fire department budget for a small amount of necessary equipment to operate effectively from the fire boat platform. A use and maintenance agreement is in review, and training of fire personnel will follow signature of the document.



INCIDENT ACTIVITY

During the third quarter, we responded to a total of 900 calls for service. Fire calls represented 59 calls, 13 of which fell into the structure fire category, including fires at 2034 A, 921 W. Harris, 1024 N St, and a fire at 236 Wabash that was related to an indoor marijuana grow. Overall estimated dollar loss from fires was \$88,270 for the quarter. Emergency Medical Service (EMS) Incidents including minor and major medical aids, traffic collisions, extrications and rescues for the third quarter accounted for 545 incidents. All other calls for service accounted for 326 responses. Our call volume for the third quarter of 2012 was up about 14%, or 119 calls, as compared to the same period in 2011. These figures come from Firehouse data provided for the quarter.

Third Quarter 2011 vs. 2012



CLOSING THOUGHTS

The quarter continued to provide many exciting changes and opportunities for our department. We released a station assignment list that will fully mix all personnel among the five stations. Our identity was strengthened with the arrival of new badges, patches, and door emblems reflecting Humboldt Bay Fire. We gained Rescue Systems 2 State site accreditation for the Hilfiker Training site, making it the only Level 2 certified site in Northern California. A new fire boat was received in the harbor, and a new ladder truck continues on the build path. We saw the Captain II rank transition to Battalion Chief. After one year we are farther along the path toward full consolidation than I think any of us felt that we could or would be. We have a lot of work left to complete with the consolidation and formation of a JPA, but with hard work I see it moving forward with the results benefiting the community.

Respectfully, Bill Gillespie



Personnel Department

WHAT'S HAPPENING IN PERSONNEL

The Personnel Department is responsible for overall management of the City's personnel administrative functions, including recruitment and selection, training, benefits administration, worker's compensation, labor relations, employee records, PERS retirement contract, grievances, disciplinary actions, classification/compensation, employee mandate compliance, and other programs.

The Department continues to support the Council's strategic goals by developing and maintaining the workforce necessary to achieve the objectives of the City Council. We continue an emphasis on customer service, and we are improving our efforts to cross-train our Department staff members so that any of us can provide assistance on nearly any Personnel topic. We strive to incorporate the best practices of the human resources profession together with the work ethic needed to accomplish our goals.

Among the many duties we enjoy in Personnel are our recruitments. We have been particularly busy in 2012 on recruitments associated with budgeted service alternatives and job vacancies. These recruitment and selection processes have involved a number of key positions, including Police Chief, City Engineer, Code Enforcement Program Manager, Communications Dispatcher, Assistant Planner, Engineering Technician, Accounting Supervisor, Firefighter, and others. The City strives to facilitate equal opportunities for all candidates in upholding the integrity of our recruitment process.

This was a particularly busy quarter as it coincided with open enrollment for both Anthem Blue Cross and AFLAC as well as the Annual Paper work update, in addition to implementing the City's new Employee Identification program (name badges). Also, we recently contracted with NEO.GOV to implement an on-line application and tracking system which integrates with our current City website. The new program is allowing the City to advertise various employment opportunities within the NEO.GOV community as well as receive on-line applications and a host of recruiting processes. We have trained extensively to learn the new software program, and went "live" on September 1.

In October, we offered two valuable workshops for our supervisors and managers on the *Principles of Public Safety* and *Advanced Fair Labor Standards Act* training. In November, we will offer 2 additional workshops for first line supervisors/managers on *Front Line Defense* and *Difficult Conversations*, both of which will assist supervisors in improving employee performance and supervisorial effectiveness. All workshops are facilitated by employment law attorneys from the firm of Liebert Cassidy Whitmore, and are coordinated through the Humboldt County HR Consortium consisting of local public agencies including Eureka, Arcata, Fortuna and the County of Humboldt.

We in Personnel strive to provide our employees with the support and training they need to continue providing high quality customer service to our citizens. We look forward to maintaining service levels and continuing to assist the Departments with all of their HR needs. Thank you all for your continued patience, support, hard work and diligence.

NEW HIRES IN THE 3RD QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

EPD: Communications Dispatcher Heather Goodwin; Temp Police Services Officer Mary Anderson; and Police Officer Ryan McElroy

Finance: Office Assistant Melody Collver

Public Works: Harbor Aides Timothy Carter and Maximillian Hufft; Maintenance Workers I Steven Huck and Dean Schoonmaker; Zoo Attendants Amber Agent-Martinez and Carlyle Wensley; and Zookeeper Aides Aren Lane and Jessica Nikolai.

Public Works Recreation: Chelsea Brunett, Susannah Bishop, Randee Pittman, Kayleigh Stack, Gregory Parnell, Zachary Corbalay, Rachael Cheffer, Sarah Nichols, James Antongiovanni, Megan McFerrin, Sarah Dupre', Matthew Corral, Kevin Keldow, Joshua Hylton, Wesley Logan, Jessica Corpstein, Celeste Bountour, James Chritton, Nathan Sailor, Iokepa Command, Katherine Crossland, Danielle Doleman, Ashley Groeneveld, Patrick Arnestad, Juan Villegas-Villago and Stephanie Cortes.

DEPARTURES

The following employees have left service with the City, and we wish them only the best:

- Diane Clark— Police Records Specialist

RETIREMENTS

Congratulations to the following employees who have retired from service with the City of Eureka! We sincerely thank them for their time and service here at the City, and wish them well in all future endeavors. It should be noted that Mr. Simoni's distinguished 47 year tenure represents one of the longest serving employee careers in the City's long storied history. Dan was a model employee who worked hard and gave his best to the citizens of Eureka. Congratulations Dan on your well-deserved retirement!

- Dan Simoni—Maintenance Worker II—47 Years of Service
- Mary Anderson—Police Records Specialist —6 Years of Service
- Pearl Mendoza—Senior Administrative Assistant —10 years of Service
-

NEW HIRES / SEPARATIONS

A total of **44** new employees were hired by the City, and **28** employees separated (including regular, temporary and seasonal employees).

SEPARATIONS

4 Regular Full-Time
24 Temporary

PERSONNEL ACTION (PA) FORMS PROCESSED

A total of **149** PA forms were processed during this quarter. Personnel issued **25** Personnel Action Forms & **74** Performance Evaluation Forms to the following Departments:

<u>DEPARTMENT</u>	<u>PA'S</u>	<u>EVALUATIONS</u>
• City Attorney Office:	0	0
• City Clerk Office:	0	0
• City Manager Office:	1	4
• Community Development:	0	2
• Engineering:	0	5
• Finance:	2	3
• Fire:	11	15
• Personnel:	1	2
• Police:	8	23
• Public Works:	2	21
• Redevelopment:	<u>0</u>	<u>0</u>
	25	74

Personnel received **35** Regular Full /Part Time, and **114** Temporary Personnel Action Forms from all City departments. **16** Volunteers were processed for Public Works and **1** for Community Development. **51** medical histories were processed for volunteers and temporary employees. **10** Parking Permits were issued to employees and visitors.

PROMOTIONS

CONGRATULATIONS to the following employees who received promotions this quarter!

- Daniel Vit to Water System Specialist II
- Brian Millet to Recreation Coordinator
- Tiffany Peerson to Administrative Technician II
- Kristen Goetz to Senior Planner
- Wendy Howard to Accounting Supervisor
- Murl Harpham to Police Chief.

RECRUITMENTS

Effective 07/01/2012, the City of Eureka Personnel Department has contracted with NEOGOV systems to streamline our applicant recruiting and tracking processes. Most recruiting processes are now on-line.

Organizations nationwide are saving time and resources by utilizing NEOGOV. NEOGOV Insight automates the entire hiring and selection process from requisition to hire and is tailored for the unique needs of public sector organizations. Functionality includes position requisition approval, automatic minimum qualification screening, test statistics and analysis and EEO reporting. We are able to increase our applicant pool, measure traffic and advertising sources, and eliminate time and effort related to posting jobs and processing applicants. The new automatic scoring reduces the time it takes to review and screen applications. We can quickly screen, score, and weight-rank applications for education, experience, skills and competencies, and other desirable qualifications. We can also combine different hurdles such as written and online tests, oral panels, performance exams, etc. to produce aggregate weighted scores and rankings. Notifications, workflows, and scheduling are built-in to keep everyone in the loop! We are able to reduce time and effort, eliminating paper, postage, and reduce bottlenecks throughout our entire process. **By going paperless we will save time, money and help the environment. Go green!**

EMPLOYMENT APPLICATIONS RECEIVED:

A total of **597** applications were received for various positions within the city which includes recruitments ongoing into this 3rd quarter of 2012.

NEW EMPLOYEE ORIENTATIONS:

3 employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and various legal documents.

RECRUITMENT AND TESTING: Personnel has administered the following recruitments beginning July 1, 2012 and are ongoing:

- Assistant Planner: The City experienced an astonishing 1121 “hits” for this position generating 103 applications. An oral board was held October 23rd. The top applicants have been forwarded to the Community Development Department for a final interview and selection. No appointment has been made at this time.
- Accounting Specialist: The City experienced 314 “hits” for this position generating 55 applications. An oral board examination is to be held the last week of November.
- Engineering Technician: 446 “hits” on our website generated 49 applications for this position. An oral board was held October 28th. The top applicants will be referred to the Engineering Department for final interviews and selection.
- City Engineer: An Oral Board examination was held on October 29th. The top 3 applicants were submitted to the City Manager’s office for a final interview and selection. No appointment has been made.
- Code Enforcement Program Manager: 564 “hits” generated 21 applications. An oral board examination has been scheduled for November 29th.
- Communications Dispatcher: The City’s experienced 1097 “hits” which generated 64 applications for this position. A POST test is scheduled at the Wharfinger Building November 14th.

RECRUITMENTS CONTINUED

- Firefighter: Currently we have three vacancies for this position. Another oral board was conducted from the existing eligibility list. Department interviews were held and one candidate has nearly completed his pre-employment process.
- Maintenance Worker: Currently the City has 2 vacancies for this position. 452 “hits” generated 72 applications. Two oral boards have been set up for each vacancy as each vacancy is from a different division. Both oral boards will be held November 16th; one at City Hall and the other at the Wharfinger Building.
- Police Officer: The City experienced 996 “hits” on our website generating 28 applications during an ongoing recruitment.
- Police Services Officer: 15 candidates were invited to the POST Entry Level Police Officers Test Battery held September 26th at the Wharfinger Building. 5 Candidates passed the examination and were forwarded to the Police Department to begin the background process. No appointment has been made.
- Police Records Specialist: 515 website “hits” generated 53 applications. An oral Board examination is scheduled November 7th.
- Recreation Activities Coordinator: 471 “hits” generated 57 applications. An oral Board examination is scheduled for late November.
- Sr. Administrative Assistant: Currently the City has 2 vacancies for this position. 445 “hits” generated 48 applications. An oral board was held October 18th. The top 6 candidates were forwarded to Community Development and the Department of Public Works. No job offer has been extended at this time.

CLOSED PROMOTIONAL RECRUITMENTS

- Accounting Supervisor: A closed promotional recruitment was performed and two application submitted. Department interviews were held and an appointment has been made.
- Animal Care Supervisor: A closed promotional recruitment was held generating 1 application. An appointment has been made.

RECLASSIFICATIONS

- Fire Captain II to Battalion Chief
- Zoo Education Coordinator to Zoo Education and Operations Supervisor
- Head Zookeeper/Vet Tech to Animal Care Supervisor

REORGANIZATIONS

- Finance Department
- Public Works—Zoo
- Fire Department - Administration

EMPLOYEE TRAINING AND WORKSHOPS

The Personnel staff has undergone extensive training throughout June, July and August in the NEOGOV software program. Training will continue as we bring more functionality to our current processes and new upgrades become available.

The Department of Motor Vehicle (DMV) has **gone green** effective October 1st. Pull notices are now received on-line rather than mailed to our office. Training in the new DMV on-line process is ongoing.

The Personnel department began photographing City employees in accordance with City Policy: **3.10 City Identification Cards** which was adopted at the August 7, 2012 council meeting. Approximately 264 employees were photographed and issued updated ID cards or first time identification cards issued with lanyards and lapel clips.

The Hartford representative David Vallergera was available to meet with our employees August 21st in City Hall to answer any questions participants may have had with regard to the company being on the market.

Anti Harassment Training was provided by Liebert Cassidy, Whitmore in August and hosted by the City of Arcata.

Liebert Cassidy, Whitmore provided two workshops at the City's Wharfinger building: Principles for Public Safety Employment and Advanced Fair labor Standards Act (FLSA). Both workshops were held in October.

On October 19th, Personnel Analyst Nancy Vellis and Sr. Administrative Assistant Kim Oswald attended a Human Resources Training at the Red Lion Inn in Eureka.

ICMA representative Mark Tomasini provided a workshop in October for employees interested in deferred compensation.

LABOR RELATIONS/EMPLOYEE RELATIONS

The City strives to maintain positive working conditions and relations with all of our valued bargaining units. Negotiations have begun on several MOU's expiring at year's end.

DISCIPLINARY ACTIONS

Various disciplinary and complaint matters were addressed or resolved, or are in process of being addressed.

RISK MANAGEMENT

NEW WORKERS' COMPENSATION CLAIMS

17 work related injuries occurred during this period, resulting in 17 new workers' compensation claims.

CITY OF EUREKA

PUBLIC WORKS 3rd Quarter Report JULY - SEPTEMBER 2012

PUBLIC WORKS ADMINISTRATION

Public Works Administration processed 367 new service requests during the third quarter of 2012. They included 81 street related issues, 93 facility maintenance issues, 86 water distribution issues, 19 were related to sewer, 1 for wastewater treatment, 22 were park issues, 2 were related to storm water, 2 harbor issues, 17 work requests, and 46 items were addressed by administrative staff (which included encroachments, sidewalk issues and illegal dumping). Approximately 270 service requests were resolved during the quarter.

ZOO DIVISION

Attendance

- Visitor attendance totals = 22,306 guests (Member visits = 5,031; Free visits = ZEAP program 1,095 and sponsored Free Day 1,626 = 2,721 total)
- Non-members from Eureka = 24%
- Non-members from H. Co outside Eureka = 22%
- Non-members from outside Humboldt County = 54% (19% of these from outside CA & OR)
- Rentals hosted by zoo staff in classroom = 3

Education & Outreach

Six summer field trips totaling 157 students from area camps and schools visited the zoo. Six hundred ninety-seven (697) visitors interacted with our ZIP volunteers and their discovery carts, learning about birds, bears, and other native wildlife.

Zoo educators offered six weeks of thematic summer day camps and two Zoo Snooze overnight camps to a total of **155** participants. Twenty-four scholarships were given out, thanks to a \$1,400 grant from Humboldt Sponsors. Kids learned about animals and the world around them by role-playing how elk travel through the brush with huge antlers, dressing up as a favorite marine mammal, and exploring the amazing diversity of life that has evolved over millennia.

Youth Assisting Keepers, or YAK as we fondly call it, had another thriving summer program, with 21 participants working alongside Zookeepers to care for our Barnyard animals throughout 10 weeks.

Projects & Activities

An interactive “Compost Happens” exhibit was installed in Barnyard to demonstrate the various compost activities at the Zoo and encourage home composting.

Animal Collection

A kunekune piglet was donated by a local farm-share family for the Barnyard, and is getting used to the Contact Corral. Three baby Patagonian cavy were born in September, bringing the total cavy family to five. Previous offspring were sent to the Charles Paddock Zoo in Atascadero. The new Orinoco geese were introduced into the flamingo exhibit and settled right in.

Volunteer Support

Total volunteer hours contributed to the Zoo this quarter equaled **972** hours from YAK youth volunteer program, adult Zoo Crew, ZIP interpreters, and community service. A big thank you to our dedicated volunteers! Of special note is the effort of volunteers Dave and Sylvia Douglas to revive the old fuchsia garden in the Zoo which had become overgrown. After dozens of hours and hard work, this garden is shining and attractive again.

Events

Fourth of July was celebrated as a free day sponsored by the Sequoia Park Zoo Foundation with 1,626 visitors. The annual fundraiser gala event, Zootini, was another success with over 300 attendees. Our second annual Volunteer Appreciation Ice Cream Social was held to honor our hard-working and generous volunteers, without whom we could not do the work we do!

PARKS DIVISION

Sequoia Park

The Sequoia Park Garden was in full bloom all summer season and attracted numerous visitors. Rotary Club volunteers helped with assorted garden maintenance activities. Park staff was busy working on the Dahlia Collection and a beautiful floral display is still underway. Sequoia Park Zoo landscape areas were trimmed and cleaned up in preparation for summer activities and the annual Zootini fundraising event.



In Sequoia Park, both Windstorm Meadow and Duck Pond Meadow were tractor mowed to reduce the fire hazard and eliminate invasive brush species. Several sections of trailside wooden fence were refurbished and sprinkler heads replaced in the playground turf grass area. Group Picnic Area tables were repaired and the Cookshack security hasps replaced.

The California Conservation Corps has completed its year-long partnership with the City of Eureka to perform Watershed Restoration Projects at Sequoia Park and

Cooper Gulch. GHD Engineering (Winzler and Kelly) is helping to design a new system of steps/decks for the spring-creek trail between the Duck Pond and the park maintenance yard. A fall season service project is being planned.

Park Facilities

In preparation for softball season, Miller farms was contracted to utilize their Vibrating-Roller Tractor in leveling to grade all softball outfield areas at Cooper Gulch Park and Kennedy/Hartman Fields. Parks staff inspected/repaired ballfield bleachers, installed distance signs, painted foul lines and repaired turf irrigation systems.

Halvorsen Park was mowed, trimmed and cleaned up in preparation for Woofstock dog appreciation day and the annual Blues by the Bay music festival. The SWAP (Sherriff's Work Alternative Program) crew completed weed abatement work along Waterfront Drive and at Cooper Gulch Park on the hillside above Cooper North Ballfield.

The Eureka Skate Park continues to attract a large number of skaters. Signage was installed to identify the new recreation division skateboard class schedule and facility use rules. Eureka Police Department officers provide daily patrols of the area while enforcing skate park rules and then close the gate at dusk. Park staff open the facility daily around 8:30 a.m. and maintain the skate park.



Hedges were trimmed throughout Highland Park. At Ross Park, two large broken limbs were removed from a Shore Pine located along 11th Street. Those Ross Park Shore Pines are reaching the end of their useful life and several broken or declining trees have been removed in recent years. Turf grass irrigation system repairs continued at all park facilities.

Landscape Facilities

To help spruce up the Old Town area, tree well cleanup and weed mat/mulch installation was completed at many locations. Park staff assisted the Humboldt County SWAP (Sherriff's Work Alternative Program) crew in a hedge removal and cleanup at the 4th and Q Street Parklet. Twenttu cubic yards of half-dead vegetation was removed from the site.

Park staff worked to prepare Halvorsen Park for the annual Blues by the Bay music festival. The undeveloped area around Samoa Bridge was tractor mowed and Waterfront Drive median islands were trimmed. Old Town tree well cleanup and weed mat/mulch installation is proceeding at several locations including K Street Parklet, Clarke Plaza planters and 2nd Street planters between I and M Streets.



Park staff assisted the Humboldt County SWAP crew on weed abatement and site cleanup projects at Henderson/

Broadway and also at Harris/Broadway. The Glen Paul Workability crew is busy maintaining annual flowers in planter beds along 2nd Street from the Gazebo Plaza to H. A Teen Challenge Crew helped to clean parking lot planters and tree wells along 3rd Street from F to O.

HARBOR DIVISION

Eureka Public Marina

The marina had a great summer season, due largely in part to the hugely successful recreational salmon season. This season was noted as the best in the past several decades. Sport anglers and cruising vessels filled the marina to capacity. Staff installed four new 50 amp power receptacles to better accommodate



larger cruising and commercial vessels. The docks were pressure washed and piling caps were scrubbed. Staff scraped, prepped, and painted the support beams and doors along the waterfront side of the tenant's facility. Several small crafts that were abandoned in our storage yard were dismantled and recycled. Staff installed two new Spill Response Boxes on the docks. The kits contain all essential materials and contact information to expedite and safely secure small spill incidents. These incorporate our ongoing efforts to adhere to Clean Marina Standards.

Waterfront Facilities

Staff replaced several topside deck boards on the Samoa Bridge launch ramp. Staff worked over the summer months to clear remaining gear from the Fisherman's terminal storage areas. Maintenance was performed on the public 5 ton hoist including a new control box and relief strainer for the controller. The annual VOSS skimming deployment drill was conducted at the Fisherman's Terminal as the Coast Guard and local agencies worked to be prepared for a spill response clean up. At the boardwalk, staff continued to develop a cleaning schedule for the new sculpture/pond. The boardwalk was pressure washed and graffiti removed from the banister. The walkways between the bay and the Adorni Center were pressure washed and the roof gutters were cleared.



Summer Events

The seasonal event schedule was quite busy along the waterfront. Staff was integral in the set up and cleanup of many festivities which included: Summer Concert Series, July 4th Celebration and Fireworks Show, Cruz'n Eureka, Quacks for KEET, Chicken Wing Fest, and Blues by the Bay. In part of a statewide effort, the Eureka Public Marina and Humboldt Yacht Club participated in the Coastal

Cleanup on September 15th. This multi-agency event involved volunteers on land and boat in a community effort to keep our coastline clean.

Wharfinger Building



Approximately 4,500 people attended the 51 events held at the Wharfinger Building this quarter. Revenues generated in July were close to \$4,000 and included a wedding reception, family reunion and fundraiser along with our regular meetings and trainings. Nearly 1,100 people attended the 10 Great Room and 3 Bay Room events. In August, over 1,800 people attended 16 events in the Great Room and 2 Events in the Bay Room. Over \$7,200 revenue was generated by a full range of events from a baby shower, to a

memorial service, a birthday party, class reunions, a wedding reception and retirement party completing the full circle of life. In September, the Wharfinger Building played host to Navy League Coast Guard Recognition Dinner along with our regular events. The 19 events in the month of September included 1 in the Yacht Club, 12 in the Great Room and 6 in the Bay Room. Revenues were generated in excess of \$5,500 with approximately 1,500 people in attendance.

FACILITIES OPERATIONS DIVISION

During the quarter, facility inspections took place at all City owned facilities. The remodel of the City's Council Chambers was a project that involved all facets of the facilities staff. New speakers and microphones were installed and re-wired for each station. The Electricians spent several days routing and troubleshooting lighting issues. The superior craftsmanship of John Adams is displayed in the new access ramp, paneling, and countertops. New windows were installed at the water billing counter with vented speaker holes to improve communications with customers. Several new Stations which include network and phone lines were set up for Community Development Department.



HVAC filters were changed out at EFD, EPD, and City Hall. At EFD Headquarters, repairs were made to the overhead doors replacing track and springs for the apparatus room. The hose dryer motor and fan were repaired at Station 3. Facilities staff replaced the key pad door lock at Station 4. The carpets at headquarters were spot cleaned and extracted for the annual open house event. The A/C unit at EPD

headquarters was repaired and recharged. The electricians replaced and repaired multiple outlets and lighting in the classroom and worked with detectives to run new network and power for the interview rooms.

The Adorni Recreation Center exterior was cleaned, prepped, and painted as it once again stands out as a jewel on that end of the waterfront. Roof repairs to the Adorni included new ridge caps and removal/replacement of several rows of shingles. New thermostats were installed in the aerobics room. The electricians were able to troubleshoot some issues with the scoreboards at Kennedy/Hartman field. They also replaced several of the data cables for the scoreboards.

At the Zoo, staff hung new banners along the entrance. In the spider monkey exhibit, they installed peepholes in the doors to increase zookeeper safety. A new water heater was also installed.

The earthquake repair project at the Muni/Winship building began. Contractors began removing the old damaged plaster ceiling and replaced with sheetrock. The flooring and wall bracing is underway as well as the repairs to the roof. Re-routing of communications and electrical services for the upcoming teardown of the water/sewer building at the Corp Yard has been ongoing. Staff also replaced a water heater in the mechanics shop.

Traffic signal issues have been a constant battle for the electricians. Knockdowns occurred at: Harris & H, Buhne & I, and Henderson & F. Signal “flash” issues occurred at: Myrtle & West, 6th & I, 7th & E, and 7th & H. Staff also spent considerable time trouble shooting parking lot lighting at 1st & E. Staff had a busy summer with multiple events setting up power, and special provisions.

RECREATION DIVISION

Youth Programs

Summer Camps

The City of Eureka Summer Camp Programs offered outstanding youth programming, providing families with a safe and enriching option for summer child care. Camp Ryan held camp at the Sequoia Park each Friday which was a great treat to campers, parents and staff. Campers also enjoyed field trips to the Municipal Auditorium for roller skating, and the Arcata Educational Farm. Special events included Several All Camp Events bringing Camp Ryan and Camp Carson together for an afternoon of fun activities at Carson Park. Camp also saw a very successful Leader-In-Training Program this summer. We had teens ages 12-17 participating throughout the summer as Leaders-In-Training, the biggest group of LIT's in a single summer yet. Camp Ryan also featured a chapter of Kempo Karate Martial Artist coming in for a special exhibition demonstration. This year also spent two unique ways celebrating Science Week. Camp Ryan had a “Science Project Display Table,” where parents got to check out the science projects campers were working on including volcanoes, floating oil,



Teen L.I.T. assisting youth in skating!

homemade gak, and soil sampling, while Camp Carson had a special science exhibition show where parents were invited to check out some of the campers live demonstrations including a lemon rocket. Camp also featured our annual Talent Show at the Municipal Auditorium that featured both camps performing for their friends and family who were invited to the event.

The John Ryan Youth Center

The John Ryan Youth Center After School Program kicked off the new school year by welcoming both brand new participants to the Ryan Center as well as welcoming back returning participants. The John Ryan Youth Center's partnerships with both Food for People and Harvest of the Month continue to flourish. Food for People provides daily snacks for the program, and Harvest of the Month provides the materials to make a healthy snack that includes enriching games and educational facts.

After School Programs – City of Eureka/Eureka City Schools Partnership

The City of Eureka began its 12th consecutive year in partnership with Eureka City Schools. Over 500 youth per day were engaged in safe, supportive and educational environments, receiving homework assistance and participating in a variety of enriching recreation activities. The ASP focused heavily on finalizing and securing staffing for the after-school programs as well as training. Eureka Recreation held its beginning of the year All-Staff Training at the John Ryan Youth Center. This five hour training consisted of 40 of the recreation staff who work at each of the Eureka City School Sites. Recreation staff learned and strengthened their skills in policy and protocol, homework classroom management, tangible leadership skills, group game facilitation, physical and emotional safety, and behavior guidance as well as communication skills both with youth and with members of their team.

G.U.L.C.H. Teen Program

The G.U.L.C.H. Teen Program held two community events during the summer, the 2nd Annual Youth Skateboard Competition as well as the first ever "Family Kickball Tournament." Both events were great success in both participation as well as community interests. The G.U.L.C.H. also wrapped up its once a week programming held at the Ryan Center and prepped for its twice a week program to be held at the Recreation Facility at Cooper Gulch.

Fresh Voices Teen Music Program!



The Roller Skating Program

The Roller Skating Program held at the Eureka Municipal Auditorium continues to grow and offer a fun recreation opportunity to youth and adults in the community. Several special events were held including *Birthday Parties on Wheels*, a Surprise Party for all the Roller Skating Program participants and



Field Trip Fun!

a *Game Night*. In addition, several new games were added to the nightly organized activities facilitated at the program, including a speed skating competition, offering participants new skating experiences and continuing to build upon the dynamic and unique program.

F.U.N. Play Center

The F.U.N. Play Center continues to offer children 0-5 years old and their families a safe, engaging, learning environment. Activities over the last 3 months have included finger-painting with whipped cream, oobleck, thumbprint art as well as practice using scissors for fine motor development. The Play Center was able to take a field trip to the Old Town Farmers Market where they played a color game to identify different types of vegetables as well received \$2 worth of Farmers Market bucks to purchase their own vegetables. It was a great opportunity to get out and explore the world of fruits and vegetables. We look forward to a continued partnership with First 5 through the next fiscal year.

Participation in youth activities exceeded 16,549 during the quarter.

Adorni Recreation Center

Adorni Center

The Adorni Center continues to maintain a focus on providing excellent customer service and recreation experiences for Eureka residents of all ages. As a valuable community resource, the Adorni Center offers a wide range of recreation opportunities including fitness programs, open gym basketball, a play group for children ages 0-5, conference room rental space, and an extraordinary venue for special events. Throughout this successful quarter a variety of exciting events and wonderful facility improvements took place. The first ever ZUMBA Master Class was hosted, welcoming well known instructors from Miami and Sacramento who facilitated an outstanding ZUMBA Party experience attracting 119 participants. The partnership with Eureka Main Street continues to flourish and uphold the Adorni Center as a prime Arts Alive locale. This monthly event not only offers the community a unique venue to admire artwork, it also supports local artists, as many featured artists are Adorni Center members. The new gym floor carpet tile cover was unveiled for its first use during the special events that were hosted, dramatically improving the appearance of the gym and garnering overwhelming positive feedback from the vendors. In addition, the Adorni Center received a new exterior paint job and is looking better than ever!



Fitness

Several progressive developments took place in the fitness programs including the addition of a new yoga instructor and class and the addition of a new Zumba instructor. In addition, in an effort to continually offer participants with new fitness opportunities, the City of Eureka sent one of the Adorni Center's seasoned fitness instructors to a certification course in R.I.P.P.E.D, a popular new fitness trend, and is excited to now be offering R.I.P.P.E.D classes weekly.



ZUMBA Master Class



**New Adorni Center Gym
Carpet Cover**



**New Adorni Center
Exterior Paint Job**

City Parks & Muni

There were 24 events held at City Parks this quarter! Halvorsen Park hosted Woofstock, Blues by the Bay, Humboldt Pride Festival and two private events. Carson Park hosted four community events by a variety of organizations. Kennedy Ball Field was the location for one softball game while Hartman Ball Field hosted two. Sequoia Park was the location of choice 12 events.



2012 Blues by the Bay – Halvorsen Park

Adorni Center – Rentals

The Adorni Center was the venue of choice for three events in the third quarter. College of the Redwoods held their annual Sports Banquet on August 8th, raising over \$90,000 for CR Athletics. B.U.D.S. of the Redwoods celebrated the 10th anniversary of the Buddy Walk on September 15th. The last event of the quarter was Humboldt County Democratic Central Committee's "Democrat of the Year" fundraiser. All event holders were happy with the turnout of their events, new event flooring and exterior paint.



8/9/12 College of the Redwoods Sports Banquet



9/22/12 Humboldt County Democrats

Community Classes

This has been a great quarter for Community Classes. Some classes saw an all time high of participation such as Toddler Soccer, which had 14 participants in one session. Beginning Ceramics for Youth had a great time creating mugs, critters and other items to take home. So You Think You Can Dance had the opportunity to perform in front of the entire summer camp during the talent show, as well as a smaller more intimate performance for family and friends at the Ryan Center. Interests on the classes we offer continue to grow and we look forward to continuing to offer quality, low cost classes for the public.

Adorni Center attendance approached 7,152 participants during the quarter.

Adult Programs

Men's Softball

In July, the men's slow pitch softball program reached the halfway point of the season. After reviewing the records of each division some teams were moved to new divisions to better balance out the levels of competition. The season was then split into first half and second half seasons. Our staff has received many compliments this season in regards to the conditions of the fields, especially the batters boxes. Next season we plan to improve the fields even more by adding a clay mixture to our batter's boxes that will firm them up and give better traction to our participants. The post season City Championship Tournament consisted of the top teams from each of the men's divisions. The tournament was double elimination in which a team moved to the loser's bracket after their first loss. When a team lost their second game they were eliminated from the tournament. Caledonia Plumbing won the tournament in very exciting fashion. The top three teams from the tournament received a trophy. The next men's softball season will begin in June 2013.

2nd Annual Redwood Coast Grand Slam Tournament

The 2012 Redwood Coast Grand Slam Tournament was held on Saturday, July 14th and Sunday, July 15th at Kennedy and Cooper North Fields. Last year we held the tournament at the end of September, but decided to move it up this season for the convenience of the participants. Each team was guaranteed 3 games and were able to use any metal bat that had an ASA or USSSA stamp on it. Due to the addition of allowing more bats to be used we set a 5 home run limit per team per game. Each additional home run was a single. The seven team tournament was comprised of some of the best softball players in our area. The teams were from Arcata, McKinleyville, Southern Humboldt, and Eureka. Many of the games were very close as the teams were evenly matched. The Snow Leopards ended up beating the Snappers in the championship game. The top three teams from the tournament received a hand carved Redwood trophy.



Women's Softball

The three team women's slow pitch softball league may be low on numbers, but not in spirit. The teams played exclusively on Tuesday and Thursday nights at Hartman Field. The 15 game season came to a conclusion on August 23rd. Despite only having three teams in the league the women really enjoyed the team vibe. We hope to build upon this years' league and grow in the number of teams next year.

Coed Softball

Our 2012 coed slow pitch softball program began on July 9th. We offered both a competitive and non-competitive division that play on Monday and Wednesday nights. Overall, we have gained seven new teams in the coed league since last season. The league is becoming very popular as players get a chance to participate with their co-workers more often than they do with either the men's or women's divisions. The coed league starts a month later than both of our men's and women's leagues and as a result ends a few weeks after the other programs. Tom's Crabby Misfits went undefeated to win the division in the competitive league. We do not keep standings for the non-competitive division. The next coed softball season will begin in July of 2013.

Women's Volleyball

Our 2012 women's volleyball league got underway on September 18th. This season we changed the weeknight of league play from Thursdays to Tuesdays so we would not conflict with any other women's volleyball programs. As a result we have gained six new teams from the previous winter/spring volleyball league. Each team will play a 12 game season with one team playing a double header once in the season.

Special Events- Zumba in the Park

Zumba in the Park had a fantastic second year. The weather held and made for a great day of dance, music and fun. This year we had 4 amazing instructors lead a large group of participants for two hours. Participants enjoyed the upbeat and fast paced music. Orange slices and water were provided so that our participants could stay hydrated. We welcomed the American Red Cross, Northcoast Parents, Discovery Museum and the TOOTH program to our Community Resource Fair. At one point all the Community Resource Participants were participating at their tables in the Zumba Fun!! It was great day, and everyone is looking forward to next year.



Adult attendance approached 13,166 participants during the quarter.

Revenues

Recreation Division revenues totaled \$98,546.76 during the third quarter of 2012.

ENVIRONMENTAL PROGRAMS DIVISION

The Environmental Programs Division provides oversight of the City's recycling/waste diversion programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. The following is a brief description of the projects and programs administered by the Environmental Programs Division for the third quarter of 2012:

Recycling/Waste Diversion

Since the implementation of the Mandatory Garbage and Recycling Collection Ordinance, recycling tonnages have significantly increased. Recycling has been made available to all City facilities. Mandatory residential and multi-family recycling programs are in full effect. The commercial recycling program is being initiated in December. The commercial program will continue to increase the City's diversion rate. These programs have contributed to the City coming into compliance with the State's ambitious waste diversion mandate, AB 939, for 2009 and 2010. The 2011 report is still pending.

While the Environmental Programs Division realizes that meeting the AB 939 mandate and lessening the City's environmental impact is a top priority, the Division also realizes that doing so cannot be at the expense of our rate payers. Staff will continue to work diligently with Recology and Humboldt Waste Management Authority (HWMA) to research cost savings measures and avoid significant cost increases.

Public Recycling Education Program

The City, in coordination with the Humboldt Waste Management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs, green waste, food waste (home composting) and other related measures. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

The Environmental Programs Division is starting to develop recycling curriculum that will be incorporated into Sequoia Park Zoo's educational programs. Incorporating recycling education into the Zoo's programs will go a long way towards reducing costs associated with public education and outreach. The program will also be more effective by reaching more students than the previous program.

Regional Food Waste Diversion Facility

The City continues to coordinate efforts with the Humboldt Waste Management Authority (HWMA) on the development of a regional food waste digester project. The City of Eureka has teamed with HWMA in completing the Initial Study and CEQA review. The projected location (“Crowley Property”) for the facility will be adjacent to the City’s existing Wastewater Treatment Plant (WWTP). The development of a regional food waste diversion facility will greatly increase Eureka’s ability to divert solid waste from the waste stream, and assist the City in maintaining compliance with the State’s ambitious diversion goals. The project proposes to construct five in-vessel digesters for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals, institutions and eventually residents. Methane generated from the process will provide power for the City’s WWTP, creating a very energy efficient system. Any excess methane will be converted to energy and either sold back to PG&E or used as credit for other City facilities. Currently, Recology and HWMA are performing a pilot collection study with local businesses to evaluate how the collection process will work.

Backyard Composting Bins

In 2012, the Division is continuing its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Environmental Programs Division (441-4184) at City Hall.

Elk River Wildlife Trail Project

Over the last two years, Environmental Programs and Redwood Community Action Agency (RCAA) staffs have acquired over 1.7 million dollars in grant funding for the construction of the Hikshari’ Trail / Elk River Access Area. Environmental Programs and Community Development have completed CEQA review and all other necessary environmental permitting. The multi-use trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City’s Elk River Wildlife Sanctuary. It is proposed as a hard paved surface of ten feet for bikes, wheelchairs and also accommodating infrequent maintenance and emergency vehicles and a four foot wide adjacent section of unpaved surface for walkers and joggers. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art and restrooms), improvements to an existing footpath loop, and accommodation for paddlers.

Currently, trail construction is running full speed ahead. All construction and amenities should be complete by mid-November 2012.

Parcel 4 Feasibility Study

The Environmental Programs staff applied for and was awarded \$525,000 for the Eureka Waterfront Access Project. \$30,000 of the grant was allocated for a natural resource enhancement and public access development feasibility study for Parcel 4. Redwood Community Action Agency and Greenway Partners were awarded the contract and developed feasible project elements and plan view maps. Staff has presented the study to Council earlier this year.

Environmental Programs staff is also performing a Phase I assessment to determine if contamination is present on-site.

Humboldt Coastal Trail Implementation Strategy

RCAA received a grant from the State Coastal Conservancy to work collaboratively with local, state and federal agencies to developing an implementation strategy for building California Coastal Trail (CCT) segments in Humboldt County. This implementation strategy prioritizes recommended trail segments and makes recommendations of programmatic initiatives to increase the efficiency of the CCT's development. Environmental Programs staff has provided all pertinent information and guidance pertaining to Eureka for this Strategy.

Environmental Programs staff and RCAA have developed 75% design and permitting for the CCT segment from C Street Plaza to the foot of Del Norte through Conservancy funding. Recently, Environmental Programs staff was allocated Transportation Enhancement funding to finalize design and permitting. Once complete, these documents will allow the Environmental Programs Division to seek funding for construction of this segment of the CCT.

STORMWATER DIVISION

The Stormwater Division is working closely with the other regional municipalities to prepare for the provisions of the next Phase II Stormwater Permit. Stormwater Division staff is the Chairperson for the North Coast Stormwater Coalition. The Coalition meets monthly to discuss regional stormwater issues and general permit issues. The Phase II Permit has been through the comment period and is ready for adoption. It is tentatively scheduled to be adopted in November. The City will need to start implementing the new provisions in July 2013. The Stormwater Division is proactively preparing to comply with those provisions.

The Stormwater Division is also working hard to comply with the illicit discharge detection and elimination MCM of the SWMP. Since the inception of the stormwater program, the Stormwater Division has established a stormwater discharge control ordinance, two stormwater hotlines and an erosion control ordinance and permitting program. All stormwater complaints are documented in a database and investigated. All erosion control permit applications are filed within the same database and tracked through building inspections and hotline complaints.



Before



After

These programs have effectively helped prevent polluted stormwater runoff from entering our waterways. Since the inception of the stormwater program, the Stormwater Division received and responded to hundreds of complaints via the hotline and webpage. During this quarter, eight complaints were received and responded to. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program. They also help protect water quality in our local waterways and Humboldt Bay.

STREETS DIVISION

- Approximately 1,106 culverts and drop inlets were inspected, cleaned and vactored.
- Replaced 9 sections of 18" cross culverts, 2 tees and 5 sections of 16".
- Installed drain pipe on 14th Street to pick up spring water and dump into drop inlet.
- Repaired and replaced 92 signs.
- Installed 10 new signs.
- Graded 10 alleys.
- Street painting utilized 121 gallons of red paint, 8.25 gallons of white, and 5.25 gallons of blue.
- Mowed brush, grass and weeds next to 14 city properties or right-of-ways.

WATER DIVISION

Renewals/Leaks 51
New Services 1
Main Breaks 2
Fire Hydrants 2

A very busy quarter in the area of leak repairs/service renewals as the water crew completed the exception list generated by John Robinson and set an all time high with 51 of these jobs this quarter. Since the change to an automated reading system, we have lost the everyday eyes in meter boxes and having John completely walk the system was a great help to us. We thank him for the service he gave. Only 1 new service this quarter and that was manifolding an existing service on D Street. In the area of hydrant work, the crew relocated the hydrant at Harris and S Street south about 10 feet to assist the Traffic Engineer with a realignment of that corner of the intersection. Main breaks for this quarter totaled two; 1 was at 11th and J Street which was a failure of some very old steel or cast pipe, and the other was a break on Union Street, both were repaired with full circle leak bands.

We continue our Fire Hydrant Maintenance Program, which involves repairs requested by the Fire Department upon completion of flow testing in all the zones within the City. We continue to upgrade the appearance of the hydrants around town by flow testing ourselves and painting the hydrants the color that reflects the gallon per minutes of each hydrant. We continue to receive positive comments on the hydrants' appearances and will continue as time allows. With over 800 hydrants, this is a never ending task along the coast. We also continue to replace old galvanized services before they fail and are making good progress on that.

WASTEWATER COLLECTION

- Hydro cleaned 37,000 ft of sewer mainline.
- Rodded 9,367 ft of sewer mainline.
- Televised 3,000 ft of sewer mainline.
- Made 8 main and lateral repairs.
- 3-new lateral service installations.
- Cleaned the following pump stations/wet wells at 3rd & Y, 15th & M, K Street, Waterfront, and Charles Place.

We continue to televise in order to identify and eliminate the I & I's as much as possible.

We spent time clearing out the shop area in preparation for the construction of our new shop. We are really looking forward to moving into the new shop and office area.

One week was spent utilizing four guys at Sequoia Park Zoo to install a new 4" gravity sewer line to drain the flamingo pond, feeding area and the future otter pond. One hundred feet of pipe was installed from the sewer main on W Street to the flamingo pond. A new 4" ball valve was installed to drain the pond and made a special valve wrench for zoo personal to use to drain the pond. We installed a six inch riser at the pond drain so that there is a settlement area to catch any debris that would otherwise make it down the drain and cause a plug up. A 4" double clean out was installed in the sidewalk area for accesses as well as doing the concrete work in the sidewalk. The Division graded out the dirt where we had dug up the grass for the pipe installation and prepped for new grass area. Also, we pumped out the pond and cleaned out all of the debris as well as washing down the green moss from the waterfall area. The crew did a great job and the new drain pipe should work great for many years to come.

UTILITIES OPERATIONS DIVISION

Wastewater Treatment Plant Operations and Maintenance

In addition to the normal seven day per week operation, preventive maintenance and routine upkeep was conducted along with numerous small repairs and projects throughout the treatment facility. With the warmer weather staff has also stayed busy with painting and repair projects listed below.

- Painting projects throughout the city were conducted at the lift stations and at the Elk River Treatment Facility.
- Staff drained and refilled secondary clarifier after inspections and repairs.
- Maintenance crew repaired dredge in anticipation of upcoming bio-solids project.
- Operations and maintenance installed new one ton cylinder hoist at the WWTP disinfection building.
- Staff began the process of taking one of the two digesters out of service in anticipation of the upcoming digester cleaning project.
- There were no reported discharge violations for the Wastewater Treatment Plant during the past three months.



Secondary Clarifier Being Serviced



Freshly Painted Pressure Vessel

LABORATORY

Laboratory conducted both routine and special testing for the water and wastewater facilities.

Routine drinking water testing includes analysis for bacteriological, chlorine, fluoride, hardness, pH, alkalinity, conductance, turbidity, and temperature which are conducted on a weekly basis. The sample sites are predetermined but are rotated to insure that water quality is consistent throughout the City of Eureka. At least forty testing sites are typically visited during a monthly time period. The results of these tests are also reported to the California Department of Public Health in Redding on a monthly basis as well. Special testing and projects included:

- Quarterly acute and chronic bioassay samples were collected and analyzed for NPDES permit compliance.
- Annual testing for THM/HAA5 (Trihalomethanes) which are formed as a by-product predominantly when chlorine is used to disinfect water for drinking.
- Environmental Laboratory Accreditation Program (ELAP) required proficiency testing was completed with a 100% success rate.
- Staff completed the lead and copper study which is required once every three years for California Department of Public Health (CDPH) and EPA. Over forty water customers were contacted to help participate in the study which requires at least thirty samples to be taken. The water is sampled after sitting at least six hours in the pipes and is taken as the “first draw”, normally in the morning. This shows a higher potential for lead and copper to leach from household plumbing. Staff typically drops off a sample bottle for the customer to fill up and leave outside the next morning for staff to collect. Each participating customer is rewarded with a ten dollar rebate on their water bills.
- City staff worked with the local section of the California Water Environment Association CWEA to help host a training conference held at Redwood Acres.



Dredge Being Prepared for Re-installation



Lift Station Pumps Showing Fresh Paint

PRETREATMENT

(Permitted Industries)

Eight inspections and thirty-two wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

A Written Notice of Violation was issued to Lost Coast Brewery on 7/19/12 for pH limit violation.

A Written Notice of Violation was issued to Lost Coast Brewery on 9/13/12 for pH limit violation and failure to notify the EPA Regional Waste Management Division Director and State Hazardous Waste Authorities of the discharge of a hazardous waste.

(Non-Permitted Industries)

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. One non-permitted industries were inspected.

Northwood Chevrolet was notified on 9/27/12 of its responsibility to obtain a Wastewater Discharge Permit for the operation its vehicle wash rack.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices (BMP). Thirty-eight inspections were conducted.

A Correction Notice was issued to Oberon on 7/12/12 requiring a flow restrictor to be installed on the grease removal device.

An inspection conducted on 7/31/12 confirmed that Restaurant 301 installed a flow restrictor to prevent the exterior grease trap from overflowing. A follow-up letter was issued on 8/1/12 informing the owner that a larger grease trap will be required if the grease trap overflows or is not maintained.

An inspection conducted on 7/31/12 confirmed that Hunan Restaurant installed a new grease trap as required.

An inspection conducted on 8/3/12 confirmed that the Eureka Inn correctly installed a new grease trap as required by plan review.

On 8/15/12, Avalon was notified that it is required to install a flow restrictor on the grease removal device.

A Correction Notice was issued to Faith Center Church on 8/20/12 requiring a flow restrictor to be installed on the grease removal device.

An inspection conducted on 8/20/12 indicated that Rays Food Place was discharging garbage compactor supernatant on the ground. A Correction Notice was issued requiring Ray's Food place to clean the discharge and connect the garbage compactor to the sanitary sewer. An inspection conducted on 9/10/12 indicated that the waste had been cleaned up to the City's satisfaction.



Before and After Photo's

A Correction Notice was issued to Banana Hut on 8/22/12 requiring a flow restrictor to be installed on the grease removal device.

A Correction Notice was issued to Angelo's Pizza on 8/28/12 requiring a flow restrictor to be installed on the grease removal device.

An inspection conducted on 9/6/12 revealed that staff at Babetta's Café Italia had dumped grease trap waste into a storm drain. An inspection conducted on 9/10/12 indicated that the waste had been cleaned up to the City's satisfaction. A Notice of Violation was issued on 9/17/12.

A Correction Notice was issued to Los Gallos on 9/14/12 requiring a flow restrictor to be installed on the grease removal device.

(Public Outreach)

On 7/20/12, brochures informing the general public of the need to dispose of used pharmaceuticals as a hazardous waste, as well as detailing where they can be disposed, were issued to: City of Arcata, City of Fortuna, City of Rio Dell, City of Ferndale, McKinleyville Community Services District, and Humboldt Community Services District. The brochures were then disseminated to the pharmacies within each jurisdiction for distribution to their customers.